

# PLIMMERTON RESIDENTS' ASSOCIATION INC

## Minutes of Executive Committee Meeting Monday 6 November 2025, 5pm at Plimmerton Boating Club

**Present:** John Meeuwsen (Chair), Carolyn Williams, Robin Jones (Minutes), Dave Anderson, Don Gray, Robynne McIntyre

**Councillors:** Ross Leggett, Moira Lawler

**Visitors:** None

**Apologies:** David Verrinder

### 1. Greetings

John welcomed everyone.

### 2. Apologies

As noted above.

### 3. Declaration of Conflicts of Interest

None declared.

### 4. Notification of any additional General Business items

See Item 11 below.

### 5. Adoption of Minutes from October 2025 Meeting

The draft minutes of the October meeting had been circulated. No changes were requested.

Motion: "That the minutes of the October 2025 meeting be accepted as a true and correct record."

Moved: John                      Seconded: Dave A                      Carried: Unanimous

### 6. Matters arising from the minutes / Reports back on actions taken

It was noted that the EM radios had been purchased. The certificate for Jenny Brash has been actioned.

### 7. Councillors' Reports:

PCC - Ross:

- New council not yet sworn in due to recount in one ward.
- Reminder about PCC regular newsletter
- New District Plan operational from 1 November.

Carolyn noted the continuing frustration for PRA in regard to our communications with PCC staff. We need a confirmed liaison at PCC. The transport section has been restructured and none of our previous contacts remain. A resident has made enquiries about a memorial seat for her late husband but there has been no response from PCC.

### 8. Financial report & A/P approvals (Don, by email) (attached below)

Don had submitted his monthly Financial Report to 5 November 2025 (see below) by email.

He noted that there were two payments listed for Violet as one was overdue and another would be due over the holiday period.

The purchase of emergency radios had been pre-approved by email.

Motion:

“That the Treasurer’s Financial Report to 5 November 2025 be accepted and the accounts payable listed therein be approved for payment.”

Moved: Don                      Seconded: John                      Carried: Unanimous

## 9. Big Spring Clean

The date is set for Sunday 16 November.

Robin to check with David V that all is in hand with church, Lions, PVFB and PCC.

**Action: Robin**

## 10. Portfolio reports:

i. PCC Liaison- Carolyn

Issues as noted in Carolyn’s report and discussed under item 7 above.

ii. Comms & Website - Carolyn

Current focus is on promoting Big Spring Clean and EM hub activation event (signs, FB and newsletter).

iii. Parks - David V

Carolyn noted the maintenance issues at the dog park in her report.

iv. Emergency Management - John

Additional radios have been purchased. A radio training session has been held and only 2 radios remain unallocated.

A disaster scenario event/hub activation practice is scheduled for Thursday 20 November at the school, 1-3pm.

v. Traffic Safety - David V

Nothing further to report.

vi. Police - David V

Nothing further to report.

vii. Consultations & Submissions - Robin

Nothing to report.

viii. Plimmerton Farm - Robin

Robin to ask for an update from Gillies Group re work on Plimmerton Farm.

**Action: Robin**

ix. PCMI Shed - Dave A/John

The Shed continues to work on stoat traps. The size of the Shed could be an issue in future given the extent of work being undertaken.

## 11. General business:

i. No further update on the logging operation planned for The Track. Ross will follow up so we can update the community.

**Action: Ross**

ii. Stihl vouchers have not yet been sent out. Carolyn/Don to action. Action: Carolyn/Don

iii. Carolyn expressed concern about the state of the pine trees on the point at south entrance to Karehana Bay, above Moana Rd. They could block the road and pose a serious safety risk if they fall. It's thought these may be on private land. John to establish who owns the land as a first step.  
Action: John

Meeting closed 5.35pm

Next meeting: Thursday 4 December, 5pm, at PBC downstairs

Minute taker: Robin Jones

### Financial Report: (from Don)

#### PRA Financial Report for Period 06.10.25 to 05.11.25

##### Transactions Update at 5 November 2025

- *Receipts since 6 October: \$71.51:*

Interest	\$31.51
Subscriptions	\$40.00
  
- *Payments since 6 October: \$2,688.40*

Bank Charges	\$2.00
Emergency radios (Tait Electronics)	\$2,686.40
  
- *Accounts payable to be approved and minuted: \$800.00*

Violet Rowe (2 payments)	\$800.00
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- Plus any other accounts payable?**
  
- *Cash funds (as at 5 November)*

Current a/c:	\$9,012.67 CR
Business Online Saver a/c:	\$21,952.27 CR

*(NB: Monthly automatic transfer of \$20 from Current a/c to Bonus Saver a/c)*

##### Membership Subscriptions

Subscriptions received after 31 March are assigned to the next financial year.

To date (5 November):

- *Subscriptions for 2024-2025: \$4,060 from 203 members*
- *Subscriptions for 2025-2026: \$480 from 24 members paid in 2024-2025*  
*\$3,940 from 197 members paid in 2025-2026*  
*Total members so far 221*