

# PLIMMERTON RESIDENTS' ASSOCIATION INC

## Minutes of Executive Committee Meeting Monday 4 December 2025, 5pm at Plimmerton Boating Club

**Present:** David Verrinder, Carolyn Williams, Robin Jones (Minutes), Dave Anderson, Don Gray, Robynne McIntyre

**Councillors:** Ross Leggett, Claire Johnstone

**Visitors:** None

**Apologies:** John Meeuwsen, Moira Lawler, Phil Rhodes

### 1. Greetings

The Chair welcomed everyone.

### 2. Apologies

As noted above.

### 3. Declaration of Conflicts of Interest

None declared.

### 4. Notification of any additional General Business items

See Item 11 below.

### 5. Adoption of Minutes from November 2025 Meeting

The draft minutes of the November meeting had been circulated. No changes were requested.

Motion: "That the minutes of the November 2025 meeting be accepted as a true and correct record."

Moved: Robin

Seconded: Robynne

Carried: Unanimous

### 6. Matters arising from the minutes / Reports back on actions taken

Covered in agenda items.

### 7. Councillors' Reports:

GWRC- Claire:

- Claire congratulated those involved in the organisation of the local body candidates' meeting.
- Her initial impressions of the work of the GWRC are that it's hugely complex. She's impressed with the quality of the staff.

PCC - Ross:

- The new council has just been sworn in after recount, meeting next week to discuss key items.
- Logging up The Track - Mike Mendonca has released a statement. The current understanding is the logging will proceed via Airlie Road.

Carolyn noted there has been some progress on identifying key contacts at PCC. She is in contact with Dave Stone (Parks) and Charmaine Berkland (Maintenance, Litter). Meghan Krishnan has been helpful in identifying contacts.

## 8. Financial report & A/P approvals (Don, by email) (attached below)

Don had submitted his monthly Financial Report to 3 December 2025 (see below) by email.

Motion:

“That the Treasurer’s Financial Report to 3 December 2025 be accepted and the accounts payable listed therein be approved for payment.”

Moved: Don                      Seconded: Carolyn      Carried: Unanimous

Don will follow up on a payment of \$190.60 that seems to have been paid to our a/c in error.

**Action: Don**

## 9. Big Spring Clean

David V reported back on this very successful event held on Sunday 16 November, and recorded his thanks to St Andrews church and Vicar Dan, Mana Lions, PVFB and community volunteers for their contributions.

Volunteers commented that there was not so much rubbish as in previous years, probably because many in the community regularly pick up litter while out walking. The move away from supermarket plastic bags has definitely helped.

A volunteer advised there is dog poo and other litter in the old gun emplacement at South Beach but he could not access it to remove it. Robin has reported this to PCC via Antenno.

Robin volunteered to take on the Big Spring Clean if David is unavailable next year.

## 10. Portfolio reports:

### i. PCC Liaison- Carolyn

Issues as noted in Carolyn’s report by email. There has been progress on the memorial seat for a resident. She and Dave A met with Dave Stone (PCC) last week and discussed a container for the MenzShed, contract possibilities for the Shed to assist PCC with maintenance jobs, and the dog park. There is also the possibility of a boardwalk across the frequently flooded pathway in the Domain and revisiting the Rotary planting project at the northern end of the domain.

Carolyn is also seeking a meeting with Charmaine Berkland to discuss maintenance issues and the possible involvement of the MenzShed. She also met with Mitchell Davis of Metlink in regard to station signage. Claire noted that Mana Arts Society would also like to have signage.

### ii. Comms & Website - Carolyn

Latest newsletter expected to go out next week, including update on logging, EM hub activation event and promoting local businesses.

### iii. Emergency Management - John by email

WREMO hub activation had been planned for Plimmerton School in November. On arrival John found that there was construction at the school and Wellington Water were also working on an issue in the carpark. He reluctantly called the exercise off but the team did manage to do some radio training.

### iv. Traffic Safety - David V

David is receiving weekly updates from NZTA Waka Kotahi regarding roadworks and closures. These can be shared with the community.

PCC have plans to introduce 30kph speed limits round schools in this financial year.

### v. Plimmerton Farm - Robin

Robin had contacted Gillies Group re work on Plimmerton Farm. They are working on their website and comms but an update is to be posted soon. This can be shared with the community.

Current work involves cuts up to the reservoir site and sediment retention ponds on the lower level.

vi. PCMI MenzShed - Dave A

The Shed continues to be busy in the lead up to Christmas and is continuing the modification of stoat traps.

#### **11. General business:**

i. Logging - as discussed in item 7 above.

ii. Signboard promoting local businesses at NZMCA caravan park, needs updating. Carolyn had sent out draft letter for businesses to committee. \$50 fee. Claire said Mana Arts Society would like to be included. Carolyn to finalise package and allocate businesses to committee for action (face to face visits).  
**Action: Carolyn**

iii. Arrangements for Xmas drinks confirmed (at own cost, partners welcome). Robin to book The Jetty.  
**Action: Robin**

Meeting closed 6.00pm

Next meeting: Thursday 5 February tbc

Minute taker: Robin Jones

## Financial Report: (from Don)

### PRA Financial Report for Period 06.11.25 to 03.12.25

#### Transactions Update at 3 December 2025

- **Receipts since 6 November: \$254.66:**

|                  |          |
|------------------|----------|
| Interest         | \$27.06  |
| Member Donations | \$35.00  |
| Other Income     | \$192.60 |
  
- **Payments since 6 November: \$800.00**

|                          |          |
|--------------------------|----------|
| Violet Rowe (2 payments) | \$800.00 |
|--------------------------|----------|
  
- **Accounts payable to be approved and minuted: \$112.28**

|  |         |
|--|---------|
| Dave Anderson Big Spring Clean Posters | \$30.00 |
| David Verrinder Big Spring Clean Food  | \$82.28 |

#### Plus any other accounts payable?

- **Cash funds (as at 3 December)**

|                            |               |
|----------------------------|---------------|
| Current a/c:               | \$8,420.27 CR |
| Business Online Saver a/c: | \$21,999.33CR |

*(NB: Monthly automatic transfer of \$20 from Current a/c to Bonus Saver a/c)*

#### Membership Subscriptions

Subscriptions received after 31 March are assigned to the next financial year.

To date (3 December):

- **Subscriptions for 2024-2025:** \$4,060 from 203 members
  - **Subscriptions for 2025-2026:** \$480 from 24 members paid in 2024-2025  
\$3,940 from 197 members paid in 2025-2026
- Total members so far 221*