

PLIMMERTON RESIDENTS' ASSOCIATION INC

Minutes of Executive Committee Meeting Thursday 2 April 2026, 5pm at Plimmerton Boating Club

Present: John Meeuwsen (Chair), Carolyn Williams, Robin Jones (Minutes), Dave Anderson (Chair), Robynne McIntyre, David Verrinder

Councillors: Phil Rhodes (GWRC) Claire Johnstone (GWRC)

Visitors:

Apologies: Don Gray, Marama Parore

1. Greetings

John welcomed everyone.

2. Apologies

As noted above.

3. Declaration of Conflicts of Interest

None declared.

4. Notification of any additional General Business items

None.

5. Adoption of Minutes from March 2026 Meeting

The draft minutes of the March meeting had been circulated. No changes were requested.

Motion: "That the minutes of the March 2026 meeting be accepted as a true and correct record."

Moved: Robynne Seconded: Dave A Carried: Unanimous

6. Matters arising from the minutes / Reports back on actions taken

(1) Old KiwiRail fence: Dave A has spoken to Laura Barkess at KiwiRail about the maintenance issues. The larger holes in the fence could be dangerous if a small child could slip through. Issue in progress.

(2) Dave A commented on community patrols. He has spoken to the officer responsible at Porirua Police. He feels it is probably too complex for PRA to take this on, given the number of volunteers required, access to a vehicle, uniforms etc. Meeting agreed to take no further action at this time.

The Chair thanked Dave for his efforts on these issues.

(3) Graffiti - Motuhara Rd: David V reported no further action required on this by PRA.

[Claire Johnstone arrived.]

7. Councillor's reports

GWRC - Phil Rhodes & Claire Johnstone:

- GWRC annual plan out for consultation over the next few months. Summary brochures provided.

- MetLink is a major topic because of huge increases in fuel prices. Bus fares may rise as a result.
- Total mobility - central government want GWRC to increase its contribution by 10%.
- Sea grasses are being planted at Onepoto. Phil and Claire both wish to see a focus on Porirua Harbour and riparian planting.
- New master plan being developed for Belmont Regional Park, reviewing the recommendation by council officers to retire grazing. Councilors do not agree with retiring grazing.
- Submissions in on local government restructuring.
- New water entity Tiaki Wai, funding shortfall.
- Both Phil and Claire commented on the amount of positive work being done by GWRC, and how impressed they are with the staff.

John thanked Phil and Claire and they left the meeting.

8. Financial report & A/P approvals (Don, by email) (attached below)

Don had submitted his monthly Financial Report to 31 March 2026 (see below) by email.

Motion:

“That the Treasurer’s Financial Report to 31 March 2026 be accepted and the account payable(s) noted therein be approved for payment.”

Moved: John Seconded: Dave A Carried: Unanimous

9. NZMCA Park Signage Update

Carolyn had reported on this project by email. Changes advised to wording have been actioned. All businesses have paid. Now waiting for NZMCA to approve design and placement. No timeline yet for installation by MenzShed.

10. Portfolio reports:

i. PCC Liaison- Carolyn

The concrete base for Alan Reader’s memorial seat is of unacceptable quality. Dave A is talking to PCC about getting this rectified.

We are still waiting on new logs for the dog park. Carolyn to follow up. **Action: Carolyn**

ii. Comms & Website - Carolyn

John complimented Carolyn on the excellent communications being sent to the community.

Carolyn is drafting a promo brochure for real estate agents to give to new residents.

The website needs an audit. John will look at general content. Robin will check administrative content, documents, minutes etc **Action: John/Robin**

iii. Emergency Management - John

John has been in touch with St Theresa’s school re evacuation preparation and egress track inspection/maintenance. He is also contacting Plimmerton School regarding EM preparation and to determine how building works are affecting the EM radio antenna.

iv. Traffic Safety - David V

David V will arrange for the NZTA updates to be sent to John and Allan in future.

Action: David V

v. Police

John will be PRA’s contact for Police from now on.

vi. Consultations - Robin

Tiaki Wai - Robin to forward consultation info to the committee.

Action: Robin

vii. Plimmerton Farm - Robin

Robin to contact Gillies Group for an update.

Action: Robin

viii. MenzShed - Dave A

The Shed has been fairly quiet. The top board on the Reader seat has required clamping to straighten it for the plaque.

11. General business:

(1) Resourcing of projects - we need a project manager for the Domain planting project. John and Dave A have someone in mind via the Shed. Otherwise there may be a FOTSC member willing to help.

Action: John/Dave A

(2) David Verrinder - David addressed the meeting as it is his last one before moving out of the area. He recalled some of the interesting incidents and characters encountered in his time on the committee, which he first joined around 14 years ago and reflected on the PRA's achievements over that period.

John then thanked David for the fantastic job he's done for PRA and wished him and Colleen all the best for their move south.

The committee approved PRA shout a meal at a local restaurant for David and Colleen (Moved: Dave A, Seconded: Robin, Unanimous)

Action: Dave A

Robin/Dave to liaise on a time for a farewell drink.

David to handover his contact details for his areas of responsibility (Big Spring Clean/Traffic/Police).

Action: David V

Meeting closed 6.05pm

Next meeting: Thursday 7 April, 5pm downstairs at PBC

Minute taker: Robin Jones

Financial Report: (from Don)

PRA Financial Report for Period 04.03.26 to 31.03.26

Transactions Update at 31 March 2026

- *Receipts since 4 March: **\$353.49***

Interest	\$23.49
Business Signboard	\$330.00
- *Payments since 4 March: **\$400.00***

Violet Rowe	\$400.00
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- *Accounts payable to be approved and minuted: **\$221.38***

Memorial Plaque Alan Reader	\$221.38
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Plus any other accounts payable?
- *Cash funds (as at 31 March)*

Current a/c:	\$8,438.29 CR
Business Online Saver a/c:	\$22,170.76 CR

(NB: Monthly automatic transfer of \$20 from Current a/c to Bonus Saver a/c)

Membership Subscriptions

Subscriptions received after 31 March are assigned to the next financial year.

To date (31 March):

- *Subscriptions for 2024-2025: \$4,060 from 203 members*
- *Subscriptions for 2025-2026: \$480 from 24 members paid in 2024-2025*
\$3,980 from 199 members paid in 2025-2026
\$20 from 1 member for 2026-2027
Total members so far 223