

PLIMMERTON RESIDENTS' ASSOCIATION INC

**Minutes of Executive Committee Meeting
Monday 1 September 2025, 5pm at Plimmerton Boating Club**

Present: David Verrinder, Carolyn Williams, Robin Jones, Dave Anderson, John Meeuwsen, Don Gray, Robynne McIntyre

Co-opted Volunteers: None

Councillors: None.

Visitors:

Apologies: Moira Lawler (Pāuatahanui Ward candidate)

1. Greetings

David V welcomed everyone.

2. Apologies

As noted above.

3. Declaration of Conflicts of Interest

None declared.

4. Notification of any additional General Business items

See item 11 below.

5. Appointment of Officers

There was one nomination for Chair, John Meeuwsen.

Motion: "That John Meeuwsen be appointed Chair of Plimmerton Residents' Association for the 2025-26 year."

Moved: David V Seconded: Don Carried: Unanimous

John took the Chair at this point.

There was one nomination for Secretary, Robin Jones.

Motion: "That Robin Jones be appointed Secretary of Plimmerton Residents' Association for the 2025-26 year."

Moved: Carolyn Seconded: Robynne Carried: Unanimous

There was one nomination for Treasurer, Don Gray.

Motion: "That Don Gray be appointed Treasurer of Plimmerton Residents' Association for the 2025-26 year."

Moved: Robin Seconded: John Carried: Unanimous

The association's re-registration under 2022 Incorporated Societies Act requires all executive committee members to sign a consent form. Robin had circulated these for everyone to complete and return to her.

Action: All

6. Adoption of Minutes from August 2025 Meeting

The draft minutes of the August meeting had been circulated. No changes were requested.

Motion: "That the minutes of the August 2025 meeting be accepted as a true and correct record."

Moved: Robynne Seconded: Don Carried: Unanimous

7. Matters arising from the minutes / Reports back on actions taken

None.

8. Councillors' Reports:

None received.

9. Financial report & A/P approvals (Don, by email) (attached below)

Don had submitted his monthly Financial Report to 1 September 2025 (see below) by email.

Motion:

"That the Treasurer's Financial Report to 1 September 2025 and the accounts payable noted therein be approved for payment."

Moved: Don Seconded: Carolyn Carried: Unanimous

Don noted that subscriptions have been going well.

In preparation for re-registration, John (Chair) and Robin (Secretary) signed a copy of the Constitution approved at the AGM. Don will now start the re-registration process. **Action: Don**

John thanked Don and Robin for their efforts to get the new Constitution drafted and approved.

9. AGM Review

There has been good feedback regarding the AGM. John thanked everyone for their contributions, and particularly Robin for keeping it all on track.

10. Portfolio reports:

i. Comms - Carolyn

Very busy in lead up to the AGM with promotion and fliers. There's been good feedback on this. A newsletter is underway. Robin to provide a short item on the AGM. **Action: Robin**

John asked about the status of the logging proposal on The Track & Motuhara Rd. No further action or publicity needed at this stage. We are keeping in touch with PCC who are working through the issues with the contractor.

ii. PCC Liaison- David V/Carolyn

David has sent a list of maintenance items through to Mike Mendonca at PCC. He will follow up in two weeks. **Action: David V**

We are still seeking confirmation of a key contact person at PCC.

Carolyn noted the South Beach Road clean up as an example of what community volunteers can do.

iii. Emergency Management - John

A meeting has been scheduled with WREMO. John, Carolyn, Sue and Rex will attend.

Action: John/Carolyn

iv. Police - David V

David to follow up with our community liaison at Police.

Action: David V

v. Consultations & Submissions - Robin

Nothing to report.

vi. PCMI Shed - Dave A

The Shed continues to go well. They are now making totara fish dongers - a popular product!

11. General business:

Jenny Brash was awarded Life Membership of PRA at the AGM. This minute records that the executive committee nominated Jenny by email sent on 24 August for life membership. All committee members (except Jenny) approved the nomination, and the AGM unanimously endorsed this. Carolyn is organising a formal certificate for Jenny. **Action: Carolyn**

David V had attended the Paremata RA AGM. The key speaker was Wellington Water. WW are looking at installing new pipes on Mana Esplanade.

David V is liaising with Paremata RA on the local body candidates' meeting at St Barnabas Church, Sunday 14 September 7pm to 9pm. David will host the meeting and advise what further assistance is required.

John asked that everyone start thinking about a strategic plan for PRA, for discussion at the next meeting. **Action: All**

Meeting closed 5.45pm

Next meeting: Monday 6 October, 5pm at PBC

Minute taker: Robin Jones

Financial Report: (from Don)

PRA Financial Report for Period 02.08.25 to 01.09.25

Transactions Update at 1 September 2025

- *Receipts since 2 August: \$1,886.85:*

Interest	\$40.59
Subscriptions	\$1,600.00
Member Donations	\$246.26

- *Payments since 2 August: \$497.50*

Dravitzki Accountancy	\$325.00
Anne Johnston (AGM Flyer)	\$172.50

- *Accounts payable to be approved and minuted: \$370.67*

Robin Jones: Flowers for Jenny Brash	\$88.00
Don Gray: Signbiz for notices	\$282.67

Plus any other accounts payable?

- *Cash funds (as at 1 September)*

Current a/c:	\$11,911.08 CR
Business Online Saver a/c:	\$21,846.84 CR

(NB: Monthly automatic transfer of \$20 from Current a/c to Bonus Saver a/c)

Membership Subscriptions

Subscriptions received after 31 March are assigned to the next financial year.

To date (1 August):

- *Subscriptions for 2024-2025: \$4,060 from 203 members*
- *Subscriptions for 2025-2026: \$480 from 24 members paid in 2024-2025*
\$3,740 from 187 members paid in 2025-2026
Total members so far 211