

# PLIMMERTON RESIDENTS' ASSOCIATION INC

Minutes of Executive Committee Meeting  
Monday 7 July 2025, at Plimmerton Boating Club

**Present:** Dave Anderson (Chair), Robin Jones (Minutes), Don Gray, Carolyn Williams, John Meeuwsen, Robynne McIntyre

**Co-opted Volunteers:** None

**Councillors:** none.

**Visitors:** David Morahan (PBC)

**Apologies:** David Verrinder, Jenny Brash, Chris Kirk-Burnnand

## 1. Greetings

Dave A welcomed everyone to the meeting and asked that we address the AGM arrangements upfront with David Morahan, PBC Commodore.

David M confirmed he and Rebecca will speak on behalf of PBC at the AGM, 20 mins in all. They'll cover the centenary, strategic plan, new hospitality partner, membership categories, and take questions.

## 2. Apologies

As noted above.

## 3. Declaration of Conflicts of Interest

None declared.

## 4. Notification of any additional General Business items

None.

## 5. AGM Planning

Robin had circulated the updated checklist and highlighted key items to progress.

Motion:

“That the PRA Executive Committee recommends that the draft Constitution (v10 dated 26.11.24) as emailed to financial members in March 2025 be formally approved for registration at the 2025 AGM.”

Moved: Robin                      Seconded: Don                      Carried: Unanimous

Motion:

“That the 2024-25 EOY financials and performance report be referred to the AGM for approval, subject to acceptance by the professional reviewer.”

Moved: Don                      Seconded: John                      Carried: Unanimous

Carolyn reported the household flier is progressing well.

Carolyn will send a draft email re subs reminder to Don.

**Action: Don**

Don will email financial members with the text of the resolution to approve the new Constitution to be put to financial members at the AGM.

**Action: Don**

The executive agreed the wording of the resolution (see below) and that it should be posted on the website.

Constitution resolution text:

*“The Incorporated Societies Act 2022 requires all Incorporated Societies to:*

- *have a constitution that is in accordance with the new requirements set out in the Act, and;*
- *re-register the updated constitution with the New Zealand Companies Office by 5 April 2026.*

*It is therefore resolved that:*

- *the draft Constitution of Plimmerton Residents’ Association Incorporated as recommended by the Executive Committee on 7 July 2025 be adopted, and;*
- *it be forwarded to the Companies Office to meet the re-registration requirements, and;*
- *it come into force on the date of its approval by the Companies Office.”*

John volunteered to open the AGM with a short mihi in te reo before handing over to David V as Chair.

## **6. Adoption of Minutes from June 2025 Meeting**

The draft minutes of the June meeting had been circulated. No changes were requested.

Motion: “That the minutes of the June 2025 meeting be accepted as a true and correct record.”

Moved: Robin                      Seconded: Carolyn                      Carried: Unanimous

## **7. Matters arising from the minutes / Reports back on actions taken**

None.

## **8. Councillors’ Reports:**

None received.

## **9. Financial report & A/P approvals (Don, by email) (attached below)**

Don had submitted his monthly Financial Report to 30 June 2025 (see below) by email. There were two accounts payable for retrospective approval, as previously paid to Threepoint for web hosting and domain name. Don explained the circumstances that had required payment to be made in advance.

Motion:

“That the Treasurer’s Financial Report to 30 June 2025 and the accounts payable therein be approved.”

Moved: Don                      Seconded: Dave A                      Carried: Unanimous

## **10. Portfolio reports:**

- PCC Liaison (Carolyn): Carolyn and David V had reported by email on the village walkabout with Mike Mendonça of PCC. David V has followed up since, now waiting on a reply. The state of the dog park is of concern. We have offered community support to help maintain it. David V to follow up.                      **Action: David V**
- Comms & Website (Carolyn): The meeting planned to review overall administration of the website is on hold. John has volunteered to review website content by section on a monthly basis.                      **Action: John**
- Emergency Management - Nothing to report.
- Traffic Safety (David V): Nothing to report.
- Plimmerton Farm (Robin): An update was received and circulated to the committee.
- PCMI MenzShed (Dave A/Don): Continues to go well.

## 10. General business:

Local Body Elections: David V has been working with Paremata RA on a Meet the Candidates event. Details tbc.

Meeting closed 5.40pm

Next meeting: Monday 4 August, 5pm at PBC

Prepared by Robin Jones

## Financial Report: (from Don)

### PRA Financial Report for Period 04.06.25 to 30.06.25

#### Transactions Update at 30 June 2025

- *Receipts since 4 June: \$950.66:*

Interest	\$40.66
Subscriptions	\$440.00
Member Donations	\$470.00

- *Payments since 4 June: \$655.14*

David Verrinder Flowers for Alan Reader	\$69.50
Violet Rowe	\$400.00
Threepoint Web hosting	\$153.44
Threepoint Domain Name Charge	\$32.20

- *Accounts payable to be approved and minuted: \$185.64*

Threepoint Web hosting	\$153.44
Threepoint Domain Name Charge	\$32.20

Plus any other accounts payable?

- *Cash funds (as at 30 June)*

Current a/c:	\$7,452.30 CR
Business Online Saver a/c:	\$21,724.32 CR

*(NB: Monthly automatic transfer of \$20 from Current a/c to Bonus Saver a/c)*

#### Membership Subscriptions

Subscriptions received after 31 March are assigned to the next financial year.

*To date (30 June):*

- *Total for 2023-2024 \$3,935 from 198 members*
- *Total for 2024-2025 \$4,060 from 203 members*
- *Subscriptions for 2025-2026 paid in 2024-2025 \$480 from 24 members*