

PLIMMERTON RESIDENTS' ASSOCIATION INC

Minutes of Executive Committee Meeting
Monday 3 June 2025, at Plimmerton Community MenzShed

Present: David Verrinder (Chair), Dave Anderson, Robin Jones (Minutes), Jenny Brash, Don Gray, Carolyn Williams

Co-opted Volunteers: None

Councillors:

Visitors: Moira Lawler

Apologies: Robynne McIntyre, John Meeuwsen

1. Greetings

David V welcomed everyone to the meeting and thanked the MenzShed for hosting the meeting at such short notice.

Moira introduced herself.

2. Apologies

As noted above.

3. Declaration of Conflicts of Interest

None declared.

4. Notification of any additional General Business items

Teardrop flags (Dave A)

5. Adoption of Minutes from May 2025 Meeting

The draft minutes of the May meeting had been circulated. No changes were requested.

Motion: "That the minutes of the May 2025 meeting be accepted as a true and correct record."

Moved: Don Seconded: Dave A Carried: Unanimous

6. Matters arising from the minutes / Reports back on actions taken

Jenny - pleased to report that action has been taken on the Old Man's Beard problem.

7. Councillors' Reports:

None received.

8. Financial report & A/P approvals (Don, by email) (attached below)

Don had submitted his monthly Financial Report to 3 June 2025 (see below) by email. There was one account payable for approval.

Motion:

"That the Treasurer's Financial Report to 3 June 2025 and the accounts payable therein be approved."

Moved: Don Seconded: David V Carried: Unanimous

9. AGM Planning

The AGM will be held on Monday 25 August at PBC, subject to confirmation with Commodore David Morahan. David V to action.

Action: David V

Robin will prepare and circulate an AGM checklist.

Action: Robin

Carolyn is looking at ideas for the main speaker.

Action: Carolyn

Don will prepare the EOY report for the Charities Office, and will circulate this for comment.

Action: Don

10. Portfolio reports:

- PCC Liaison (Carolyn): Carolyn had reported by email on the meeting held with Wendy Walker and Mike Mendonça of PCC. A walkabout round the village, station and Domain is planned for this week to show Mike the assets created through the VP programme and other projects PRA has been involved in. These assets need to be maintained going forward. There is a list of BAU maintenance jobs to be done as well, but a system needs to be set up to effect liaison with PCC.
- Comms & Website (Carolyn): A meeting is planned to review overall administration of the website. Carolyn to arrange with Allan, Violet, Robin, and Sue. **Action: Carolyn**
Additional expertise is needed for social media.
PRA signs in the village are being redone to reflect the changes to subscriptions.
Work has begun on the AGM flier and subs campaign.
- Emergency Management - A further session on radio training is planned.
- Traffic Safety (David V): David had followed up with a St Andrews Rd resident regarding SH59 speed monitoring. The resident is working with Paremata RA on this.
- Plimmerton Farm (Robin): Robin will follow up on getting monthly updates from Gillies Group. **Action: Robin**
- PCMI MenzShed (Dave A/Don): Going very well.
- Constitution & Subs (Robin/Don): The draft Constitution has been loaded onto the website. Robin has checked the website for references to subs and Violet has updated these. Don and Carolyn will discuss how the changes to subs will be publicised. **Action: Don/Carolyn**

10. General business:

Local Body Elections: David V is working with Paremata RA on a Meet the Candidates event.

Action: David V

Grays Rd Closure for Removal of Trees: Robin updated the meeting and noted that the comms from PCC on this matter has been excellent.

Tear drop flags: Dave A reported that a missing piece has been returned and we now have one complete set. The quote for a new unit is \$440 so it was agreed not to replace the other incomplete set at this time, but retain it for spare parts.

Spare flax cut-outs for rail fence: Dave A will ask PCC if they can store them as they are too big for the Shed to store.

Action: Dave A

Meeting closed 6.10pm

Next meeting: Monday 7 July, 5pm at PBC (probably downstairs)

Prepared by Robin Jones

Financial Report: (from Don)

PRA Financial Report for Period 05.05.25 to 03.06.25

Transactions Update at 3 June 2025

- *Receipts since 5 May: \$66.18:*

Interest	\$46.18
Subscriptions	\$20.00

- *Payments since 5 May: \$69.50*

Robin Jones	Flowers for Gayle	\$69.50
-------------	-------------------	---------

- *Accounts payable to be approved and minuted: \$69.50*

David Verrinder	Flowers for Alan Reader	\$69.50
-----------------	-------------------------	---------

Plus any other accounts payable?

- *Cash funds (as at 3 June)*

Current a/c:	\$7,217.16 CR
Business Online Saver a/c:	\$21,664.36 CR

(NB: Monthly automatic transfer of \$20 from Current a/c to Bonus Saver a/c)

Membership Subscriptions

Subscriptions received after 31 March are assigned to the next financial year.

To date (3 June):

- *Total for 2023-2024 \$3,935 from 198 members*
- *Total for 2024-2025 \$4,060 from 203 members*
- *Subscriptions for 2025-2026 paid in 2024-2025 \$40 from 2 members*