

PLIMMERTON RESIDENTS' ASSOCIATION INC

Minutes of Executive Committee Meeting Monday 2 December 2024, 5pm at Plimmerton Boating Club (outdoors)

Present: David Verrinder (Chair), Carolyn Williams (Minutes), Jenny Brash, Robynne McIntyre, Don Gray, Dave Anderson, John Meeuwsen

Co-opted Volunteers: None

Councillors: None

Visitors: None

Apologies: Robin Jones

1. Greetings

David V welcomed everyone to the meeting.

2. Apologies

As noted above.

3. Declaration of Conflicts of Interest

None declared.

4. Notification of any additional General Business items

Jenny and David V (VP response and end of year)

5. Adoption of Minutes from November 2024 Meeting

The draft minutes of the November meeting had been circulated. No changes were requested.

Motion: "That the minutes of the November 2024 meeting be accepted as a true and correct record."

Moved: John Seconded: Don Carried: Unanimous

6. Matters arising from the minutes / Reports back on actions taken

Covered in reports below.

7. Councillor's reports

None.

8. Financial report & A/P approvals (Don, by email) (attached below)

Don had submitted his monthly Financial Report to 1 December (see below) by email.

Motion:

"That the Treasurer's Financial Report to 1 December 2024 and the accounts payable as noted therein be approved."

Moved: Don Seconded: Jenny Carried: Unanimous

John suggested that we make up to \$500 available for replacement sponsor board in the correct (A0) size. We probably won't need it. We have a quote from Sign Biz for \$330 printed and

installed (still discussing with printer and Tommy's re sponsorship). The committee agreed to this proposal.

Moved: John Seconded: Don Carried: Unanimous

9. Event Feedback

David V reported on the Harakeke Fence opening, the Big Spring Clean and Plimmerton School gala.

It was agreed that valuable contacts and partnerships have been made through these events with the church, Hongoeka and the school.

People who assisted in these events have been formally thanked.

The school gala was not appropriate for promoting emergency events and PRA opportunities so we would probably not do that again. The Menzshed did get some orders though so may be useful for them.

10 Plimmerton School Legacy Project

This was a huge success and the senior students interviewed locals and researched 36 local volunteer organisations. They presented their findings last week with great enthusiasm to a big crowd of parents and residents. This gave PRA publicity for several of our major projects and further developed our relationship with the school staff and students.

11 Portfolio reports:

- PCC liaison: Carolyn is meeting Megan this week to progress some items on the list. We will invite Megan to a meeting in the new year. David Stone (Parks) has delivered the edging to keep bark from being washed into the rail underpass. This was installed by the Menzshed team. Arborist and others have not replanted the areas discussed when we met (south end of Steyne Ave bank by the bridge, seat backs on Beach Road etc) Carolyn has followed up with an email to Lydia the arborist via Megan.
- Village planning: Ian McLean from Pukerua Bay has reported on the hui some of us attended a few weeks ago. Committee members are asked to read his recommended actions (to discuss briefly and agree on a response) before next Monday. Ian has been unwell and thus the delay in reporting. (see also general business)
- Communications and website: Thanks to Sue and Allan who did a great job inviting and thanking our Harakeke Fence sponsors. Violet and Allan and Carolyn also did a newsletter about Harakeke fence opening and the Big Spring Clean. Posters, newsletters and FB posts were done to promote the Big Spring Clean.
- Parks: David V reported that PCC are tidying up the paths in the dog exercise area. Dave A has fixed one of the drinking fountains and David V will fix the one in the small park on Tuesday 3 December. One gate latch is broken and has been tied up temporarily with wire. No leaks or other problems.
- Emergency management: John is working with St Theresa's School to create an emergency exit up James Street up to Mo Street. He is awaiting Canute to open an area in the barrier. The path exists but is overgrown and needs a hand rail and other attention. Plimmerton School now has safe egress for students from near the school pool. Again John has worked with the school to facilitate this. Emergency preparation fliers will be hand amended by our committee members and delivered by David's team in the new year. John will deliver fliers and give instructions on what needs to be deleted. Black sharpie pens at the ready!

- Police: David V will invite our new police constable to a meeting early in the new year. He is Sam Coleman. David reported to Police a couple who are driving round very early into people's properties in a suspicious manner.
- Menzshed: Don reported that the shed is doing well with contracts like the real estate signs and selling products.
- Constitution: Don reported that the constitution is with committee for OK to move to next step. We are asked to read and approve at our February meeting. It will then be circulated to financial members for feedback.
- Consultations: Jenny is pleased with the response from the chair of the team who set rigorous standards for the Gillies Group to meet on the Plimmerton Farms subdivision. She would like the PCC Manager of Resource and Consents, who will be a key figure in enforcing standards, to speak to the community next year about how this will be done. We will liaise through Megan when this appointment is announced. There should be a communications plan published before Xmas on how they intend to consult and liaise with key community groups.

12. General business:

- Jenny raised the village planning hui and response to Ian McLean. Carolyn has raised this with Megan and she is happy to host two events a year with villages sharing ideas on how to work together and with PCC to keep up the momentum.
- Our Xmas informal unwind will be on Monday 9 December at 5pm.

Next meeting: tbc

Prepared by Carolyn Williams (Robin Jones (formatting)).

Emailed Reports:

Financial Report: (from Don)

PRA Financial Report for Period 03.11.24 to 01.12.24

Transactions Update at 1 December 2024

- *Receipts since 3 November: \$73.48:*

Interest	\$73.48
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- *Payments since 3 November: \$1,076.40*

P & Z Decorating (Paint for fence)	\$707.40
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Violet Rowe	\$300.00
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Anne Johnson (Subscription sign)	\$69.00
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- *Accounts payable to be approved and minuted: None*

Plus any other accounts payable?

- *Cash funds (as at 1 December)*

Current a/c:	\$7,870.03 CR
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Business Online Saver a/c:	\$21,234.57 CR
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(NB: Monthly automatic transfer of \$20 from Current a/c to Bonus Saver a/c)

Membership Subscriptions

Subscriptions received after 31 March are assigned to the next financial year.

To date (1 December):

- *Total for 2023-2024 \$3,935 from 198 members*
- *Subscriptions for 2024-2025 paid in 2023-2024 - \$120 from 6 members*
- *Subscriptions for 2024-2025 paid in 2024-2025 - \$3880 from 194 members*
- *Total for 2024-2025 \$4,000 from 200 members*