

# PLIMMERTON RESIDENTS' ASSOCIATION INC

## Minutes of Executive Committee Meeting Monday 7 October 2024, 5pm at Plimmerton Boating Club

**Present:** David Verrinder (Chair), Robin Jones (Minute Secretary), Carolyn Williams, Jenny Brash, Robynne McIntyre, John Meeuwsen

**Co-opted Volunteers:** None

**Councillors:** None

**Visitors:** None

**Apologies:** Josh Trlin, Don Gray, Dave Anderson

### 1. Greetings

David V welcomed everyone to the meeting.

### 2. Apologies

As noted above.

### 3. Declaration of Conflicts of Interest

None declared.

### 4. Notification of any additional General Business items

See below.

### 5. Adoption of Minutes from September 2024 Meeting

The draft minutes of the September meeting had been circulated. No changes were requested.

Motion: "That the minutes of the September 2024 meeting be accepted as a true and correct record."

Moved: David V                      Seconded: Carolyn                      Carried: Unanimous

### 6. Matters arising from the minutes / Reports back on actions taken

None

### 7. Councillor's reports

None received.

### 8. Financial report & A/P approvals (Don, by email) (attached below)

Don had submitted his monthly Financial Report to 6 October (see below) by email.

Motion:

"That the Treasurer's Financial Report to 6 October 2024 and the accounts payable as noted therein be approved."

Moved: David V                      Seconded: John                      Carried: Unanimous

### 9. Big Spring Clean

Sunday 24 November, 9am at St Andrews.

David V is project managing this as follows:

- meeting with Vicar Dan to confirm arrangements
- organising BBQ and food with Lions Club
- liaison with PVFB re van transport for volunteers
- liaison with PCC on equipment and rubbish collection.

John will get the PRA banner from the Shed and set it up on the day. **Action: David V/John**

### 10. Plimmerton School Village Legacy Project (Carolyn)

Carolyn had provided an update by email. She has met with school DP Rosemary Oxnam to discuss. Various topics and contacts have been suggested. The children will be learning interview techniques and story development, along with an appreciation of social history and community engagement in their local community.

### 11. Portfolio reports

#### (i) PCC Liaison & Village Maintenance

Carolyn reported on a positive meeting with Megan Krishnan (our new contact point at PCC) to further current issues:

- repair of café corner fence
- replacement bins at beach exits (noted that bins won't be replaced at Bath St and South Beach as too hard for collection truck to safely access them)
- planting at south end of rail fence, needs more plants
- café corner paver cleaning and weed removal

Megan will attend a PRA meeting in future. She is also happy to help facilitate meetings between village associations.

Carolyn has prepared an updated PRA Village Plan, and is getting this loaded onto the website.

#### (ii) KiwiRail & Station

Harakeke fence painting completed by Allan Galloway. Flax cutouts have been installed under John's supervision. Thanks to Allan, John and Dave A for their work on this. Graffiti coating to be applied and sponsor board to be installed.

There was discussion about having an opening event for the fence, 35 sponsor households to be invited. David V to check when Bill and the mayor are available. **Action: David V**

#### (iii) Parks (David V)

David is waiting for the dog park to dry out before cleaning the fountain stones. **Action: David V**

#### (iv) Emergency Management (John)

John has got Dave Morahan and Paul Meehan involved with radios as it is necessary to have people with some familiarity with radios operating them.

John is liaising with WREMO on getting correction stickers printed to cover the front section on the earthquake preparedness brochures. David's delivery team can apply the stickers before distribution.

**Action: John/David V**

John is keen to get his document responding to the Mateparae and Bush reviews circulated. WREMO have been organising community events in Wellington and the Hutt but there has been no outreach from PCC and WREMO in this area since our February hui. John wants to get the other residents' associations on board as well. With the delay in getting this document out, some reworking is required. John to action.

**Action: John**

#### (v) Comms & website (Carolyn)

Very positive feedback on September newsletter.

(vi) Police (David V)

Nothing to report from Police. PRA has been made aware of a few incidents.

(vii) Traffic Safety (David V)

David had reported by email. He reported back on a meeting with PCC and actions planned to address residents' concerns about driver behaviour on Sunset Parade and Moana Rd. These include speed limit signs, a warning sign for northbound traffic, and potential placement of the illuminated mobile unit over the busy summer period.

(viii) Consultations (Robin/Jenny):

Plimmerton Farm EPA Fast Track Application: The timeframe for a decision has been extended to end of October.

(ix) PCMI Community Shed (John):

The Shed continues to go well.

(x) Constitution:

Robin to circulate updated draft after consultation with Don.

**Action: Robin**

## 12. General Business

(i) David V reported back on Village Plan hui at Pukerua Bay, attended by David, Carolyn, Jenny and Robin. Emergency Management to be a focus going forward. Carolyn is following up with Ian Barlow from Paremata RA.

**Action: Carolyn**

(ii) Robin had circulated a draft of the AGM minutes by email. One change was suggested and has been actioned. She proposed the revised draft be approved for loading on the website:

Motion:

“That the revised draft of the minutes of the 2024 AGM of the Plimmerton Residents' Association be approved for publication on PRA website.”

Moved: Robin

Seconded: Robynne

Carried: Unanimous

Robin to arrange loading.

**Action: Robin**

(iii) John and Dave A will organise PRA/Shed attendance at Plimmerton School Gala on Nov 16<sup>th</sup>.

**Action: John/Dave A**

(iv) David V noted that a sponsor plaque is missing off one of the waterfront seats. As the repair is a PCC responsibility, he will report it via Antenno.

**Action: David V**

The meeting closed at 6.05pm.

Next meeting: Monday 4 November 5pm at PBC

Prepared by Robin Jones.

## Emailed Reports:

### Financial Report: (from Don)

#### PRA Financial Report for Period 02.09.24 to 06.10.24

##### Transactions Update at 6 October 2024

- *Receipts since 2 September: \$243.26:*

Interest	\$88.26
PRA Subscriptions	\$120.00
Member Donations	\$35.00
  
- *Payments since 2 September: \$745.00*

Violet Rowe AGM Flyers and Posters	\$320.00
Dravitzki Accounting Accounts Review	\$325.00
Gift Card for Bill Inge	\$100.00
  
- *Accounts payable to be approved and minuted: \$1,442.54*

P & Z Decorating (Paint & Brushes fence)	\$281.09
Don Gray (Charities Services fee)	\$51.11
Don Gray (Chilli Web Domain name)	\$41.34
Anne Johnson (Web and fence poster)	\$69.00
Alan Galloway (Fence painting)	\$1,000.00

Plus any other accounts payable?
  
- *Cash funds (as at 6 October)*

Current a/c:	\$10,409.04 CR
Business Online Saver a/c:	\$21,059.88 CR

*(NB: Monthly automatic transfer of \$20 from Current a/c to Bonus Saver a/c)*

#### Membership Subscriptions

Subscriptions received after 31 March are assigned to the next financial year.

*To date (6 October):*

- *Total for 2023-2024 \$3,935 from 198 members*
- *Subscriptions for 2024-2025 paid in 2023-2024 - \$120 from 6 members*
- *Subscriptions for 2024-2025 paid in 2024-2025 - \$3880 from 194 members*
- *Total for 2024-2025 \$4,000 from 200 members*