

PLIMMERTON RESIDENTS' ASSOCIATION INC

Minutes of Executive Committee Meeting Monday 5 August 2024, 5pm at Plimmerton Boating Club

Present: David Verrinder (Chair), Dave Anderson, Robin Jones (Minute Secretary), Don Gray, Carolyn Williams, Jenny Brash

Co-opted Volunteers: None

Councillors: None

Visitors: None

Apologies: Robynne McIntyre, John Meeuwsen, Josh Trlin, Chris Kirk-Burnnand

1. Greetings

David V welcomed everyone to the meeting.

2. Apologies

As noted above.

3. Declaration of Conflicts of Interest

None declared.

4. Notification of any additional General Business items

None.

5. Adoption of Minutes from July 2024 Meeting

The draft minutes of the July meeting had been circulated. No changes were requested.

Motion: "That the minutes of the July 2024 meeting be accepted as a true and correct record."

Moved: Dave A

Seconded: Don

Carried: Unanimous

6. Matters arising from the minutes / Reports back on actions taken

None

7. Councillor's reports

GWRC councillor Chris Kirk-Burnnand had sent a written report explaining why he'd voted against adoption of GWRC LTP.

8. Financial report & A/P approvals (Don, by email) (attached below)

Don had submitted his monthly Financial Report to 4 August (see below) by email. He noted that 115 subs have already been received. He asked if there were any questions or further invoices.

Motion:

(1) "That the Treasurer's Financial Report to 4 August 2024 and the accounts payable be approved as noted therein."

(2) "That the end of year Financial Statement and Performance Report to 30 June 2024 be approved for presentation at the 2024 AGM."

Moved: Don

Seconded: Robin

Carried: Unanimous

9. AGM Planning

Robin had circulated a Tasks and Responsibilities Schedule for the AGM. The current status of tasks was reviewed at the meeting.

Nominations - Robin will ask Allan Dodson to nominate all committee members standing for re-election and run the election of the committee at the AGM. **Action: Robin**

Chair Report - David V preparing a draft by Wednesday 7 August. **Action: David V**

Letterbox flier drop almost complete.

Robin to update task list. **Action: Robin**

10. Portfolio reports

(i) PCC Liaison & Village Maintenance (Jenny)

Jenny is keeping track of progress of earthworks on Plimmerton Farm.

Jenny has spoken to GWRC councillor Chris Kirk-Burnnand about proposed harvesting of trees up The Track, because of fragile state of Motuhara Rd.

Carolyn pointed out that rubbish bins are being removed by PCC without consultation. David V to ask Josh Trlin to look into this. **Action: David V**

She also commented on issues at the Dog Park, especially in the larger area. Owners are not picking up dog faeces. David V said he will clean out the water station stones. **Action: David V**

The Café corner pavers need a clean. We'd like to see this programmed annually by PCC especially as they need to be done professionally. David V to address with Josh. **Action: David V**

Karehana Park "road signs" are missing, Dave A to raise with Charmaine at PCC. **Action: Dave A**

Carolyn also commented on the need to re-establish liaison points and relationship with PCC following Bill Inge's departure.

(ii) KiwiRail & Station

The acknowledgement board for community volunteers who helped restore the railway station heritage building has been taken down. The suggestion is to have it moved outside and covered with weatherproof perspex. Carolyn and Dave to discuss with Metlink. **Action: Carolyn/Dave A**

The repainting of the fence is around 25% complete, with 8 out of 31 sections finished. The new flaxes and sponsor board will then be installed.

(iii) Emergency Management (John)

John has prepared a response to the Bush and Mateparae reviews of EM response, emphasising the need for agencies to work directly with communities. Carolyn will distribute the draft. It was agreed to postpone this until after the AGM. **Action: John/Carolyn**

(iv) Comms & website (Carolyn)

The main focus for the comms team has been on publicising the AGM.

(v) Traffic Safety (David V)

David had received the following notification of decisions made by PCC in response to concerns raised by residents about driver behaviour on Moana Rd and Sunset Parade:

Council approved the proposed no-stopping at all times on the sea side for 17 metres from property numbers 11 to 13. The bylaw changes from the July 4 meeting are out for the final objection period which closes on August 13. Once that happens, and provided there are no objections, we will proceed with programming the painting of the broken yellow lines on Moana Road with our contractor. The process to do this does take some time.

The new setting of speed limit 2024 requires undertaking a cost benefit analysis for that section of road. This should include:

- (a) safety impacts (including in the number and severity of crashes); and*
- (b) travel time impacts (including changes in mean operating speed); and*
- (c) implementation costs (including planning, road signs and markings, installation costs, overheads, and consultation and administration costs).*

Considering the current volume of traffic and crash statistics, speed reduction on Moana and Sunset Parade, will not provide a positive impact.

David will follow up with PCC to see if more strategies can be deployed to positively influence driver behaviour. He will also check with Josh Trlin to clarify other proposed changes to regulations relating to Steyne Ave. **Action: David V**

We have also received notification of proposed changes to parking outside the Thai takeaway on Steyne Avenue (one car park to be removed as too close to driveways). David to check if residents have been informed prior to publishing this consultation. **Action: David V**

Carolyn has replied to a resident concerned about driver behaviour at the new traffic lights on Steyne Ave.

Robin noted that the changes to improve safety and flow at Grays Rd/SH59 intersection have been implemented by Waka Kotahi NZTA.

(vi) Security Cameras (David V)

The required repair action at one site has been completed.

(vii) Consultations (Robin):

Plimmerton Farm EPA Application: Robin updated the meeting on this application. The timeframe for a decision has been extended.

(viii) PCMI Community Shed (Dave A/John): The Shed crew have been busy making stoat traps for Pest Free and custom tables for a model aircraft club.

The committee agreed to fund additional paint for the rail fence, around \$200.

(ix) Constitution: A legal professional has reviewed our draft “pro bono”. Robin will update and circulate a revised draft to the committee after the AGM. When approved it will be circulated to financial members for comment. **Action: Robin**

11. General Business

None.

The meeting closed at 6.23pm.

Next meeting: Monday 2 September 5pm at PBC

Prepared by Robin Jones.

Emailed Reports:

Financial Report: (from Don)

PRA Financial Report for Period 30.06.24 to 04.08.24

Transactions Update at 4 August 2024

- *Receipts since 30 June: \$2,929.72:*

Interest	\$189.72
PRA Subscriptions	\$2,300.00
Member Donations	\$440.00

- *Payments since 30 June: \$636.96:*

Don Gray refund Web Hosting	\$185.64
Mobile Communications Radio Install	\$451.32

- *Accounts payable to be approved and minuted: \$300.00*

Violet Rowe	\$300.00
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Plus any other accounts payable?

- *Cash funds (as at 4 August)–*

Current a/c:	\$12,178.48 CR
Business Online Saver a/c:	\$20,868.73 CR

(NB: Monthly automatic transfer of \$20 from Current a/c to Bonus Saver a/c)

Membership Subscriptions

Subscriptions received after 31 March are assigned to the next financial year.

To date (4 August):

- *Total for 2023-2024 \$3,935 from 198 members*
- *Subscriptions for 2024-2025 paid in 2023-2024 - \$120 from 6 members*
- *Subscriptions for 2024-2025 paid in 2024-2025 - \$2,300 from 115 members*
- *Total for 2024-2025 \$2,420 from 121 members*