

PLIMMERTON RESIDENTS' ASSOCIATION INC

Minutes of Executive Committee Meeting Monday 4 September 2023, 5pm at Plimmerton Boating Club

Present: Robin Jones (Meeting Chair/Minute Secretary), Carolyn Williams, Robynne McIntyre, Roger Watkin, Jenny Brash

Co-opted Volunteers: None

Councillors: Ross Leggett (PCC)

Visitors: None

Apologies: David Verrinder, Dave Anderson, John Meeuwsen, Don Gray

1. Greetings

Robin welcomed everyone to the meeting, noting that it was our first meeting in the new venue. Given that four executive committee members could not make the meeting due to absence or illness it was agreed that the election of officers be deferred and done by email so everyone could participate.

2. Apologies

As above.

3. Declaration of Conflicts of Interest

None declared.

4. Notification of any additional General Business items

None.

5. Adoption of Minutes from the August 2023 Meeting

The draft minutes of the August meeting had been circulated. No changes were requested.

Motion: "That the minutes of the August 2023 meeting be accepted as a true and correct record, subject to review by those executive committee members who had not had a chance to read them prior to the meeting."

Moved: Robin

Seconded: Carolyn

Carried: Unanimous

6. Matters arising from the minutes / Reports back on actions taken

None.

7. Councillors' Reports

PCC- Ross:

- Kainga Ora proposed SDP for the Northern Growth Area. Brochure has been delivered to letterboxes. Drop in session planned for Thursday. Carolyn will let residents know via usual channels. Robin and Jenny to liaise on draft of possible PRA submission, due 29 September. **Action: Carolyn/Robin/Jenny**
- Karehana flood mitigation - a work schedule has been received.
- Gaming Machine Policy - PCC gets \$200k a year from gaming funds. Consultation underway on the policy, and community feedback on sourcing funds from gaming.

8. Financial report & A/P approvals (Don, by email) (attached below)

Don had submitted his monthly Financial Report to 3 September (see below) by email.

Motion: “That the Treasurer’s Financial Report to 3 September 2023 and the accounts payable be approved as follows:

Reimburse payment made in error \$15”

Moved: Robin

Seconded: Robynne

Carried: Unanimous

Carolyn asked for committee approval in principle to repair vandalism on markings and signage in Karehana Park, estimated \$400. This was approved. She is also getting a quote for business cards.

9. AGM Review

We’ve received good feedback on the AGM. Over 50 people attended. The committee felt it had gone well overall, and the key speakers from FOTSC, Cratos and Plimmerton School were excellent.

The committee noted its appreciation of the speaker gift sponsors - Your Wellington Florist, Crystal Connection, Big Salami, Kafe Oranje and Urban Bakery, and of Stihl Shop Porirua for the subscriber prize.

10. Science in the Swamp Project

Refer Carolyn’s email report below. Drone Day in October will mark the start of the project.

11. Big Spring Clean

Scheduled for Sunday 29 October with HQ at St Andrews. David V to discuss arrangements with Vicar Dan. Roger to discuss food etc for BBQ with David V. Carolyn to meet with David and discuss a reusable banner.

Action: David V/Roger/Carolyn

12. Community Shed

Carolyn has publicised the seat refurbishment project. Carolyn and Jenny are suggesting to PCC that the Shed could do some of the village maintenance jobs, such as cleaning pavers.

13. Portfolio reports

- PCC Liaison (Jenny)

It has been difficult getting council officers to work together, with some jobs being passed around departments and personnel. Jenny proposes getting a group together to own responsibilities and commit to a schedule.

Action: Jenny

Jobs on the list include getting the café corner paving cleaned up and cleanliness and maintenance issues at the Pavilion toilets.

- Communications (Carolyn)

Our social media team have been overloaded with AGM messaging and other urgent notices.

- Karehana Park (Carolyn)

Allan and Sue continuing to do a great job on communication with paver sponsors. We are still waiting on a date for installation of pavers.

- Emergency Management

John Carolyn and Sue are meeting to discuss emergency planning.

- Traffic safety -Refer David’s email below.

- Police and Security Cameras - (David V) Refer David’s email below.

- KiwiRail (Carolyn)

Carolyn and Allan have met with Peter Coles (KiwiRail) to discuss plans to address tagging on the new wooden fence on Steyne Ave. Solvents won’t work as the paint has soaked into the wood.

- Submissions & Consultations (Robin):
PCC District Plan Variation 1 & PC19 - Commissioners' report has been delayed until end of year.
Waka Kotahi SH59 - Meeting on SH59 traffic light phasing to be arranged after Robin discusses with David V. **Action: Robin.**

14. General Business

- Incorporated Societies Act - we are waiting until legislation and advice regarding same is finalised, expected later this year. Then we can use the online tools to assist us in redrafting our constitution.

The meeting closed at 5.55pm.

Next meeting **5pm Monday 2 October at Plimmerton Boating Club (downstairs).**

Prepared by Robin Jones.

Emailed Reports:

From Carolyn (edited):

- Kiwi Rail meetings with Peter Coles on site with Allan Dodson. We agreed to KiwiRail doing a trial of mesh panels on the fence to deter taggers. As detailed in the email and FB post on Thursday re the current tagging onslaught, the paint cannot be removed and the fence panels are not suited to sealing.
- Allan and I have also been working hard these past couple of months dealing with the after-effects of some residents who have been incorrectly accusing various local authorities of not doing their jobs. This is endangering relationships we have built up over a long time. None of these agencies have any responsibility for the fence or for tagging removal. Our message sent out says please bring these issues to PRA first as we may be working with organisations already and plans may be in place.
- Science in the Swamp is getting up a head of steam. As we saw at the AGM these organisations are now owning the project and working together to make things happen. Our role is now to communicate about opportunities for everyone to be involved and developments as they happen. The artist/teacher we have engaged through our grant will be involved from mid October.
- Plimmerton Boating Club cards are sorted for 2023-24 and Don will send a word file with names and numbers of financial members to PBC manager who has software that will format the cards etc
- Business cards for exec committee members are being priced for printing only (less than \$80 for 50 each) as we will use the existing design. I need a file with name and contact mobiles for each committee member.
- Big Spring Clean banner size and wording to be discussed with David V this week.
- Emergency planning meeting tomorrow with John and Sue Ineson.
- Maintenance issues with Jenny. Challenging. We are trying to get contracts for paver cleaning and other services PCC is no longer offering for the shed team. It has been suggested that we submit to the next annual plan for the Shed to get a city-wide paver cleaning contract. Could be a joint shed and PRA initiative. Suggest the shed team get smart high vis work tops and a banner to publicise their activities when they are working out and about.
- The toilets behind the pavilion need a waterblast and exterior paint urgently. Shed team keen if we suggest that?

- Allan wants approval for \$400 for repainting and new signs for Karehana Park. Working with Bill to get this actioned and to get a cost estimate we can work with. Allan and Sue are doing a great PR job liaising with the paver purchasers.

From Chair (David V) (edited):

- **Traffic Safety:**

Received from PCC re the Speed Management Plan 2023-2030. The Plan was adopted by Council on 24 August 2023.

The following decisions were made:

- Agree to establish 30 km/h speed limits adjacent to schools, either permanent or variable, depending on the location and outcomes required.
- Agree to establish 30 km/h speed limits adjacent to Maraes, either permanent or variable, depending on the location and outcomes required.
- Agree to establish a permanent 30 km/h speed limit with a supplementary sign advising hours of operation between 8 AM and 5 PM, for all roads within CBD.
- Agree to establish a permanent 30 km/h speed limit on all roads at all times within Kenepuru Landing area.
- Agree to increase the speed limit to 60 km/h along Waitangirua Link Road.
- Agree to correct NSLR by establishing speed limit of 30 km/h on Ocean Parade.
- Agree to establish 60 km/h speed limits along Titahi Bay Road and 50 km/h along

Also, have we any concerns about proposed parking limitations in Queens Ave (a business owner has raised concerns about her customers only having a two hour slot).

- **Security Cameras:** Hardware removed from two locations. Only the cameras and camera housing remains at the Steyne Ave location. I will remove these in the next 10 days or so. What to do with the hardware that is being stored? We could give it to our camera technician. Any other suggestions?
- **AGM 2023:** Our thoughts about low turnout and how to plan for next year.

Financial Report: (from Don)

PRA Financial Report for Period 13.08.23 to 03.09.23

Transactions Update at 3 September 2023

- *Receipts since 13 August: \$1,132.90:*

| | |
|-------------------|----------|
| Interest | \$92.90 |
| PRA Subscriptions | \$820.00 |
| Donations | \$205.00 |
| Payment in error | \$15.00 |

- *Payments since 13 August: \$1,085.50:*

| | |
|------------------------|----------|
| Karehana Park Pavers | \$138.00 |
| Dravitzki Accounting | \$325.00 |
| Violet Rowe | \$300.00 |
| Anne Johnston Graphics | \$172.50 |
| Plimmerton School | \$150.00 |

- *Accounts payable to be approved and minuted: \$15.00*

| | |
|---|---------|
| Payment in error | \$15.00 |
| Plus any other accounts payable? | |

- *Cash funds (as at 3 September)–*

| | |
|---|----------------|
| Current a/c: | \$10,658.71 CR |
| Business Online Saver a/c: | \$19,813.37 CR |
| <i>(NB: Monthly automatic transfer of \$20 from Current a/c to Bonus Saver a/c)</i> | |

- *Committed funds –*

Hutt Mana Charitable Trust \$3,000 for Taupo Swamp Project
Cost of freight and laying Karehana Park Pavers

Membership Subscriptions

Subscriptions received after 31 March are assigned to the next financial year.

To date (3 September):

- *Subscriptions for 2022-2023 \$3,735 from 187 members*
- *Subscriptions for 2023-2024 paid in 2022-2023 - \$1,320 from 66 members*
- *Subscriptions for 2023-2024 paid in 2023-2024 - \$1,975 from 99 members*