

# PLIMMERTON RESIDENTS' ASSOCIATION INC

Minutes of Executive Committee Meeting  
Monday 2 September 2024, 5pm at Plimmerton Boating Club

**Present:** David Verrinder (Chair), Dave Anderson, Robin Jones (Minute Secretary), Don Gray, Carolyn Williams, Jenny Brash, Robynne McIntyre, John Meeuwsen

**Co-opted Volunteers:** None

**Councillors:** None

**Visitors:** None

**Apologies:** Josh Trlin, Chris Kirk-Burnnand

## 1. Greetings

David V welcomed everyone to the meeting.

## 2. Apologies

As noted above.

## 3. Declaration of Conflicts of Interest

None declared.

## 4. Notification of any additional General Business items

David V (1)

## 5. Election of Officers 2024-2025

As this was the first executive committee meeting following the AGM, officers for 2024-25 were elected.

Nominations received as follows:

|            |                 |  |
|------------|-----------------|--|
| Chair:     | David Verrinder | (nominated Jenny/seconded John)        |
| Treasurer: | Don Gray        | (nominated Carolyn/seconded David V)   |
| Secretary: | Robin Jones     | (nominated Carolyn/seconded Robynne M) |

Motion:

“That the following officers of Plimmerton Residents’ Association be elected for the 2024-25 year:

David Verrinder - Chair

Don Gray - Treasurer

Robin Jones - Secretary”

Moved: Jenny Brash

Seconded: Dave Anderson

Carried: Unanimous

## 6. Adoption of Minutes from August 2024 Meeting

The draft minutes of the August meeting had been circulated. No changes were requested.

Motion: “That the minutes of the August 2024 meeting be accepted as a true and correct record.”

Moved: Dave A

Seconded: Don

Carried: Unanimous

## 7. Matters arising from the minutes / Reports back on actions taken

None

## 8. Councillor's reports

None received.

## 9. Financial report & A/P approvals (Don, by email) (attached below)

Don had submitted his monthly Financial Report to 1 September (see below) by email. He noted that 194 subs have been received for the current financial year. He asked if there were any questions or further invoices.

Motion:

“That the Treasurer’s Financial Report to 1 September 2024 and the accounts payable be approved as noted therein.”

Moved: Don                      Seconded: Jenny                      Carried: Unanimous

## 10. AGM Review

There’s been positive feedback on the AGM, and it was pleasing to see 50 people turn out in very unpleasant weather.

The committee extended its compliments to John on his chairing, and to Carolyn for her comprehensive and entertaining presentation on PRA’s activities. Thanks also expressed to PBC and Gayle for the venue. Carolyn has thanked our gift sponsors - The Cake Café, Kafe Oranje and the Big Salami.

Robin to complete the minutes.

**Action: Robin**

## 11. Portfolio reports

(i) PCC Liaison & Village Maintenance (Jenny)

Jenny continues to keep track of progress of earthworks on Plimmerton Farm.

Jenny will contact Reuben Friend at PCC to get a meeting to discuss how our community will communicate with PCC going forward without Village Planning liaison. It’s suggested that Jenny, David V and Carolyn attend.

**Action: Jenny**

Carolyn noted the need for Porirua’s villages to continue to meet regularly.

(ii) KiwiRail & Station

Designer Anne Johnston will advise on positioning of the additional flax cutouts on the harakeke fence.

We await the bill for the sponsor board.

Work on repainting the fence continues. Progress has been affected by weather and resource constraints. It would help to have a professional painter assist. There was discussion around likely local candidates. Don to look at how much budget remains after paying for sponsor board.

**Action: Don**

(iii) Parks (David V)

David had reported by email. The fountains at the dog park need regular cleaning. David is looking at the best way to do this. He may require access to a water blaster.

(iv) Emergency Management (John)

John noted continuing concerns around getting the community motivated about EM preparation.

Training is required on the emergency radios so John asked that we hold fire on promotion until that’s sorted. An instruction manual in plain English is required. John to discuss with Rex.

**Action: John**

As a group we continue to have concerns that WREMO and PCC are not working directly with the community and are not keeping communities at the heart of their planning of civil defence responses. John has prepared a response to the Bush and Mateparae reviews of EM response, emphasising the need for agencies to work directly with communities. Carolyn will format and then John can distribute this.

**Action: Carolyn/John**

The Earthquake Planning Guide Leaflets are to be updated with a sticker for the correct web links and then delivered to all households. John to organise stickers, David V to organise deliveries.

**Action: John/David V**

(v) Comms & website (Carolyn)

Carolyn had outlined plans for the September newsletter by email.

She noted the Plimmerton School Gala is on November 16. We have been offered a stall to promote PRA, emergency preparedness and the Shed. John will coordinate.

**Action: John**

(vi) Police (David V)

Nothing to report.

(vii) Traffic Safety (David V)

David had reported by email. He has a meeting planned with PCC and resident representatives on 10 September to discuss the Sunset Parade and Moana Rd traffic issues. **Action: David V**

(viii) Consultations (Robin/Jenny):

Plimmerton Farm EPA Fast Track Application: The timeframe for a decision has been extended. EPA are arranging Expert Witness conferencing.

(ix) PCMI Community Shed (Dave A/John):

The Shed is going well. The team have now made 80 stoat traps for Pest Free.

(x) Constitution:

Robin to circulate updated draft.

**Action: Robin**

## 11. General Business

Carolyn - work continues with PBC on whether some form of membership can be offered to PRA financial members.

David V - is handling correspondence from a resident on an issue related to the harakeke fence. Dave A noted that PCC own the fence.

**Action: David V**

The meeting closed at 6.03pm.

Next meeting: Monday 7 October 5pm at PBC

Prepared by Robin Jones.

Emailed Reports:

Financial Report: (from Don)

### PRA Financial Report for Period 05.08.24 to 01.09.24

Transactions Update at 5 August 2024

- *Receipts since 5 August: \$1,886.32:*

|                   |            |
|-------------------|------------|
| Interest          | \$96.32    |
| PRA Subscriptions | \$1,420.00 |
| Member Donations  | \$370.00   |

- *Payments since 5 August: \$3,062.87:*

|                            |            |
|----------------------------|------------|
| Violet Rowe                | \$300.00   |
| Harakeke Fence PCC Payment | \$2,762.87 |

- *Accounts payable to be approved and minuted: \$745.00*

|                                      |          |
|--------------------------------------|----------|
| Violet Rowe AGM Flyers and Posters   | \$320.00 |
| Dravitzki Accounting Accounts Review | \$325.00 |
| Gift Card for Bill Inge              | \$100.00 |

Plus any other accounts payable?

- *Cash funds (as at 1 September)*

|                            |                |
|----------------------------|----------------|
| Current a/c:               | \$11,004.02 CR |
| Business Online Saver a/c: | \$20,966.64 CR |

*(NB: Monthly automatic transfer of \$20 from Current a/c to Bonus Saver a/c)*

#### Membership Subscriptions

Subscriptions received after 31 March are assigned to the next financial year.

*To date (1 September):*

- *Total for 2023-2024 \$3,935 from 198 members*
- *Subscriptions for 2024-2025 paid in 2023-2024 - \$120 from 6 members*
- *Subscriptions for 2024-2025 paid in 2024-2025 - \$3760 from 188 members*
- *Total for 2024-2025 \$3,880 from 194 members*