

## PLIMMERTON RESIDENTS' ASSOCIATION INC

Minutes of Executive Committee Meeting  
Monday 2 October 2023, 5pm at Plimmerton Boating Club

**Present:** Robin Jones (Meeting Chair/Minute Secretary), Carolyn Williams, Robynne McIntyre, Roger Watkin, Dave Anderson, Don Gray

**Co-opted Volunteers:** None

**Councillors:** Ross Leggett (PCC)

**Visitors:** Judy McKoy (FOTSC)

**Apologies:** David Verrinder, Jenny Brash, John Meeuwsen,

### 1. Greetings

Robin welcomed everyone to the meeting, including Judy McKoy from Friends of Taupō Swamp & Catchment.

### 2. Apologies

As above.

### 3. Declaration of Conflicts of Interest

None declared.

### 4. Notification of any additional General Business items

None.

### 5. Election of Officers for the 2023-24 year

Robin had asked by email if anyone wished to stand for officer positions. David Verrinder had indicated he would stand as Chair, Don Gray indicated he would stand as Treasurer and Robin will continue as Meetings and Minutes Secretary.

Motion:

“That the following be appointed officers for Plimmerton Residents’ Association for the 2023-24 year:

Chair- David Verrinder

Treasurer- Don Gray

Meetings and Minutes Secretary - Robin Jones”

Moved: Carolyn

Seconded: Dave A

Carried: Unanimous

### 6. Adoption of Minutes from the September 2023 Meeting

The draft minutes of the September meeting had been circulated. No changes were requested.

Motion: “That the minutes of the September 2023 meeting be accepted as a true and correct record, subject to review by those executive committee members who had not had a chance to read them prior to the meeting.”

Moved: Robin

Seconded: Robynne

Carried: Unanimous

## 7. Matters arising from the minutes / Reports back on actions taken

None.

## 8. FOTSC Update (Judy McKoy)

Judy tabled FOTSC's five year strategic and operational plan (2023-2028), noting how it aligned with GWRC's plan. FOTSC also has integrated plans for control of invasive species with PCC, GWRC, QEII Trust, and Forest & Bird. The Strategic & Operational Plan is available on FOTSC's website as is the drone footage.

FOTSC has just celebrated its fifth anniversary. Specific attention is being paid to maintaining the team of volunteers and key relationships with stakeholders.

The wetland faces challenges from the rising water level (50cm in the last 5 years), flood events, warmer winters, weed growth in the stream, invasive species and feral cats.

The Shed has offered to sharpen FOTSC's spades and PRA continues to promote and publicise FOTSC.

Kainga Ora NGA SDP:

Both PRA and FOTSC put in feedback on the SDP proposal. Both expressed concerns about the focus and asked for more emphasis on environmental issues and the impact on the existing community.

## 9. Science in the Taupō Swamp Wetlands:

Judy has met with Jo Veran of Plimmerton School. "Drone Day" is on 11 October, there'll be a live feed into the school hall. FOTSC will run a Q&A afterwards. Footage will be captured so can be shown in classrooms later.

FOTSC is working with PCC and Rotary to get kids involved in planting.

Artist Marg Tolland will be involved from the outset.

Multiple activities planned. Cratos are generously donating their expertise and technology.

Carolyn is looking into media involvement.

## 10. Councillors' Reports

PCC- Ross:

Two key issues -

(1) Balancing LTP and affordability issues, especially regarding 3 Waters.

(2) Revisiting rating policy and ratios. Rural properties hit last time because of increased valuations.

## 11. Financial report & A/P approvals (Don, by email) (attached below)

Don had submitted his monthly Financial Report to 2 October (see below) by email.

Motion: "That the Treasurer's Financial Report to 2 October 2023 and the accounts payable be approved as noted therein"

Moved: Don

Seconded: Dave A

Carried: Unanimous

Membership is down a bit on last year. Don will follow up with members who paid this year but not this year.

## 12. Kiwirail Pace

Carolyn is working very hard with KiwiRail and PCC on getting a solution for the graffiti on the new fence. She is working with others on a proposal for an artwork on the fence to deter vandals. The 150m fence must be in a state that can be maintained given that the old fence was able to be maintained.

### 13. Science in the Taupō Swamp Wetlands Project

Refer item 8 above.

### 14. Big Spring Clean

Scheduled for Sunday 29 October, 9am (*NB Later rescheduled to Sun 12 November to avoid clash with RWC final*)

Roger to collect sign from Tommys and take to St Andrews. Roger also arranging BBQ with Mana Lions, start from 10am **Action: Roger**

### 15. Portfolio reports

- PCC Liaison (Carolyn)  
Jenny, Carolyn, David V and Dave A met with PCC officers ( Bill, Claire Giblin, Richard (Transport) and Chris (Parks)) to address priority items on our maintenance list (attached below). We have suggested using the Shed team to help get work done. Chris wants everything done professionally. Dave A to walk round with Chris and show him what can be achieved with volunteer support. **Action: Dave A**
- Communications (Carolyn)  
Comms team continues to be busy.
- Karehana Park (Carolyn)  
Drainage work starting after Labour weekend, can't install pavers until after that. Allan and Sue will let paver sponsors know.
- Emergency Management  
Carolyn and Sue are writing info for street coordinators and designing a door chart. These resources will probably be launched in February at PCC Emergency Management Centre.
- Traffic safety - Nothing to report.
- Police and Security Cameras - (David V) Refer David's email below. The committee agreed that PRA should gift the deinstalled camera equipment to our camera technician.
- Submissions & Consultations (Robin):  
Waka Kotahi SH59 - Meeting on SH59 traffic light phasing to be arranged after Robin discusses with David V. **Action: Robin**  
Kainga Ora NGA SDP - Feedback submitted to KO, assessment phase to be completed early 2024.
- PCMI Community Shed:  
Dave A noted that vehicular access to the back shed has been restricted by the siting of the new totara tree.  
Seating refurbishment basically complete but some rework required.  
Short of able people, recruitment drive needed.

### 16. General Business

- AGM followup - minutes to be completed. **Action: Robin**

The meeting closed at 6.20pm.

Next meeting **5pm Monday 6 November at Plimmerton Boating Club (downstairs).**

Prepared by Robin Jones.

## Emailed Reports:

### From Chair (David V) (edited):

- Met with Dan from St Andrews Church. Discussed about the Spring Clean on Oct 29<sup>th</sup> 9am meet at the church. We will need a dozen or so fliers for posting in business windows as well as promotions thru FB and Newsletter. He suggests on the fliers/promo material stuff like spot prizes (easy to arrange) etc. He will put the word out thru his congregation. Haven't yet collected the sign from Tommy's.
- What to do with the removed camera equipment? I still have to arrange removal of two cameras.
- Had a good meet at PCC with Carolyn, Jenny and Dave A. Should we split the relationship management between Jenny and me and someone else? Perhaps me liaise with Richard (transport), Jenny, Chris (parks) and Dave and Carolyn (other)? A suggestion only.

## Financial Report: (from Don)

### PRA Financial Report for Period 04.09.23 to 02.10.23

#### Transactions Update at 2 October 2023

- *Receipts since 4 September: \$210.89:*

Interest	\$90.89
PRA Subscriptions	\$100.00
Donations	\$20.00
- *Payments since 4 September: \$15.00:*

Payment in error	\$15.00
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- *Accounts payable to be approved and minuted: \$71.34*

Don Gray Chilli Web (domain)	\$41.34
Don Gray United Scaffolding	\$30.00

Plus any other accounts payable?
- *Cash funds (as at 2 October)–*

Current a/c:	\$10,761.31 CR
Business Online Saver a/c:	\$19,906.66 CR

*(NB: Monthly automatic transfer of \$20 from Current a/c to Bonus Saver a/c)*
- *Committed funds –*

Hutt Mana Charitable Trust	\$3,000 for Taupo Swamp Project
Cost of laying Karehana Park Pavers	

#### Membership Subscriptions

Subscriptions received after 31 March are assigned to the next financial year.

*To date (2 October):*

- *Subscriptions for 2022-2023 \$3,735 from 187 members*
- *Subscriptions for 2023-2024 paid in 2022-2023 - \$1,320 from 66 members*
- *Subscriptions for 2023-2024 paid in 2023-2024 - \$2,075 from 104 members*

Ref	Title	Description	PCC Contact	PRA Contact	Action deadline
1	Waterblast and paint exterior of changing sheds	Exterior of block next to playground, pavilion, theatre needs urgent attention	Chris (parks)	Jenny	
2	Steyne Ave trees	Missing trees and iron grilles to be replaced and dangerous plywood removed	Chris (parks)	Jenny	tbc
3	Paver cleaning	Café corner pavers to be cleaned to a regular schedule. Shed team with PCC advice?	Richard (transport)	Jenny	ASAP
4	Beach Road seats maintenance	Beach Road seat planters to be refilled and replanted. Free worm-wee!	Chris (parks)	Jenny	tbc
5	Village weedeating and mowing	vegetation control including drains, gutters, footpaths etc with shed team	Chris (parks)	Jenny	tbc
6	Post replacement from playground	Three rotted poles to be replaced to stop kids running on to Sunset from the playground		Jenny	tbc
7	Karehana Park	Confirmation of date for memorial seating and paved area	Parks	Allan Dodson	October
8	Tagging removal	Process to be advised by PCC with rapid removal the goal	Chris (parks)	Jenny and Dave A	ASAP
9	Dog Park upkeep	weekly inspection of safety and health matters like locks and holes etc by shed team	Chris (parks)	Jenny	ASAP
10	Seat maintenance	all seat maintenance (roadside and parks) to be contracted to shed team?	Richard and parks	Dave A	tbc
11	Vegetation control Grays road area	Shed to work with PCC	Richard	David	

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12	trees overgrown in playground	Trees near pavilion theatre etc in playground to be topped and thinned	Chris?	Jenny	
13	Heritage Trail	ongoing maintenance of this asset i.e. plaque replacement, brochures, signs	Bill Inge	Jenny	October
14	Weed spraying	PRA advised that spraying moved from July to October. Regular schedule? Shed assist?	through Bill	Jenny	October
15	broken seat rebuild	Shed team offer to create new seats from stored broken bits	through Bill	Dave A	tbc
16	New rail fence ongoing maintenance	agreement on fence completion plus ongoing maintenance after hand over	Peter Coles KiwiRail 2023, PCC contact?	Carolyn	ASAP