

PLIMMERTON RESIDENTS' ASSOCIATION INC

Minutes of Executive Committee Meeting Monday 6 May 2024, 5pm at Plimmerton Boating Club

Present: David Verrinder (Chair), Dave Anderson, Robin Jones (Minute Secretary), Carolyn Williams, John Meeuwsen, Don Gray, Robynne McIntyre, Jenny Brash

Co-opted Volunteers: None

Councillors: Josh Trlin (PCC)

Visitors: None

Apologies:

1. Greetings

David V welcomed everyone to the meeting.

2. Apologies

None.

3. Declaration of Conflicts of Interest

None declared.

4. Notification of any additional General Business items

PCC liaison and escalation (David V)

5. Adoption of Minutes from the April 2024 Meeting

The draft minutes of the April meeting had been circulated. No changes were requested.

Motion: "That the minutes of the April 2024 meeting be accepted as a true and correct record."

Moved: Dave A Seconded: John Carried: Unanimous

6. Matters arising from the minutes / Reports back on actions taken

None.

7. Councillor's reports

PCC- Josh:

LTP Consultation has closed, still a major focus on this with hearings being scheduled.

Jenny raised concerns about the deferral of Paremata sewerage upgrade, and wanted to know if this would impact on the goals for the health of Porirua Harbour. Josh advised his understanding the issue is lack of peak/surge capacity rather than net capacity. He later confirmed during the meeting that assessment of network capacity is a requirement of the resource consent process for new developments.

John asked if there had been any feedback on the Future of Local Government Review, noting that rates income will not be enough to sustain the work councils need to do. No feedback from central government at this time.

Jenny asked that the replacement of trees on Steyne Ave be actioned. PRA is happy to help with planting. Jenny to send details to Josh for follow-up. **Action: Jenny/Josh**

David V noted that he had advised Julian Emeny by email that PRA and Shed are happy to assist with minor maintenance tasks round the village and at the dogpark, no reply received.

John commented on the two formal reviews on civil defence capability and emergency response recently released, and noted that the need to connect EM and CD control with communities and local organisations such as PVFB directly has been highlighted.

8. Financial report & A/P approvals (Don, by email) (attached below)

Don had submitted his monthly Financial Report to 5 May (see below) by email. He asked if there were any questions or further invoices.

One A/P was added for approval - Reimbursement of \$68.50 to David Verrinder for printing of leaflets re rail fence sponsorship.

Motion: "That the Treasurer's Financial Report to 5 May 2024 and the accounts payable (\$68.50) be approved as noted."

Moved: Don Seconded: Carolyn Carried: Unanimous

9. Portfolio reports

(i) PCC Liaison & Village Maintenance (Carolyn/Jenny) As noted above.

(ii) KiwiRail & Station (Carolyn)

The Arts on Track open day was very successful. Thanks to the Shed crew for their support of the collective.

30 sponsors have signed up to sponsor more art stencils on the Harakeke fence. Great work on this by Carolyn, David V, Don, Allan Dodson, Sue Ineson, Anne Johnston and Bill Inge. The personalised approach to the letterbox drop and personal interactions has proved very effective. Pip Piper to be included on the sponsor board. The new stencils have been ordered and will be assembled, painted and graffiti coated by the Shed team.

(iii) Comms & website (Carolyn)

A busy month for Violet and Allan with lots of posts required.

Carolyn asked that everyone review website content to make sure it is current and accurate. This can be done on a monthly basis with changes passed to Carolyn for action with Violet. **Action: All**

(iv) Emergency Management (John)

John is following through on progress on the updated radio communications. He spoke further about the Mateparae and Bush reports on EM and CD response. Various ideas have been raised to improve emergency alert systems. Community amenities and facilities such as supermarkets and marae need to become an integral part of emergency response plans. Jenny to confirm a contact person at Hongoeka so the lines of communication can be opened. **Action: Jenny**

(v) Traffic Safety (David V)

David updated the meeting on Moana Rd following the PCC speed monitoring exercise. Anecdotal evidence from residents suggests the reminder about speed had had an effect on driver behaviour. Canute at PCC has acknowledged the issue and his team are assessing possible solutions. David V to set up a meeting with Canute to discuss. Carolyn asked to be included.

Action: David V

At this point there was discussion of the General Business item about how we should be interfacing with PCC officers and councillors, especially if normal channels of communication are not working. It was agreed that where escalation is required, this should be referred to our assigned ward councillor (currently Josh) and that PRA committee should not be contacting GMs directly.

(vi) Security Cameras - David V and Dave A to look at what is required to repair the property concerned.
Action: David V/Dave A

(vii) Consultations (Robin):

Porirua LTP: PRA has made a written submission on the LTP but is not making an oral submission.

(viii) PCMI Community Shed (Dave A/John): Shed is going well, several projects underway, including restoration of heritage signs in Whitby and making 60 stoat traps for PCC.

(ix) Constitution: Don and Robin have met and are well underway on preparing a draft constitution to comply with the 2022 Act.
Action: Don, Robin

10. General Business

- Repair to Steyne Ave road surface by level crossing - very uneven and dangerous. David V to formally request urgent action by PCC.
Action : David V
- AGM followup - minutes to be completed.
Action: Robin

The meeting closed at 6.20pm.

Next meeting: Tuesday 4 June, 5pm at PBC (note this avoids King's Birthday public holiday)

Prepared by Robin Jones.

Emailed Reports:

Financial Report: (from Don)

PRA Financial Report for Period 01.04.24 to 05.05.24

Transactions Update at 5 May 2024

- *Receipts since 1 April: \$3,397.31:*

Interest	\$77.31
Member subscriptions	\$20.00
Fence Donations	\$3,300.00

- *Payments since 1 April: \$592.37:*

Carolyn Williams (Mural Opening)	\$84.00
Dave Anderson (Mural Opening)	\$47.12
Anne Johnston (EM Poster + Flyer)	\$86.25
Violet Rowe (A3 Newsletter)	\$75.00
Violet Rowe (3 monthly payment)	\$300.00

- *Accounts payable to be approved and minuted:*
None received

Plus any other accounts payable?

- *Cash funds (as at 5 May)–*

Current a/c:	\$7,494.83CR
Business Online Saver a/c:	\$20,574.22 CR

(NB: Monthly automatic transfer of \$20 from Current a/c to Bonus Saver a/c)

Membership Subscriptions

Subscriptions received after 31 March are assigned to the next financial year.

To date (5 May):

- *Subscriptions for 2023-2024 paid in 2022-2023 - \$1,280 from 66 members*
- *Subscriptions for 2023-2024 paid in 2023-2024 - \$2,655 from 132 members*
- *Total for 2023-2024 \$3,935 from 198 members*
- *Subscriptions for 2024-2025 paid in 2023-2024 - \$20 from one Member*