

PLIMMERTON RESIDENTS' ASSOCIATION INC

Minutes of Executive Committee Meeting Tuesday 4 June 2024, 5pm at Plimmerton Boating Club

Present: David Verrinder (Chair), Dave Anderson, Robin Jones (Minute Secretary), John Meeuwsen, Don Gray

Co-opted Volunteers: None

Councillors:

Visitors: None

Apologies: Jenny Brash, Carolyn Williams, Robynne McIntyre, Josh Trlin

1. Greetings

David V welcomed everyone to the meeting.

2. Apologies

None.

3. Declaration of Conflicts of Interest

None declared.

4. Notification of any additional General Business items

None.

5. Adoption of Minutes from May 2024 Meeting

The draft minutes of the May meeting had been circulated. No changes were requested.

Motion: "That the minutes of the May 2024 meeting be accepted as a true and correct record."

Moved: Don

Seconded: Dave A

Carried: Unanimous

6. Matters arising from the minutes / Reports back on actions taken

None.

7. Councillor's reports

None.

8. Financial report & A/P approvals (Don, by email) (attached below)

Don had submitted his monthly Financial Report to 2 June (see below) by email. He asked if there were any questions or further invoices, there were none.

There were no accounts payable for approval.

Motion: "That the Treasurer's Financial Report to 2 June 2024 and be approved as noted."

Moved: Dave A

Seconded: David V

Carried: Unanimous

9. AGM Planning

AGM Date confirmed as Monday 26 August 7pm, venue Plimmerton Boating Club. No supper, same as last year. David V to confirm with Gayle at PBC. **Action: David V**

Robin had circulated the minutes of the 2023 AGM for comment. No changes were requested. She asked the committee to approve the minutes for loading on the website and to be accepted as the draft to be put forward at the 2024 AGM for approval by members.

Motion: "That the committee approve the loading of the draft minutes of the 2023 AGM onto the website and that the minutes be put forward for approval at the 2024 AGM."

Moved: Robin Seconded: David V Carried: Unanimous

Robin will prepare and circulate a Tasks and Responsibilities Schedule for the AGM and ask Violet to update website. **Action: Robin**

Decision on a key speaker to be made at the July meeting.

10. Steyne Ave Lights

Robin reported back on her latest communication with Steen Bohanna of Waka Kotahi/NZTA.

After several tweaks to software WK/NZTA now believe the lights are working correctly. Committee members acknowledged the operation has improved since the implementation. WK/NZTA still working on responses to residents who have raised concerns.

WK/NZTA will send PRA a statement for Facebook and newsletter explaining the reason for the new signals to comply with new standards for intersections near level crossings.

11. Plimmerton Farm Fast Track Consent EPA Application

Robin updated the committee on the invitation from EPA to comment on the application from KM & MG Holdings for consent for Stage One of Plimmerton Farm development.

Jenny and Robin will work on this. Committee to provide feedback by Friday 14 June. Comments are due at EPA 21 June.

After discussion the committee decided not to elicit feedback from PRA members and residents owing to the limited scope of the process, restricted timeframe and resources, and the fact there has been widespread public consultation on Plimmerton Farm in previous PCC district plan changes. Those who have previously submitted on PC18/PC19 are being contacted directly by EPA as are residents of adjacent properties.

12. Portfolio reports

(i) PCC Liaison & Village Maintenance (Carolyn/Jenny)

No report.

(ii) KiwiRail & Station (Carolyn)

Carolyn had reported by email on harakeke fence sponsorship. Well done to Allan Dodson, Sue Ineson and Don for their work on the sponsorship. All sponsors have paid and approved wording for the sponsor board. Now waiting on flax cutouts to be delivered.

(iii) Comms & website (Carolyn)

The website host supplier has changed following advice from Anne Johnston.

Robin has sent minutes and calendar updates to Violet for action.

David V and John to send comments on website to Carolyn.

Action: David/John

iv) Emergency Management (John)

John and Rex have been working together on radios which have improved capability following an upgrade of the repeater network. Some radios still to be allocated. They have also been visiting other local schools to view their emergency hub setup.

A full community letterbox drop of the earthquake planning guide leaflet is planned, possibly in August (separate from AGM/Subs drive).

John is following up on the Bush and Mateparae reviews of EM response.

(v) Traffic Safety (David V)

We are still awaiting an update from Canute at PCC regarding driver behaviour solutions for Sunset Parade and Moana Road. David will follow up.

Action: David V

(vi) Security Cameras - David V and Dave A will action the required repair work at one property.

Action: David V/Dave A

(vii) Consultations (Robin):

Porirua LTP: PRA has made a written submission on the LTP but is not making an oral submission.

(viii) PCMI Community Shed (Dave A/John): Shed is going well, and continues to sell products. The restoration of heritage signs in Whitby for PCC has been completed, thanks to significant input from John. Sixty stoat traps have been delivered to PCC.

(ix) Constitution: Don and Robin are continuing to work on preparing a draft constitution to comply with the 2022 Act.

Action: Don, Robin

13. General Business

None.

The meeting closed at 6.05pm.

Next meeting: Monday 1 July 5pm at PBC

Prepared by Robin Jones.

Emailed Reports:

Financial Report: (from Don)

PRA Financial Report for Period 06.05.24 to 02.06.24

Transactions Update at 2 June 2024

- *Receipts since 6 May: \$1,813.90:*

Interest	\$93.90
Member subscriptions	\$40.00
Member Donations	\$30.00
Fence Donations	\$1,650.00

- *Payments since 6 May: \$68.50:*

David Verrinder (Fence sponsorship leaflets)	\$68.50
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- *Accounts payable to be approved and minuted:*
None received

Plus any other accounts payable?

- *Cash funds (as at 2 June)–*

Current a/c:	\$9,591.58 CR
Business Online Saver a/c:	\$20,672.87 CR

(NB: Monthly automatic transfer of \$20 from Current a/c to Bonus Saver a/c)

Membership Subscriptions

Subscriptions received after 31 March are assigned to the next financial year.

To date (2 June):

- *Subscriptions for 2023-2024 paid in 2022-2023 - \$1,280 from 66 members*
- *Subscriptions for 2023-2024 paid in 2023-2024 - \$2,655 from 132 members*
- *Total for 2023-2024 \$3,935 from 198 members*
- *Subscriptions for 2024-2025 paid in 2023-2024 - \$60 from 3 members*