

PLIMMERTON RESIDENTS' ASSOCIATION INC

**Minutes of Executive Committee Meeting
Monday 8 May 2023, 6pm at Plimmerton School Arts Centre**

Present: David Verrinder (Meeting Chair), Robin Jones (Minute Secretary), Carolyn Williams, Robynne McIntyre, Dave Anderson

Co-opted Volunteers: None

Councillors: Ross Leggett (PCC)

Visitors: Damian Parker (Community Constable), "SCT" (Security Camera tech support, name withheld)

Apologies: John Meeuwsen, Don Gray, Warrick Procter, Chris Kirk-Burnnand (GWRC)

1. Greetings

David welcomed everyone and introduced the visitors.

2. Apologies

As above.

3. Declaration of Conflicts of Interest

None declared.

4. Notification of any additional General Business items

Emergency Management radios (see item 13)

5. Police Report (Constable Damian Parker)

Damian advised there are no major trends in crime in Plimmerton/Camborne at present. Police are keen for PRA to assist public awareness of channels for reporting crime (111, 105, *555) and strategies for prevention. Damian will provide messaging for Carolyn to include in newsletter and Facebook.

Action: Damian/Carolyn

6. Security Cameras (SCT)

David V introduced SCT and outlined the current position on the security cameras, as discussed at the last meeting when the PRA exec committee voted to decommission the system.

SCT offered to continue maintenance at no charge to PRA as a community service. He accepts the system is an expensive resource but believes it is an effective deterrent to criminal behaviour. He said the cameras in one location are functioning fine, while one camera in the other location is broken but the other cameras are still operating. He would like the committee to consider if the system could continue until such time as it is no longer functional, rather than decommission now.

In reply, Carolyn noted how hard it is to sell the benefits to the community when we have very limited info from police on their effectiveness. Technology has moved on and many private property owners and businesses now have their own cameras.

Damian Parker spoke positively about the cameras and their effectiveness in deterring crime. Robin outlined concerns regarding the funding of any replacement system, and the significant costs involved.

SCT also suggested PRA check on the status of public liability insurance for the system. Dave A to check with insurance broker and David V and Robin to check what is included in property owner MOU.

Action: Dave A/David V/Robin

At this point the executive committee agreed to check out the insurance status, then make a decision on the future of the system. David thanked SCT for his work to date and his generous offer, and thanked Damian and SCT for coming along.

Damian and SCT left the meeting at this point.

7. Adoption of Minutes from the April 2023 Meeting

The draft minutes of the April meeting had been circulated. No changes were requested.

Motion: "That the minutes of the April 2023 meeting be accepted as a true and correct record."

Moved: Dave A Seconded: David V Carried: Unanimous

8. Matters arising from the minutes / Reports back on actions taken

Robin updated the committee on the status of the nomination by another organisation for a royal honour for a local community volunteer.

Dave A reported back on the PCC Waste Management workshop he had attended with John. He described it as a useful exercise, which PCC will use as input to waste minimisation programmes to reduce rubbish going to landfill (especially commercial waste) and to educate the public on recycling messages. Ross noted that PCC is especially focusing on commercial waste and construction waste.

9. Councillors' Reports

PCC- Ross Leggett

- Annual plan hearings commence next week.
- Consulting commences soon on a speed management plan for Porirua as required by Waka Kotahi Road to Zero policy. It's proposed to reduce speeds around schools to 30kph during school hours.
- Ross will ask a representative of the council planning team to talk to us regarding the Mo St extension development, for which earthwork has already commenced.

(Ross left the meeting after presenting his report.)

10. Financial report & A/P approvals (Don) (attached below)

Don had submitted his monthly Financial Report to 7 May (see below) by email.

Motion: "That the Treasurer's Financial Report to 7 May 2023 and accounts payable as noted therein be approved."

Moved: Robin Seconded: Robynne Carried: Unanimous

The purchase of a Karehana Park paver by PRA to commemorate Roger Johnston was approved:

Motion: "That the Executive Committee approves the purchase of a Karehana Park paver (\$150) to commemorate Roger Johnston".

Moved: Robin Seconded: David V Carried: Unanimous

11. Community Shed Transition (Dave A)

The Shed is targeting skilled new members. Carolyn has included this in the newsletter and social media.

The Shed has several opportunities in the pipeline, including building large traps for stoats and ferrets for Pest Free Porirua, and cleaning and sharpening spades and shovels for PCC community work projects. The seat refurbishment is on hold for now.

12. KiwiRail PACE Project

An update has been provided for the community in the newsletter.

KiwiRail have asked Carolyn and PCC to design a signage fence and rigging area. KiwiRail is also looking at coating and planting options to deter graffiti.

Carolyn is talking to Barry Fryer at MetLink about a sign asking cyclists to dismount in the underpass.

Our application for a grant from HMCT for underpass murals was successful and Carolyn is attending a meeting to accept the grant.

13. Portfolio reports

- Village Planning and maintenance (Carolyn, refer email report below)
Carolyn and Dave A are meeting with Bill this week to discuss outstanding maintenance issues.
- Communications and website (Carolyn)
Refer to Carolyn's email report below. Sue is working with Violet on website updates.
- Karehana Park (Carolyn/Dave)
Allan and Sue are organising the paver sponsor programme. There's been good progress on paver sales. Dave has contacted PCC re the missing road signs on the scooter path. Dave has cleared some rocks out of the new woodchips in the playground.
- Emergency Management
PRA has been advised that the emergency radios can't connect with WREMO anymore because of new frequencies intended to prevent misuse of channels. The team would like to be able to reprogramme our radios (especially the one at the school) to work with the new frequencies, but there have been issues contacting WREMO and PCC emergency hub. Ross has offered to follow up with the council officer responsible. **Action: Ross**
Letter box drop to streets without coordinators was prepared by Carolyn and delivered by John and David V.
- Traffic safety - David V
Refer to David's email report below.
- Police and Security Cameras - (David V)
As discussed in item 6 above.
- Submissions & Consultations (Robin):
PCC District Plan Variation 1 & PC19 - Still waiting on PCC response to our additional input.
Waka Kotahi SH59 - WK have advised the engine braking sign near Plimmerton Roundabout had been inadvertently removed after an incident but will be replaced.

14. General Business

- Plimmerton Boating Club benefits for PRA financial members -
A very positive meeting has been held with PBC and a course of action agreed. The response from PRA financial members to the offer has been well received. The first 30 names have been sent to PBC for them to prepare member cards.
- Stihl relationship- Stihl Shop Porirua have offered to part sponsor a generator for the Shed but a top up grant will be required. Robin to provide information on funders to Shed team and Carolyn. **Action: Robin**

The meeting closed at 7.45pm

Prepared by Robin Jones.

Emailed Reports:

From Carolyn (edited)

1. Communications

Newsletter sent out last week April. Good response to boating club access cards.

Sue Ineson and Violet have added a new section on the website called clubs and groups in the neighbourhood section which adds interest for new residents. Other sections are being updated and added to.

2. Stihl relationship

Meeting with Alastair of Stihl re working with PRA and community shed. Attended by myself Dave A, John, and Paul Meehan. Alastair agreed to supporting our membership drive this year with a Stihl product worth around \$300. We will in turn promote the Stihl coupon and the prize choices in all our communications re the AGM and subs renewal etc.

Alastair is also happy to support the shed with something it needs. The current thought is that he will provide a generator but Shed will need to apply for a grant for around \$2000 to supplement this. A generator would enable them to carry out work around the community (like refurbishing seats).

3. Taupo Swamp mural for rail underpass

We have secured funding for the Taupo Swamp science mural for the rail underpass. Plimmerton School students will work with artist/teacher Margaret Tolland to design and produce the mural. When the school and Margaret have finalised timing we will start planning with FOTSC and their science team. The funding will cover Margaret's time and materials plus two information panels. Students will also produce a community presentation with FOTSC.

4. Boating Club access cards

Meeting held at PBC with the commodore and a committee member. Ideas discussed and card solution decided on. The response from this week's newsletter has resulted in the first 30 names being generated and the cards being sent to PBC for printing, laminating and distribution.

5. Street group letter box drop to residents currently not covered

Letter printed (x500) and delivered by John and David V to the letterboxes of all residents in streets without coordinators.

Promotion to all current coordinators running concurrently through the Facebook/email contact system.

6. Pavers in the park

The first order for 40 pavers goes off this week with a great chase up by Sue Ineson and Allan. We suggest PRA pays for a paver for Roger J. (discussed with Don)

From David V (edited)

Traffic Safety: The traffic safety department at PCC intend to increase road markings to make driving behaviour safer on James Street. They have contacted all residents for their feedback and have kept us (PRA) in the loop.

Security Cameras: Our tech support would like to come and speak to the committee as he wishes to continue to maintain the security cameras without cost to the PRA as a community service. He will attend the meeting on Monday along with Damian Parker our community police constable. This issue came about when I started proceedings to decommission the cameras as voted on at our last meeting.

HDZ: We are still awaiting a full response to our reply to Mr McIndoe's findings re Plimmerton and Camborne zoning issues.

As of Friday 5th May I will continue on with John M's delivery of leaflets regarding emergency management and street groups.

I represented PRA at the ANZAC day ceremony in Porirua.

Financial Report: (from Don)

PRA Financial Report for Period 10.04.23 to 07.05.23

Transactions Update at 7 May 2023

- *Receipts since 10 April: \$888.87:*

Interest	\$58.87
PRA Subscriptions	\$80.00
Karehana Park Pavers	\$750.00

- *Payments since 10 April: \$31.50:*

Refund of Shed Koha payment	\$30.00
Statement Fee	\$1.50

- *Accounts payable to be approved and minuted – \$300.00:*

Violet Rowe	\$300.00
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Plus any other accounts payable?

- *Cash funds (as at 7 May)–*

Current a/c:	\$4,529.68 CR
Business Online Saver a/c:	\$19,436.06 CR

(NB: Monthly automatic transfer of \$20 from Current a/c to Bonus Saver a/c)

- *Committed funds –*

Donation ex plumbers \$1,813 (for allocation to a future project)

Membership Subscriptions

Subscriptions received after 31 March are assigned to the next financial year.

To date (7 May):

- *Subscriptions for 2022-2023 \$3,735 from 187 members*
- *Subscriptions for 2023-2024 paid in 2022-2023 - \$80 from 4 members*