

PLIMMERTON RESIDENTS' ASSOCIATION INC

Minutes of Executive Committee Meeting Monday 4 March 2024, 5pm at Plimmerton Boating Club

Present: Dave Anderson (Chair) Robin Jones (Minute Secretary), Carolyn Williams, Roger Watkin, Jenny Brash, John Meeuwsen, Don Gray, Robynne McIntyre

Co-opted Volunteers: None

Councillors: Ross Leggett (PCC)

Visitors: None

Apologies: David Verrinder Chris Kirk-Burnnand (GWRC)

1. Greetings

Dave A welcomed everyone to the meeting.

2. Apologies

As above.

3. Declaration of Conflicts of Interest

None declared.

4. Notification of any additional General Business items

None.

5. Adoption of Minutes from the February 2024 Meeting

The draft minutes of the February meeting had been circulated. No changes were requested.

Motion: "That the minutes of the February 2024 meeting be accepted as a true and correct record."

Moved: Robin

Seconded: Robynne

Carried: Unanimous

6. Matters arising from the minutes / Reports back on actions taken

None.

7. Councillor's reports

PCC- Ross:

(1) LTP Consultation about to open, closes 26 April. Various community meetings planned.

(2) Aotea Lagoon - renewal of southern end, rose garden. Work stopped after concern expressed by Porirua Rotary who established the garden originally. Being reconsidered.

(3) Speed management plan has been approved, including 30kph outside schools and marae and some other speed limit changes.

(4) Ross noted concerns regarding the costs of traffic management and other safety measures on projects.

Ross left the meeting at this point.

8. Financial report & A/P approvals (Don, by email) (attached below)

Don had submitted his monthly Financial Report to 1 March (see below) by email. He asked if there were any questions or further invoices.

Carolyn asked for approval for \$75 to design 150 brochures promoting PRA to be placed in various locations. The committee agreed to this.

Motion: “That the Treasurer’s Financial Report to 1 March 2024 and the accounts payable be approved as noted therein”

Moved: Don Seconded: Carolyn Carried: Unanimous

Don noted that he had talked to the art collective wanting to lease the station about grant application processes. John has also spoken to them about incorporation.

9. Portfolio reports

(i) Emergency Management - Congratulations and thanks expressed to all involved in the Emergency Management event. It was very successful with over 90 there, and feedback from those attending has been very positive. Robynne is checking the web links in the WREMO earthquake planning guide and will discuss with WREMO. It was noted that the rest of the advice given is still valid so the guide can still be distributed via street coordinators. **Action: Robynne**
Carolyn noted issues with some streets being missed for flier deliveries. Roger will look into this.

Action: Roger

Carolyn is looking into reprinting the street coordinator handout. **Action: Carolyn**

It was noted that the full description of the SC role is on the website.

(ii)PCC Liaison: Jenny - nothing to report. She will follow up with PCC on parking on yellow lines opposite the fish shop on Beach Rd. **Action: Jenny**

(iii) KiwiRail PACE: Fence solution installed. PCMI Shed crew installed the flax cutouts and will complete anti graffiti treatment. Lots of positive feedback from the community. Carolyn will meet with Anne and Bill in a few weeks to discuss whether more needs to be done.

Carolyn met with KiwiRail project manager. Mayor Anita Baker will unveil subway mural on Sat 16 March at 9.30am. Roger to organise some sweet treats for the school kids who worked on it.

Action: Roger

John moved the following:

“That the PRA committee formally acknowledge the work done by KiwiRail and Metlink through the PACE project to upgrade the station and surrounds, including the funding of the underpass mural.”

Moved: John Second: Robynne Carried: Unanimous

Carolyn to draft letters from the Chair. **Action: Carolyn**

The art collective are making progress on leasing station from GWRC. Robynne to follow up on where things are at. **Action: Robynne**

(iv) Science in the Taupō Swamp & Wetland Project (Carolyn):

The project is continuing with involvement from Cratos, Plimmerton School, and FOTSC.

(v) Communications & website (Carolyn): Carolyn had reported by email. She noted that Allan Dodson is doing a great job for PRA on Gmail and Facebook.

(vi) Parks - Dave A and David V had met with PCC Parks manager, Julian Emeny. They walked round the Domain and discussed the possibility of a boardwalk for the area of the path prone to flooding and several issues pertaining to the dog park. They also showed him that they can no longer access the PCMI sheds at the rear of the Mana Arts building. Dave proposed that the PCMI Shed crew undertake some small maintenance jobs for PCC but no has been commitment given to this aside from approval for minor work at the dog park.

(vii)Traffic safety: PCC have installed a speed monitor on Moana Rd to capture data on vehicle speeds. Robin updated the meeting on a phonecall received that day from Steen Bohanna at Waka Kotahi in regard to traffic lights being installed on western side of Steyne Ave rail crossing to hold traffic back from rail barrier and sync lights with rail barrier. Work is being coordinated with PCC resealing work. Steen will send through comms for distribution via our usual channels. He had also updated the situation regarding proposed changes to improve pedestrian safety at Grays Rd/SH59.

(viii) PCMI Community Shed (Dave A/ John): Shed is going well. John is coordinating another refurbishment project for heritage signage. Lease terms have been agreed with PCC and it's expected to be signed this week. The Shed team have been involved in painting and installing the rail fence flax cutouts

(viii) Constitution: John, Robin and David V have met to discuss next steps. John has already revised PCMI constitution and re-registered PCMI under the 2022 act. Don and Robin to meet to further PRA draft using the online tool, with target of producing a draft for May committee meeting so a new constitution can be approved at this year's AGM. **Action: Don, Robin**

12. General Business

- AGM followup - minutes to be completed. **Action: Robin**

The meeting closed at 5.55pm.

Next meeting: Tuesday 2 April, 5pm at PBC

Prepared by Robin Jones.

Emailed Reports:

Financial Report: (from Don)

PRA Financial Report for Period 04.02.24 to 01.03.24

Transactions Update at 1 March 2024

- *Receipts since 4 February: \$72.54:*

Interest	\$72.54
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- *Payments since 4 February: \$0:*

None	
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- *Accounts payable to be approved and minuted: \$94.78*

Robin Jones (EM Glass Hire)	\$44.28
Roger Watkin (EM Catering)	\$50.50
Plus any other accounts payable?	
- *Cash funds (as at 1 March)–*

Current a/c:	\$4,900.42 CR
Business Online Saver a/c:	\$20,381.91 CR

(NB: Monthly automatic transfer of \$20 from Current a/c to Bonus Saver a/c)

Membership Subscriptions

Subscriptions received after 31 March are assigned to the next financial year.

To date (1 March):

- *Subscriptions for 2022-2023 \$3,735 from 187 members*
- *Subscriptions for 2023-2024 paid in 2022-2023 - \$1,280 from 66 members*
- *Subscriptions for 2023-2024 paid in 2023-2024 - \$2,655 from 132 members*
- *Total for 2023-2024 \$3,935 from 198 members*