

PLIMMERTON RESIDENTS' ASSOCIATION INC

Minutes of Executive Committee Meeting Tuesday 2 April 2024, 5pm at Plimmerton Boating Club

Present: Dave Anderson (Chair) Robin Jones (Minute Secretary), Carolyn Williams, Roger Watkin, John Meeuwesen, Don Gray, Robynne McIntyre

Co-opted Volunteers: None

Councillors: Ross Leggett (PCC), Josh Trlin (PCC)

Visitors: None

Apologies: David Verrinder, Jenny Brash, Chris Kirk-Burnnand (GWRC)

1. Greetings

Dave A welcomed everyone to the meeting.

Roger Watkin notified the meeting he was moving out of Plimmerton and tendered his resignation, effective immediately. The executive committee accepted his resignation and thanked him for his service to the community.

2. Apologies

As above.

3. Declaration of Conflicts of Interest

None declared.

4. Notification of any additional General Business items

None.

5. Adoption of Minutes from the March 2024 Meeting

The draft minutes of the March meeting had been circulated. No changes were requested.

Motion: "That the minutes of the March 2024 meeting be accepted as a true and correct record."

Moved: Don

Seconded: Carolyn

Carried: Unanimous

6. Matters arising from the minutes / Reports back on actions taken

None.

7. Councillor's reports

PCC- Ross:

(1) Josh Trlin will be taking over from Ross as our councillor representative "on rotation".

(2) Reported back on an email from Canute Chandrakumaran (PCC Transport), as emailed to David V. The mean speed on Moana Rd had been recorded as 44kph, but 18% were in excess of 50kph.

The matter has been referred for safety improvements to be considered in future.

(3) LTP Consultation is open, closes 26 April. Plimmerton drop-in session on 18 April. Robin and Ross summarised the main points, and noted the proposed deferral of Paremata wastewater upgrades as being significant. Robin asked everyone to send comments to her as input to our submission which she is drafting. **Action: All**

(4) Shed ground lease has been signed.

On behalf of the PRA executive committee, Dave A thanked Ross for his input and guidance over the period he has been our councillor on rotation.

Ross left the meeting at this point, and Josh arrived (5.15pm).

8. Financial report & A/P approvals (Don, by email) (attached below)

Don had submitted his monthly Financial Report to 31 March (see below) by email. He asked if there were any questions or further invoices.

Motion: "That the Treasurer's Financial Report to 31 March 2024 and the accounts payable be approved as noted therein"

Moved: Don Seconded: Robynne Carried: Unanimous

9. Portfolio reports

(i) PCC Liaison & Village Maintenance (Carolyn)

Carolyn has contacted Julian over the state of the dog park. Blackberry is to be removed. Signage to be installed reminding owners to pick up their dogs' faeces.

(ii) KiwiRail & Station (Carolyn)

Robynne has met with Arts on Track and they have started preparation work in the station. An open day is planned for 27 April. The collective have expressed their thanks to Don, Dave and John for their assistance.

The mural and station opening was well attended and well received, with lots of positive feedback about the end result.

A meeting to discuss Stage II of the Steyne Ave fence project has been delayed. Additional funding will be required.

(iii) Comms & website (Carolyn)

Lots of FB posts for other agencies and for PRA including Pip Piper memorial and mural opening. Special thanks to Violet and Allan who have had a busy month.

Thanks to Euon Murrell (Tommy's) for reprinting newsletter highlights promo brochure.

(iv) Emergency Management (John)

John noted the release of the report by Mike Bush on Cyclone Gabrielle response and will report further on this later. In particular, he has noted the connections to local communities were not always used by central command structures.

(v) Security Cameras - update required from David V as to status of repair to building. **Action: David V**

(vi) Consultations (Robin):

Porirua LTP: as above, Robin is preparing a draft.

Action: Robin

(vii) PCMI Community Shed (Dave A/John): Shed is going well.

(viii) Constitution: Don and Robin are meeting and will prepare a draft using the online constitution builder.

Action: Don, Robin

12. General Business

- Pip Piper - Dave A, Jenny and David V attended Pip's celebration of life. Dave A congratulated David V on his speech.
- Porirua Civic Awards - nominations close 12 April. Specifically for volunteers in the community.
- AGM followup - minutes to be completed. **Action: Robin**

The meeting closed at 5.45pm.

Next meeting: Monday 6 May, 5pm at PBC

Prepared by Robin Jones.

Emailed Reports:

Financial Report: (from Don)

PRA Financial Report for Period 02.03.24 to 31.03.24

Transactions Update at 31 March 2024

- *Receipts since 2 March: \$77.91:*

Interest	\$77.91
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- *Payments since 2 March: \$94.78:*

Robin Jones (EM Glass Hire)	\$44.28
Roger Watkin (EM Catering)	\$50.50

- *Accounts payable to be approved and minuted: \$592.37*

Carolyn Williams (Mural Opening)	\$84.00
Dave Anderson (Mural Opening)	\$47.12
Anne Johnston (EM Poster + Flyer)	\$86.25
Violet Rowe (A3 Newsletter)	\$75.00
Violet Rowe (3 monthly payment)	\$300.00

Plus any other accounts payable?

- *Cash funds (as at 31 March)–*

Current a/c:	\$4,785.64CR
Business Online Saver a/c:	\$20,479.82 CR

(NB: Monthly automatic transfer of \$20 from Current a/c to Bonus Saver a/c)

Membership Subscriptions

Subscriptions received after 31 March are assigned to the next financial year.

To date (31 March):

- *Subscriptions for 2022-2023 \$3,735 from 187 members*
- *Subscriptions for 2023-2024 paid in 2022-2023 - \$1,280 from 66 members*
- *Subscriptions for 2023-2024 paid in 2023-2024 - \$2,655 from 132 members*
- *Total for 2023-2024 \$3,935 from 198 members*