

PLIMMERTON RESIDENTS' ASSOCIATION INC

Minutes of Executive Committee Meeting
Monday 17 July 2023, 6pm at Plimmerton School Arts Centre
(Meeting scheduled for Monday 10 July was postponed due to illness)

Present: David Verrinder (Meeting Chair), Robin Jones (Minute Secretary), Carolyn Williams, Robynne McIntyre, Dave Anderson, John Meeuwssen, Don Gray, Jenny Brash

Co-opted Volunteers: None

Councillors: None

Visitors: None

Apologies: Warrick Procter, Chris Kirk-Burnnand (GWRC), Ross Leggett (PCC)

1. Greetings

David welcomed everyone to the meeting, and in particular Jenny Brash who has joined the executive committee.

2. Apologies

As above.

3. Declaration of Conflicts of Interest

None declared.

4. Notification of any additional General Business items

FOTSC - David

5. Adoption of Minutes from the June 2023 Meeting

The draft minutes of the June meeting had been circulated. No changes were requested.

Motion: "That the minutes of the June 2023 meeting be accepted as a true and correct record."

Moved: Robin Seconded: John Carried: Unanimous

6. Matters arising from the minutes / Reports back on actions taken

Plimmerton School Drain - David will contact the principal about this matter.

PCC update to PRA on Plimmerton Farm - Robin to ask Ross to follow up. Action: Robin

7. Councillors' Reports

None received.

8. Financial report & A/P approvals (Don) (attached below)

Don had submitted his monthly Financial Report to 8 July (see below) by email.

Motion: "That the Treasurer's Financial Report to 8 July 2023 and the accounts payable (Horizon \$207) be approved."

Moved: Don

Seconded: Robynne

Carried: Unanimous

Don has prepared the EOY financial report and a draft Charities Services Output Statement. Don has circulated the EOY report by email to get approval to send the documents to the reviewer.

9. AGM Planning

The AGM Checklist was reviewed. Robin will update and circulate. **Action: Robin**
 Venue has been confirmed as Plimmerton Boating Club 7pm on Monday 28 August.
 Carolyn has asked Cratos, FOTSC and Plimmerton School to present on the drone technology and the swamp ecology project.

10. Taupō Swamp Project

Carolyn is organising a meeting with Plimmerton School, FOTSC and Cratos to get this project underway.

11. Security Cameras

Both of the property owners are in agreement with the decommissioning of the security cameras. Physical removal of the cameras and equipment from the two Plimmerton sites will begin this coming week. The equipment held at Police HQ has been removed.
 David to prepare formal notice to property owners and police with Robin's assistance.
Action: David/Robin

12. Community Shed (Dave A/John)

The Shed has started work on refurbishing seats on the waterfront for PCC.
 John has been in contact with PCC regarding the ground lease.

13. Portfolio reports

- PCC Liaison (Carolyn)
 Tagging on new rail fence - hard to get actioned as this is on KiwiRail property.
 Jenny will take on PCC maintenance liaison role, including action on the signage fence, which is currently delayed due to legal issues.
- Karehana Park (Carolyn)
 Pavers are being engraved. We are waiting on PCC for a timeframe for installation.
- Emergency Management (John)
 Additional safe egress from Plimmerton School is planned behind the swimming pool. John is working on this with the school. John, Carolyn and Rex have met with PCC and WREMO.
 Response to letterbox drop for more street coordinators has been disappointing. St Andrews Church youth group may help with street visits to recruit coordinators (Jenny will liaise with church).
- Traffic safety - David V
- Police and Security Cameras - (David V)
 Refer to item 11 above.
- Submissions & Consultations (Robin):
 PCC District Plan Variation 1 & PC19 - nothing to report
 Waka Kotahi SH59 - Refer Robin's report below. Feedback on SH59 traffic light phasing requested from committee.

14. General Business

- Plimmerton Boating Club benefits for PRA financial members -
 Still waiting on PBC cards for PRA financial members, David to follow up. **Action: David**
- New venue for monthly meetings - PBC have offered their downstairs meeting room free of charge from 5pm on first Monday of the month. After discussion the committee agreed this was a good option. David to confirm with PBC. **Action: David**

- Update on Plimmerton Plan Cooperation - refer Robin's report below. Robin, David and Carolyn met with Jane Gurr from PCC.
- Big Spring Clean - St Andrews Church are keen to be involved, and we can use the church as the base for the event. Jenny and David to talk to Dan about best date etc. **Action: David/Jenny**
Carolyn sought approval to purchase a reusable banner for the Big Spring Clean.
- Queens Avenue Parking P120 - A letter had been received from PCC regarding proposed P120 parking restriction on Queens Ave. The committee had mixed views on the pros and cons of the proposal, which will probably be indicative of the community's views. David will reply to PCC accordingly.
- Friends of Taupō Swamp & Catchment - David and Jenny attended FOTSC AGM

The meeting closed at 6.50pm.

Next meeting 6pm Monday 14 August.

Prepared by Robin Jones.

Emailed Reports:

From Robin (edited):

AGM - met with David, Carolyn and Don. Have updated checklist and prepared draft schedule. Have advised mayor and councillors and Bill Inge of new date, 28 August.

Plimmerton Farm Development: Ross has asked someone from PCC to give us an update on Plimmerton Farm but I haven't heard from anyone yet.

Plimmerton Plan follow up - Carolyn, David and I met with Jane Gurr of PCC Transport team to update our Plimmerton Plan. It was pleasing to see many issues relating to the rail project have been addressed, but several issues remain outstanding.

Waka Kotahi- SH59: I've had contact with WK on two issues:

- (1) The status of a proposal to link the traffic signals on SH59 with the level crossing movements. Still being considered at this stage but would improve safety for traffic by stopping flow ahead of the barrier coming down.
- (2) Traffic light phasing - An onsite meeting with WK to discuss traffic light phasing at Steyne Ave and Grays Rd is being planned. Primary issues so far are improved safety for pedestrians at Grays Rd, red light running, and the seemingly random settings of both sets of lights.

Letter to plumbers - a letter has been prepared and will be sent to Peter Clarence, Leon Smith and Craig Henderson thanking them for their generous donation which has been used for the paver project.

Changes to Incorporated Societies Act - major changes required to our constitution so we can reregister under the new Act. Don and I will meet soon to discuss what we need to do.

Financial Report: (from Don)

PRA Financial Report for Period 11.06.23 to 08.07.23

Transactions Update at 8 July 2023

- *Receipts since 11 June: \$2,094.14:*

| | |
|--------------------------|------------|
| Interest | \$89.14 |
| PRA Subscriptions | \$1,300.00 |
| Donations | \$305.00 |
| PCC Administration Grant | \$400.00 |

- *Payments since 11 June: \$2,964.99:*

| | |
|----------------------|------------|
| Karehana Park Pavers | \$2,964.99 |
|----------------------|------------|

- *Accounts payable to be approved and minuted:*

None

Plus any other accounts payable?

- *Cash funds (as at 8 July)–*

| | |
|----------------------------|----------------|
| Current a/c: | \$9,497.48 CR |
| Business Online Saver a/c: | \$19,622.99 CR |

(NB: Monthly automatic transfer of \$20 from Current a/c to Bonus Saver a/c)

- *Committed funds –*

Hutt Mana Charitable Trust \$3,000 for Taupo Swamp Project
Cost of freight and laying Karehana Park Pavers

Membership Subscriptions

Subscriptions received after 31 March are assigned to the next financial year.

To date (8 July):

- *Subscriptions for 2022-2023 \$3,735 from 187 members*
- *Subscriptions for 2023-2024 paid in 2022-2023 - \$1,320 from 66 members*
- *Subscriptions for 2023-2024 paid in 2023-2024 - \$160 from 8 members*