

PLIMMERTON RESIDENTS' ASSOCIATION INC

Minutes of Executive Committee Meeting
Monday 13 March 2023, 6pm at Plimmerton School Arts Centre

Present: David Verrinder (Meeting Chair), Robin Jones (Minute Secretary), John Meeuwssen, Carolyn Williams, Warrick Procter, Robynne McIntyre, Dave Anderson

Co-opted Volunteers: None

Councillors: Ross Leggett (PCC) Chris Kirk-Burnnand (GWRC)

Visitors: None

Apologies:
Don Gray

1. Greetings

David welcomed everyone.

2. Apologies

As above.

3. Declaration of Conflicts of Interest

None declared.

4. Notification of any additional General Business items

Anzac Day invite
Security cameras (David)

5. Adoption of Minutes from the February 2023 Meeting

The draft minutes of the February meeting had been circulated. No changes were requested.

Motion: "That the minutes of the February 2023 meeting be accepted as a true and correct record."

Moved: Robin

Seconded: John

Carried: Unanimous

6. Matters arising from the minutes / Reports back on actions taken

None additional to agenda items.

7. Councillors' Reports

GWRC- Chris Kirk-Burnnand:

- Looking at breakdown of rates increases to see what are underlying factors
- Concerns about transport problems and cost increases. More drivers coming in from overseas.
- Increased interest costs are impacting on the GWRC budget.

PCC- Ross Leggett

- Concern re annual plan and rate increases against that projected in LTP
- Inflationary pressures across all projects, including interest rates, costs etc
- District Plan hearings underway.
- SH59/Waka Kotahi - PCC submission available. PCC want to see changes to the road in the short term. Decision on SH58 has been delayed.

- Three Waters - debate continues at central government level
- Submissions being made to government on two bills, spatial planning and natural and built environment bills.
- Revaluation of properties for rating - data to be released soon
- Pay parking has started again in Porirua city centre.

PCC District Plan Hearing:

PRA (David and John) to present on Friday to the panel. John and Robin noted the feeling that the PCC officers have been dismissive of community submissions, demanding evidence in a legal framework that lay submitters cannot provide.

David thanked Ross and Chris for their input, and they left the meeting after presenting their reports.

8. Financial report & A/P approvals (Don) (attached below)

Don had submitted his monthly Financial Report to 11 March (see below) by email.

Robin summarised Don's report on his behalf. Don had noted:

1. There is an item of \$30 income from the Mana Arts Society which Don thinks was meant for the new Community Shed account. Don will check this out and make any changes necessary later. **Action: Don**
2. The income from the Karehana Park pavers looks fine to cover the costs we are committed to so far. Don complimented Carolyn and Allan's work on this.

There were two accounts payable submitted for approval:

Red Cross Cyclone Appeal \$500.00 (as agreed previously by email)
Don Gray (Freeparking reimbursement) \$185.15

Motion: "That the Treasurer's Financial Report to 11 March 2023 and accounts payable as noted therein be approved."

Moved: Robin

Seconded: Warrick

Carried: Unanimous

9. Big Spring Clean (David)

David is looking to reschedule the Big Spring Clean in October.

10. Community Shed Transition (John)

Shed products continue to sell well, often to folk from the NZCA caravan park.

A marketing campaign is needed to attract new members, and some innovative projects would also help.

Shed is waiting on PCC to negotiate a new ground lease for the new entity (Plimmerton Community MenzShed Inc).

A formal meeting was held on Sunday 19 February to elect officers and the committee, as follows:

Chair - Paul Meehan

Secretary - John Meeuwsen

Treasurer - Don Gray

Committee - Wray Smart, Dave Anderson, Warrick Procter

11. KiwiRail PACE Project

The unveiling of the new underpass murals was held last Saturday, and was well attended. A big thank you to artist Margaret Tolland and Plimmerton School kids who worked on the new mural.

Significant work is planned over Easter.

We are receiving good feedback from the community regarding our communications on the PACE project.

PRA still wants to see a community signage fence and a windsurfer rigging area.

Dave A will check with Wellington Water contractor on the timeline to complete the Steyne Ave sewerage work.

Action: Dave A

Carolyn is working with Barry Fryer from Metlink, FOTSC and Plimmerton School on a new mural highlighting Taupō Swamp. She and Don will apply for a grant to partially fund the mural.

Action: Carolyn/Don

The committee was full of praise for Carolyn's exceptional efforts on the murals and project liaison and communications.

12. Portfolio reports

- Village Planning and maintenance (Carolyn, refer email report below)
It was suggested that the Shed could repair old PCC seats for placement in the dog park and maybe the Domain along the edge of the carpark for spectators. Sponsorship of seats could be a possibility. Dave A to check with PCC Parks department. **Action: Dave A**
- Communications and website (Carolyn)
Refer to Carolyn's email report below. Carolyn is rewriting the Projects section of the website.
- Karehana Park (Carolyn)
Carolyn and Allan have met with Andrew Gray of PCC. Wellington Water plan major work on drainage, including the corner honouring Roger Johnson, so everything needs to be installed in such a way it can be relocated if necessary. Allan is selling pavers at \$150 each, and is following up with those who've expressed interest.
- Emergency Management (John)
A further push is required to get street coordinators on board where there are gaps, considering a letterbox drop.
Carolyn will add emergency management (and the Shed) to her information for new residents to be handed out by real estate agents. **Action: Carolyn**
- Police and Security Cameras - (David V)
Refer to David's email report below.
David is liaising with Police on wording for a post for guidelines for winter driving.
There is continuing concern about dogs being left in cars, and David suggests the schools be asked to put a reminder in their newsletters.
There was discussion about the state of the village security cameras. David is getting quotes for a replacement camera and also to replace the whole system. It was noted that technology has changed considerably since 2017 and PRA must consider whether they are still needed.
David will collect information and present a recommendation to the committee.
Action: David V
Paremata RA have expressed interest in our system. David to follow up with them.
Action: David V
- Traffic safety - David V
Refer to David's email report below.
- Submissions & Consultations (Robin):
Waka Kotahi SH59 - PRA made a formal submission to WK on their proposal for the future of SH59. We have a copy of the PCC submission, Robin to find the link on PCC website so we can publicise this. **Action: Robin**
PCC District Plan Variation 1 & PC19 - covered in item 7 above

13. General Business

David had received an invite from the Mayor to attend the Porirua City Anzac Day service. After discussion it was agreed that Dave and Carolyn should represent PRA. David V to reply to the Mayor to accept on their behalf. **Action: David V**

David is still working on finding a new minute secretary.

The meeting closed at 7.30pm

Prepared by Robin Jones.

Emailed Reports:

From Carolyn (edited)

KiwiRail

- Write signage and get sign off, liaise with designer and source images, liaise with production company re printing and installation, oversee installation with Anna. Signs now installed in rail underpass for unveiling Saturday 11 March.
- Please register our thanks to Margaret Tolland the teacher/artist who worked with the students to create the rail mural.
- Organise mural frames to be removed, paint touch ups, installation. New mural and our 6 PRA project murals are now installed.
- Promote ongoing work by KiwiRail especially over Easter.
- Write media release for after event on Saturday and also email and FB post.

Communication

- Liaison with Sue Ineson and Violet over website updating.
- Prep newsletter
- Write and design of paver form for Karehana Park with Violet
- Liaise with Anne over signage design
- Liaise with Sam over FB posts and newsletter content

Karehana Park

- Meetings with Allan Dodson and Andrew Gray re Roger's memorial area in the park
- Prepare initial mailing to 40 interested parties for pavers
- Write item for newsletter on revised plan for the park due to Wellington Water wanting to change drainage design

Taupo Swamp and Catchment

- Meetings with Judy McKoy re ongoing action by the group
- Liaison with Judy and Margaret Tolland re swamp themed science mural to complete underpass (on wall opposite rail mural)
- Discuss funding application for this with Don
- Discuss promotion of community and school science involvement

Business cards

Get price for small run of business cards for exec committee members plus Allan and Sue who are representing us with professional organisations.

PRA Welcome form for real estate agents to give new residents

Electronic form for new residents introducing PRA and giving contact details, Write and design. Liaison with real estate agents.

From David V (edited)

Security: One set of cameras are working fine. The other set is 75% operational. This means one of the four cameras in not working and that model is not made any more. A new location may be required. I have asked the installer of our cameras and set up to quote for a new set of cameras at two locations with up to date equipment and housing. This is in the pipeline. Or, do we want security cameras at all in Plimmerton? How should we decide?

Police: I was due to meet Damian Parker our Police Constable on Thursday, but he had to cancel. Big Spring (autumn) Clean: Thinking about April. But not sure. What do others think (do it or leave it this year)?

Traffic: Police have advised that it will be a good idea to release through FB and Newsletter Police guidance on road behaviour with the onset of winter. I will arrange this and share with Carolyn for her to publish.

Also, a recent spate of dogs in cars with no windows open. I have some views I will share with the committee on how to address this reoccurring issue.

Financial Report: (from Don)

PRA Financial Report for Period 10.02.23 to 11.03.23

Transactions Update at 11 March 2023

- *Receipts since 10 February: \$79.37:*

Interest	\$49.37
Shed Koha	\$30.00
- *Payments since 10 February: \$300.00:*

Violet Rowe	\$300.00
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- *Accounts payable to be approved and minuted – \$685.15:*

Red Cross Cyclone Appeal	\$500.00
Don Gray (Freeparking refund)	\$185.15

Plus any other accounts payable?

- *Cash funds (as at 11 March)–*

Current a/c:	\$2,614.83 CR
Business Online Saver a/c:	\$19,279.81 CR

(NB: Monthly automatic transfer of \$20 from Current a/c to Bonus Saver a/c)
- *Committed funds –*
 - Donation ex plumbers \$1,813 (for allocation to a future project)

Membership Subscriptions

Subscriptions received after 31 March are assigned to the next financial year.

To date (11 March):

- *Subscriptions for 2022-2023 paid in 2021-2022 - \$1,740 from 87 members*
- *Subscriptions for 2022-2023 paid in 2022-2023 - \$1,955 from 98 members*
- *Totals for 2022-2023 - \$3,695 from 185 members*