

PLIMMERTON RESIDENTS' ASSOCIATION INC

Minutes of Executive Committee Meeting
Monday 13 February 2023, 6pm at Plimmerton School Arts Centre

Present: David Verrinder (Meeting Chair), Robin Jones (Minute Secretary), John Meeuwsen, Carolyn Williams, Warrick Procter, Don Gray

Co-opted Volunteers: None

Councillors: Ross Leggett (PCC) Chris Kirk-Burnnand (GWRC)

Visitors: None

Apologies:

Robynne McIntyre, Dave Anderson

1. Greetings

David welcomed everyone.

2. Apologies

As above.

3. Declaration of Conflicts of Interest

None declared.

4. Notification of any additional General Business items

5. Adoption of Minutes from the December 2022 Meeting

The draft minutes of the December meeting had been circulated. No changes were requested.

Motion: "That the minutes of the December 2022 meeting be accepted as a true and correct record."

Moved: Robin

Seconded: John

Carried: Unanimous

6. Matters arising from the minutes / Reports back on actions taken

None.

7. Councillors' Reports

GWRC- Chris Kirk-Burnnand:

Chris outlined his key issues:

- Transport cost increases
- A 17.8% rates increase
- Rising interest rates
- The local road network review (SH59/SH58)
- Whaitua - Porirua Harbour. More severe action is required to deter polluters.
- The approach being taken on consultation with iwi
- Train investments

Robin asked how the Tawa On Demand bus trial was going and whether something like that might be considered in Plimmerton/Camborne/Mana as there are currently no bus services and no public transport to get to the train stations.

Chris left the meeting after presenting his report.

PCC- Ross Leggett

- Report on the On Demand bus trial in Tawa will come via the Regional Transport Committee
- Current focus is on the annual plan and how to deliver commitments made in the LTP
- Costs of flood mitigation at Karehana Bay have doubled
- Cost of the sewerage storage (currently under construction) have also escalated significantly
- Pay parking will be reintroduced at the end of February
- Speed limits on TGM link roads are being reviewed
- Resource recovery and recycling strategies are being reviewed, on a regional basis.

8. Financial report & A/P approvals (Don) (attached below)

Don had submitted his monthly Financial Report to 9 February (see below) by email. There was one Accounts Payable submitted for approval, \$300 to Violet Rowe for website/newsletter work.

Carolyn also asked for approval for up to \$100 for design work for the signs to accompany murals in the rail underpass.

Motion: “That the Treasurer’s Financial Report to 9 February 2023 and accounts payable as noted therein be approved, plus pre-approval of up to \$100 for design work for underpass signage.”

Moved: Don Seconded: John Carried: Unanimous

In response to a question from Robin, Carolyn said PRA will contribute towards the current development of Karehana Park (picnic area and pavers) with funds to be raised through the sale of sponsored pavers.

9. Big Spring Clean (David)

David is looking to reschedule the Big Spring Clean in April.

10. Community Shed Transition (John)

The Shed is almost operational in its new location.

John is applying to PCC for a new ground lease for the new entity (Plimmerton Community MenzShed Inc).

A formal meeting will be held on Sunday 19 February to elect officers and the committee.

11. KiwiRail PACE Project

The unveiling of the new underpass murals will be in early March.

Significant work is planned over Easter.

12. Portfolio reports

- Village Planning and maintenance (Carolyn, refer email report below)
Village planning is being rebranded as “Empowering Communities”. We continue to have some concerns about the change in focus.
- Sponsorship (Carolyn) The Porirua Stihl shop owners continue to be keen to work with PRA and the Shed.
- Communications and website (Carolyn)
Refer to Carolyn’s email report below. Sue Ineson is taking over management of website content, Violet will action. Sue has met with Violet and Allan to discuss changes.

- Karehana Park (Carolyn)
Carolyn will prepare a post with Allan to honour Roger Johnston.
- Emergency Management (John)
Noted that Cyclone Gabrielle is approaching, with high winds expected. David noted PCC contractors have been clearing drains and trimming vegetation in preparation. Carolyn will organise a FB post to raise awareness.
John is working on an extra push to get street coordinators on board where there are gaps.
- Police and Security Cameras - (David V)
Nothing to report.
- Submissions & Consultations (Robin):
Refer to Robin's email report below.

13. General Business

David noted the sad passing of Roger Johnston, a long-time Plimmerton resident and PRA stalwart. He noted that Roger "got things done" and had really made a difference. Committee members also shared their reminiscences of Roger. Roger's contribution will be marked by a plaque and picnic area in Karehana Park.

The meeting closed at 7.10pm

Prepared by Robin Jones.

Emailed Reports:

From Carolyn (edited)

Communication

New Year newsletter and KiwiRail posts and emails re upcoming work.

Maintenance

Liaison with PCC re beach entrance clearing, replanting, replacement signage, overgrown foliage, blocked pedestrian access, blocked drains.

Stihl sponsorship

Liaison re Xmas promo for PRA, street group coordinator and shed members.
Discussion re support of shed initiatives and other Stihl sponsorship ideas.

Mural signage

Briefing designer on signage for underpass and getting quote for work (\$80)
Checking proofs and emailing various parties for approvals and sign off.
Liaison with KiwiRail sign company re hanging of murals and signage

Karehana Park

Ongoing liaison with PCC, and landscape designer Andrew Gray, assisted by Allan Dodson, re seating area with plaque, bench, picnic table and landscaping to recognise the efforts of Roger J. All proceeding to approved plan.

Website update and ongoing content management

Liaison with Sue Ineson and Violet Rowe re getting this scoped and under way.

From Robin (edited)

- Zoom sub has been cancelled.
- Set up schedule for 2023 meeting dates, circulated. Still awaiting confirmation from the school, but assuming OK to continue as before on second Monday of the month, 6pm.
- Prepared a statement of service for a former executive committee member.
- Waka Kotahi consultation on SH59, in progress:
 - Allan and I met with Waka Kotahi and PCC on 25 Jan. WK presented their proposal, which is basically no major changes planned for now. WK seem responsive to making minor changes to traffic light phasing, signage and pedestrian crossing routes.
 - Our formal response is due by 1 March. I will prepare the draft with Allan and David's input.
 - WK proposal has been loaded onto PRA website, seeking feedback from community.
 - A reminder has been sent out via newsletter and FB.
- District Plan Consultation:
 - John and David V will present to the hearing panel on Friday 17 March. The three of us will meet this week to discuss approach.

Financial Report: (from Don)

PRA Financial Report for Period 04.12.22 to 09.02.23

Transactions Update at 9 February 2023

- *Receipts since 4 December: \$148.69:*

Interest	\$108.69
PRA Subscriptions	\$40.00

- *Payments since 4 December: \$0.00:*

None

- *Accounts payable to be approved and minuted – \$300.00:*

Violet Rowe	\$300.00
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Plus any other accounts payable?

- *Cash funds (as at 9 February)–*

Current a/c:	\$2,904.83 CR
Business Online Saver a/c:	\$19,210.44 CR

(NB: Monthly automatic transfer of \$20 from Current a/c to Bonus Saver a/c)

- *Committed funds –*

Donation ex plumbers \$1,813 (for allocation to a future project)

Membership Subscriptions

Subscriptions received after 31 March are assigned to the next financial year.

To date (9 February):

- *Subscriptions for 2022-2023 paid in 2021-2022 - \$1,740 from 87 members*
- *Subscriptions for 2022-2023 paid in 2022-2023 - \$1,955 from 98 members*
- *Totals for 2022-2023 - \$3,695 from 185 members*