

PLIMMERTON RESIDENTS' ASSOCIATION INC

Minutes of Executive Committee Meeting
Monday 12 June 2023, 6pm at Plimmerton School Arts Centre

Present: David Verrinder (Meeting Chair), Robin Jones (Minute Secretary), Carolyn Williams, Robynne McIntyre, Dave Anderson, John Meeuwsen, Don Gray

Co-opted Volunteers: None

Councillors: Ross Leggett (PCC)

Visitors: A Plimmerton Resident ("A", anonymity requested), Rex Aubrey

Apologies: Warrick Procter, Chris Kirk-Burnnand (GWRC)

1. Greetings

David welcomed everyone and introduced the visitors.

2. Apologies

As above.

3. Declaration of Conflicts of Interest

None declared.

4. Notification of any additional General Business items

5. Storm Water Enhancement work ("A")

"A" updated the committee on storm water issues and mitigation work from Beach Rd to Corlett Rd. The issue dates back several years and relates to a combination of storm water system implementation, breakages and blockages which have created flooding problems for Plimmerton School. "A" and family have organised work at their own cost to mitigate the issue, both to survey pipes by camera and unblock pipes. Their latest initiative has been to resolve blockages at the Beach Rd outlet. A gate has been installed to stop the pipe blocking. It is working well so far. A 50,000 litre tank has also been installed to store and control release of water. These residents have been working with PCC and Wellington Water on these solutions, and "A" reports good cooperation with these agencies.

The Chair and the committee expressed their sincere thanks to "A" and family for their generosity and commitment to solving these significant stormwater issues for the community.

"A" also advised the committee of concerns regarding the open stormwater drain that runs down from Motuhara Rd adjacent to the school. This hazard is a safety issue for children. "A" has met with the school and Ministry of Education but would like PRA to support this with a letter to MoE asking for action. PRA Committee to consider this request. **Action: Committee**

"A" left the meeting at this point.

6. Emergency Management

Rex has met with Sam Bishop of PCC in regard to radio frequencies, which were changed because of a security issue. Sam is arranging for Rex to meet a radio engineer who will supply codes for our radios to be reprogrammed. Sam is also working with all schools to provide radios that can communicate with WREMO. PCC plan to install a repeater on Pope St to allow radio access across

all of Plimmerton/Camborne. New technology and radio replacements are also on the way. Sam is also keen to have proper storage cabinets for radios at the school.

John and Rex are to meet to coordinate emergency management responsibilities.

Action: John/Rex

(Rex left the meeting at this point.)

7. Adoption of Minutes from the May 2023 Meeting

The draft minutes of the May meeting had been circulated. No changes were requested.

Motion: "That the minutes of the May 2023 meeting be accepted as a true and correct record."

Moved: Carolyn Seconded: Dave A Carried: Unanimous

8. Matters arising from the minutes / Reports back on actions taken

None additional to agenda items.

9. Councillors' Reports

PCC- Ross Leggett

- Ross has followed up on the use of the Pavilion supper room for PRA exec committee meetings. PCC have advised that the \$400 admin grant is already paid to cover cost of meetings.
- A 9.71% average rates increase has been agreed in the annual plan.
- PCC have met with Wellington Water. Water meters are to be included in the PCC Long Term plan.
- Estimated cost of Karehana Park flood mitigation has ballooned to \$39 million. \$16m has been approved in the LTP, so some work will start pending.
- Ross has asked Nic Etheridge of PCC to update us regarding the Mo St extension development and Plimmerton Farms.

John noted that there has been no action on the MenzShed ground lease and his previous contact at PCC has now left.

(Ross left the meeting after presenting his report.)

10. Financial report & A/P approvals (Don) (attached below)

Don had submitted his monthly Financial Report to 10 June (see below) by email.

Motion: "That the Treasurer's Financial Report to 10 June 2023 be approved."

Moved: Don Seconded: John Carried: Unanimous

There were no accounts payable submitted for payment.

Subs for the next year are now due, publicity required including sponsor prizes from Stihl and PBC benefits. Carolyn to action.

Action: Carolyn

It was noted that the PBC cards are not yet available.

Paver sales have gone well. The committee discussed also using the plumbers' donation of \$1,813 for the paver project.

Motion: “That the PRA executive committee approves the use of the plumbers’ donation of \$1,813 for the paver project.”

Moved: Don

Second: Robin

Carried: Unanimous

The Hutt Mana Charitable Trust grant of \$3,000 for the Taupō Swamp mural has been received and must be used by Dec 31.

11. Security Cameras

David updated the committee on events since the last meeting. David and Robin had met with the owners of one site, who had raised concerns about certain social media posts. David has since addressed this matter with the page moderator.

If PRA were to continue to run the cameras to the end of their functional life, new MOUs would need to be established with both property owners. Concerns have also been raised about the suitability of the MOU clause covering liability risk for PRA and owner, and whether this would exclude an insurer from recovering costs from PRA as system owner in the event of an incident. There was further discussion and consideration of the issues raised, and the committee was unanimous in confirming the previous motion taken at the April meeting to decommission the camera system forthwith.

David to prepare formal notice to property owners and police with Robin’s assistance.

Action: David/Robin

12. Community Shed (Dave A/John)

The Shed is busy replenishing product stocks for sale.

John is still waiting on PCC for a ground lease and will follow up. **Action: John**

The team have cleaned and sharpened 120 shovels for PCC.

A deal to refurbish 28 seats on the waterfront is being finalised with PCC.

The Shed AGM will be scheduled soon.

13. KiwiRail PACE Project

Nothing to report.

14. Portfolio reports

- PCC Liaison (Carolyn, refer email report below)
There are continuing issues with personnel changes at PCC. Maintenance issues are being addressed with Bill.
- Communications and website (Carolyn)
Carolyn is working on latest newsletter.
- Karehana Park (Carolyn/Dave)
Allan and Sue have done a fabulous job on the paver sales programme.
Andrew Gray’s design allows for possible relocation if flood mitigation dictates that.
- Emergency Management (as discussed in Item 6 above)
- Traffic safety - David V
David had made a submission to PCC on speed management consultation. He will send it to Robin for circulation to committee. **Action: David**
- Police and Security Cameras - (David V)
Cameras - Refer to item 11 above.
Constable Damian Parker is to send through a statement for inclusion in the newsletter.
- Submissions & Consultations (Robin):
PCC District Plan Variation 1 & PC19 - PCC’s response to our additional input was posted on the PCC website. It effectively rejects our data and arguments.
Waka Kotahi SH59 - Nothing to report.

14. General Business

- Plimmerton Boating Club benefits for PRA financial members - Still waiting on PBC cards for PRA financial members.
- AGM: After discussion the committee agreed to shift the AGM date to Monday 28 August, 7pm. David to check availability and costs with PBC. **Action: David**
- AGM sub committee to meet - **Action: David, Robin, Carolyn, Don.**
- Letterbox drop to be organised to promote AGM, subs drive and sponsors. **Action: Carolyn/David**
- Possible new venue for monthly meetings - Carolyn is talking to the vicar about possibility of using St Andrews hall for our monthly meetings. **Action: Carolyn**
- David V nominated Jenny Brash as an additional member of the PRA executive committee and a formal motion was taken.
Motion: "That Jenny Brash be elected to the PRA executive committee."
Moved: David V Seconded: Robin Carried: Unanimous

The meeting closed at 7.50pm

Prepared by Robin Jones.

Emailed Reports:

From Carolyn (edited)

- Karehana Park -Allan Dodson and Sue Ineson now have the final proofs for the first 40 pavers and are going through the checking and sign off process. They are doing a grand job for PRA on this. Timing for opening still to be confirmed by Parks.
- Sponsorship Stihl: Alastair is ready to assist with our subs and membership drive as discussed, also to assist shed team with generator once they have secured funding. He has supplied material and info for our letterbox flier and other comms around the AGM and membership.
- Newsletter short and sweet, going out next week.
- Website updating and development ongoing with Sue Ineson and Violet. Doing excellent PR on our behalf with groups here.
- Maintenance via Bill Inge, some progress made on various issues. Vegetation still narrowing sections of the highway footpath which is dangerous (Waka Kotahi). Traffic calming beds tidied up, some mowing and so forth done. Minimal effort. No planting in dog park as promised 18 months ago, seating rebuild idea for shed team not given consideration.
- PCC have rejected our idea for PRA to promote the pavilion and supper room as venues for PCC in exchange for allowing us to use the supper room for 2 hours on Mondays for meetings. This idea was raised as parking at Plimmerton School is now more difficult. Ross has offered to follow up on this.
- Taupō wetlands project with Plimmerton School. Senior teachers are planning with FOTSC and the artist teacher to get this all happening in the last 2-3 weeks of this term. As detailed last time, lots of support for this project from PCC, GWRC, Wellington Water and everyone else. This is a very positive thing with spin offs for the shed and other community groups like Pest Free. It should be our major focus for the next 12 months.

Financial Report: (from Don)

End of Financial Year/Subscriptions

June 30 is the end of our financial year. We need to start encouraging our members to pay their subscriptions for the 2023/24 year.

Karehana Pavers

Contributions for pavers so far amount to \$5,700. The cost of preparing and laying them has yet to be finalised but there will be a good income margin that can go to future projects. It has been suggested that the remainder of the plumbers donation (\$1,813) could be also be offset against the cost of this project. If this is agreed an Exec Committee resolution would be needed.

Hutt Mana Trust Grant for Taupo Swamp Project

We have received the \$3,000 requested. This money has to be spent and accounted for to the Trust by the end of 2023. If not spent on the project, it must be returned to the Trust.

PRA Financial Report for Period 08.05.23 to 10.06.23

Transactions Update at 10 June 2023

- *Receipts since 8 May: \$6,325.58:*

Interest	\$85.58
PRA Subscriptions	\$80.00
Donations	\$10.00
Karehana Park Pavers	\$3,150.00
Hutt Mana Trust	\$3,000.00

- *Payments since 8 May: \$300.00:*

Violet Rowe	\$300.00
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- *Accounts payable to be approved and minuted:*

None

Plus any other accounts payable?

- *Cash funds (as at 10 June)–*

Current a/c:	\$10,460.57 CR
Business Online Saver a/c:	\$19,530.75 CR

(NB: Monthly automatic transfer of \$20 from Current a/c to Bonus Saver a/c)

- *Committed funds –*

Donation ex plumbers \$1,813 (for allocation to a future project)
Hutt Mana Charitable Trust \$3,000 for Taupo Swamp Project
Cost of preparing and laying Karehana Park Pavers

Membership Subscriptions

Subscriptions received after 31 March are assigned to the next financial year.

To date (10 June):

- *Subscriptions for 2022-2023 \$3,735 from 187 members*
- *Subscriptions for 2023-2024 paid in 2022-2023 - \$160 from 8 members*