

PLIMMERTON RESIDENTS' ASSOCIATION INC

Minutes of Executive Committee Meeting Monday 11 April 2023, 6pm at Plimmerton School Arts Centre

Present: David Verrinder (Meeting Chair), Robin Jones (Minute Secretary), John Meeuwssen, Carolyn Williams, Warrick Procter, Robynne McIntyre, Dave Anderson, Don Gray

Co-opted Volunteers: None

Councillors: Ross Leggett (PCC)

Visitors: None

Apologies: Chris Kirk-Burnnand (GWRC)

1. Greetings

David welcomed everyone.

2. Apologies

As above.

3. Declaration of Conflicts of Interest

None declared.

4. Notification of any additional General Business items

None.

5. Adoption of Minutes from the March 2023 Meeting

The draft minutes of the March meeting had been circulated. No changes were requested.

Motion: "That the minutes of the March 2023 meeting be accepted as a true and correct record."

Moved: Robin

Seconded: John

Carried: Unanimous

6. Matters arising from the minutes / Reports back on actions taken

It was noted that David V and his wife would represent PRA at the Porirua City Anzac Day service.

7. Councillors' Reports

PCC- Ross Leggett

- Consultation on Annual Plan opens tomorrow, closes 12 May. Noted that there were 3 options for rate increases in the LTP. (Robin to review and advise committee whether to make a submission. Action: Robin)

Ross asked if any matters required his attention. John advised he is working with Matt Hoffman of PCC on the lease for the Shed but progress has been slow.

(Ross left the meeting after presenting his report.)

8. Financial report & A/P approvals (Don) (attached below)

Don had submitted his monthly Financial Report to 9 April (see below) by email.

Don noted paver sponsor income to date of \$1800, and complimented Allan, Sue and Carolyn on this excellent progress.

He also noted that \$30 had been paid to PRA instead of to the Shed and this is to be forwarded to the Shed a/c.

Motion: "That the Treasurer's Financial Report to 9 April 2023 and accounts payable as noted therein be approved."

Moved: Don

Seconded: Carolyn

Carried: Unanimous

A grant application has been made to the Hutt Mana Charitable Trust for the new underpass mural project. A formal motion (moved by Don) was put to the committee by email on 20 March, and agreed to by the seven executive committee members who replied:

Motion: "That the Executive Committee supports an application to the Hutt Mana Charitable Trust for funding up to \$3,000:

1. to support the preparation and installation of a mural to be installed in the Plimmerton Station underpass; and
2. the associated activities with young people, in conjunction with schools' own science, culture and environment programmes.

Support will also be provided by the Friends of the Taupo Swamp, Kiwirail, and other sponsors".

9. Community Shed Transition (John)

The Shed needs new members, especially those with appropriate skills.

Carolyn asked for a story that can be used to promote the Shed on social media and in the Kapi Mana News.

She noted the team are meeting again with the Stihl Shop proprietor this month.

A project to refurbish seating on the waterfront is awaiting funding approval.

10. KiwiRail PACE Project

An update on the Easter work had been received from Peter Coles.

11. Portfolio reports

- Village Planning and maintenance (Carolyn, refer email report below)
- Communications and website (Carolyn)
Refer to Carolyn's email report below. Carolyn has rewritten the Projects section of the website but is waiting for content to be updated.
- Karehana Park (Carolyn)
Don has offered some spare pavers for use in Karehana Park. Allan and Andrew Gray of PCC are organising collection.
Allan and Sue are organising the paver sponsor programme.
- Emergency Management (John)
Working on emergency management update for street coordinators. Carolyn will also do a version to deliver to specific streets where coordinators are still required.
- Traffic safety - David V
Refer to David's email report below. A resident has been in touch in regard to a reduced speed limit on Motuhara Rd.
- Police and Security Cameras - (David V)
Refer to David's email report below. There was further discussion about the state of the village security cameras. David has a quote of \$2,100+GST to replace the faulty camera, or \$3,500+GST to upgrade the camera using existing hardware and software. Committee members expressed concern regarding the ongoing commitment and cost of maintaining the system. It was noted that technology has changed considerably since 2017 and it has become more cost effective for private property owners to install their own devices. Others queried whether PRA should be replacing the system given that it is a police tool and therefore should

be a responsibility of the police. A further consideration is that the ownership of one camera site is expected to change hands, thereby necessitating a renegotiation with the new owner and/or a change of site.

After the discussion John moved the following motion:

“That the PRA cease its involvement with the public security cameras due to the age and state of the old system, the ongoing maintenance costs of such a system, and the changes in technology.”

Moved: John

Seconded: Carolyn

Carried: Unanimous

David will contact the police and our equipment provider to initiate removal of the equipment. **Action: David V**

- Submissions & Consultations (Robin):

PCC District Plan Variation 1 & PC19 - David and John presented to the Hearing Panel in March. The panel chair requested that PCC provide some additional information on the zoning criteria, and Robin prepared a response to that. The panel have now asked PCC to consider our additional input in their reply.

Waka Kotahi SH59 - WK response to submissions and the safety audit have been received.

13. General Business

- David had received an invite to a Porirua Waste Management Workshop on Thursday 20 April, 10am-noon. John and Dave A will attend. **Action: John/Dave A**
- Plimmerton Boating Club benefits for PRA financial members - meeting has been delayed, Carolyn to arrange. **Action: Carolyn**
- PRA has been approached to support a nomination by another organisation (A) for a royal honour for a local community volunteer (B). Due to confidentiality this matter has been dealt with by an email vote in March. Executive committee members were asked to vote on the following:
 “That PRA provides a letter to A in support of their nomination of B for a KSM honour.”
 Replies were received from 7 exec committee members who were unanimous in their support. Robin has provided some information to A and will prepare a formal letter if this is required.
- John has submitted his apologies for the May and June meetings.

The meeting closed at 7.00pm

Prepared by Robin Jones.

Emailed Reports:

From Carolyn (edited)

- Tagging on rail corridor removal. Bill has sent Peter a history and what needs to happen. Spray cans won't cut the mustard. Will keep following up.
- Funding application for Taupo Swamp mural plus getting groundwork in place for it to happen. Thanks to Don for getting the application in. School, artist/teacher etc all ready to go if we get \$\$\$
- Liaison with Alastair from Stihl. Annual membership and subs campaign confirmed in principal. Meeting set up tbc 20 April.
- Emergency prep meeting with John, Sam. Street group letters ready for targetted letterbox delivery. Need to discuss with DV and get his team ready to deliver.
- Also email version going out via Violet
- KiwiRail posts, emails, newsletter several times in March to forewarn people about Easter works. Generally positive feedback from residents about being kept in the loop.

From David V (edited)

- **Traffic Safety:** A resident of Motuhara Road has asked me to seek help from the council road manager to reduce speeding vehicles on Motuhara Road between Corlett Road and Roys Road. It has been suggested that a 30KPH sign be introduced to remind drivers to be mindful of the dangers of that piece of road. I will be in touch with Mike George once I have discussed further with the resident.
- **Security Cameras:** <redacted for confidentiality> We have a price quote to fix the faulty camera(s) at one site. \$2,100+ GST to get the system back to 3 cameras using the existing system. If a completely new system was installed to replace the existing system it would cost \$3,500 +GST. This is still using the original hardware currently installed onsite. I also spoke to a resident from Paremata who is interested in learning more about the benefits of security cameras for xxxx Road. I gave him some base information about number plate recognition cameras and referred him to a specialist.
- **District Plan HDZ:** John and I gave the submission to the panel. The panel invited us to do some additional reading on the matter and this was replied to last week.
- I have been invited to attend the Porirua Waste Minimisation Local Action Plan Community Workshop on Thursday 20 April 10am -12pm at Hapori Rooms, Pataka.

Financial Report: (from Don)

PRA Financial Report for Period 12.03.23 to 09.04.23

Transactions Update at 9 April 2023

- **Receipts since 12 March: \$1898.88:**

Interest	\$58.88
PRA Subscriptions	\$40.00
Karehana Park Pavers	\$1,800.00

- **Payments since 12 March: \$685.15:**

Red Cross Cyclone Appeal	\$500.00
Don Gray (Freeparking refund)	\$185.15

- **Accounts payable to be approved and minuted – \$30.00:**

Refund of Shed Koha payment	\$30.00
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Plus any other accounts payable?

- **Cash funds (as at 9 April)–**

Current a/c:	\$3,749.68 CR
Business Online Saver a/c:	\$19,358.69 CR

(NB: Monthly automatic transfer of \$20 from Current a/c to Bonus Saver a/c)

- **Committed funds –**

Donation ex plumbers \$1,813 (for allocation to a future project)

Membership Subscriptions

Subscriptions received after 31 March are assigned to the next financial year.

To date (9 April):

- **Subscriptions for 2022-2023 paid in 2021-2022 - \$1,740 from 87 members**
- **Subscriptions for 2022-2023 paid in 2022-2023 - \$1,995 from 100 members**
- **Totals for 2022-2023 - \$3,735 from 187 members**