



Statement of Service Delivery

Annual Accounts

1 July 2022 to 30 June 2023



Plimmerton Residents' Association Inc.

Name and Legal Status

The Plimmerton Residents' Association Inc. (PRA) is registered as an incorporated society under the Incorporated Societies Act 1908 (no. 219120) and as a charitable entity under the Charities Act 2005 (no. CC44299).

Purpose

The PRA encourages and supports projects and activities that enhance Plimmerton and Camborne for residents and visitors. It promotes residents' interest in local amenities and in matters of wider interest by maintaining a dialogue with the Porirua City Council and other local bodies. It maintains liaison with other community-based groups on matters of common interest and keeps residents informed on issues in a timely manner. It actively initiates and manages projects to enhance local facilities and support the community.

Structure

The PRA is governed by a committee elected at each annual general meeting. It has no employees and relies on volunteer support.

Sources of Cash and Resources

The main sources of receipts are member subscriptions and donations, external project funding from charitable trusts and provision of services related to on-going projects. The PRA acknowledges generous support by the Hutt Mana Charitable Trust, the Trust House Foundation (THF), Porirua City Council and other generous donors to enable projects such as the Wetlands Project, the Karehana Park re-development, the Karehana Park drinking fountain, provision of emergency management gear, and waterfront seat refurbishment. The Community Shed which was formerly owned and operated by the PRA is now owned and operated by an independent incorporated society.

Membership

187 membership subscriptions were received for the year ending 30 June 2023.

Basis of Reporting

The PRA is a charitable entity and is tax exempt. It is not registered for GST. Its reporting aims to comply with the External Reporting Board's accounting standard, Public Benefit Entity Simple Format Reporting - Cash (Not-for-Profit), for Tier 4 entities. It has been prepared on a cash and GST-inclusive basis. Financial statements in this Performance Report have been independently reviewed.

Provision of Outputs and Services

Services are provided by either the PRA itself, or in partnership with other organisations like the Porirua City council, Kiwirail, Wellington Water, and the GWRC. Regular communication with the PRA membership and the wider community is provided through monthly newsletters, a community website, an email database and a Facebook page.

Outputs for 2022/23

Emergency Preparedness – The continuing spread of Covid as well as recent flooding events have underlined the need for Street Groups in Plimmerton and Camborne. These groups can help those affected in their area in any emergency. The work carried out by them is integrated into the overall emergency planning for the area. The PRA is also involved in the setting up of a new emergency radio network for the Plimmerton area.

Flood Working Group – PRA representatives continue working with the PCC, Wellington Water and consulting engineers on solutions to the flooding experienced in the Airlie Road and Cluny Road areas.

Wetlands Project – The Taupō Swamp and Catchment area has a high national and international biodiversity rating and significance. The PRA is working with Plimmerton School and the Friends of the Taupō Swamp to engage pupils in practical demonstrations and activities to monitor the health and biodiversity of the area as part of the school's culture and environment programmes. Plimmerton School pupils will also be producing a mural to celebrate the importance of wetland areas and the birds and other wildlife that rely on them. The mural will be installed in the Plimmerton railway underpass tunnel. Financial support is being provided by the Hutt Mana Charitable Trust.

Karehana Park – The existing pavers that recorded local family names have been restored. The next phase in the re-development of the park involves the laying of additional pavers in the seating area as work on the park by the PCC and Wellington Water permits. This project will be funded by donations which entitle community members to commission additional inscribed pavers for laying at the park.

Plimmerton Domain – PRA continues to support PCC investigation of recreational enhancement and the development of the fenced dog exercise area.

Community Shed – PRA has supported the Community Shed becoming an independent entity. The shed is now owned and operated by Plimmerton Community Menzshed Incorporated, (PCMI). The PRA transferred \$11,534 to the PCMI being the net earnings of the Shed since it was set up.

Waka Kotahi SH59 - PRA has actively engaged with Waka Kotahi on its proposals for the future of SH59, which runs through Plimmerton/Camborne. PRA sought feedback from the community and included this in the submission. Liaison with WK continues.

Infrastructure Projects – The Kiwirail PACE project is moving towards its final stages, which means that much of the disruption associated with the project has ended. The PRA continues to consult with Kiwirail and the PCC on the impact of the project.

PCC District Plan – PRA has made submissions on various aspects of the proposed PCC District Plan. In particular, the PRA prepared a submission on the urban Intensification requirements proposed for Variation 1 of the Plan. While the response to this work has been disappointing, it will continue as the Plan is developed.

Big Spring Clean - PRA runs an annual community event to tidy up the village and waterfront. Unfortunately, bad weather led to the event being cancelled twice.

Heritage Trail – This trail continues to be promoted to schools, residents and visitors through leaflets, and the PRA's website and tours.

Security Cameras – With assistance from Trust House Foundation, the PRA has funded and maintained two security cameras located at Plimmerton’s two road entrances. These have assisted Police investigation of reported crime.

Communication – There is a monthly email newsletter as well as a website and Facebook page. These encourage greater resident involvement in community projects as well as keeping residents up to date with the PRA’s activities. Information flows through these communication channels were stepped up during the Covid-19 lockdown and the subsequent spread of Omicron.

Plimmerton Residents' Association

Annual Accounts 1 July 2022 to 30 June 2023 (Cash Basis)

Statement of Receipts and Payments

	\$	\$
Opening Balance (1 July 2022)		33,183.92
Money In		
Member Subscriptions	3,295.00	
Member Donations	885.00	
Bank Interest	610.57	
Payments for Services	5,700.00	
Grants	3,400.00	
Payments in error	90.00	
Total	13,980.57	
Total Money In		47,164.49
Money Out		
Transfer to Community Shed (PCMI)	11,534.00	
Community Shed Payments	174.88	
Donations	650.00	
Payments for Providing Services	2,964.99	
AGM Expenses	727.00	
Publicity	1,550.99	
Other Payments	652.16	
Total	18,254.02	
Cash Balance at 30 June 2023		28,910.47
Individual Account Balances		
Transaction Account	9,287.48	
On-line Saver Account	19,622.99	
Total		28,910.47

Notes

1. Community Shed

The Community Shed was incorporated as a separate organisation on 22 June 2022. Some payments related to the Shed were handled through the PRA's accounts until the new Incorporated Society in charge of the Shed, (the PCMI), was able to open a bank account. These payments were:

Shed Electricity	47.88
Menzshed NZ Subscription	25.00
Companies Office Registration Fee	<u>102.00</u>
Total	174.88

Subsequently it was agreed that the PRA should transfer to the PCMI a sum equivalent to the earnings of the Shed since the time it was set up less any expenses for the Shed incurred by the PRA over the same period. This resulted in the transfer of \$11,534 from the PRA to the PCMI.

2. Payments for Services

The current project is a managed contribution towards the redevelopment of Karehana Park involving the completion of the picnic and seating area. As part of this redevelopment the PRA is selling 40 pavers which will be engraved with a message from the buyer and installed at the Park. Payments and expenses to date are given below. Further expenses for freight, handling and installation will occur next year as this stage of the project is completed.

Income from paver sales	5,700.00
Less cost of providing and engraving pavers	<u>2,964.99</u>
Net income to date	2,735.01

3. Grants

PCC Administration Grant	400.00
Hutt Mana Charitable Trust	<u>3,000.00</u>
Total	3,400.00

The grant from the Hutt Mana Charitable Trust is for the completion of a mural for installation in the railway underpass as part of the Wetlands project being conducted with Plimmerton School. This project is scheduled for the second half of 2023. Any money not spent on the project must be returned to the Hutt Mana Charitable Trust

4. Donations

Plimmerton School	150.00
NZRC Cyclone Appeal	<u>500.00</u>
Total	650.00

5. Publicity

Website design and maintenance	1,200.00
Domain name	41.34
Website hosting	185.15
Printing Flyers	124.50
Total	<u>1,550.99</u>

6. Other Payments

Accounting Review	300.00
Zoom Meeting Charges	106.45
Charities Services Fee	51.11
Gifts in appreciation	101.60
Bank Charges	3.00
Refund payments in error	90.00
Total	<u>652.16</u>

7. Subscriptions

- *Subscriptions for 2022-2023 paid in 2021-2022 - \$1,760 from 88 members*
- *Subscriptions for 2022-2023 paid in 2022-2023 - \$1,975 from 99 members*
- *Total subscriptions for 2022-2023 - \$3,735 from 187 members*

- *Subscriptions for 2023-2024 paid in 2022-2023 - \$1,320 from 66 members*
- *Total subscription income collected in 2022-2023 - \$3,295*

Statement of Resources**Bank Accounts**

Transaction Account	9,287.48
On-line Saver Account	19,622.99
Total	<u>28,910.47</u>

Statement of Commitments**Karehana Park Redevelopment**

Freight and Installation Costs (est.)	500.00
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Wetlands Project Mural

Grant for mural and associated costs	3,000.00
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8th August 2023

Review Report To The Members Of The Plimmerton Residents Association

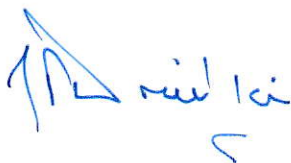
We advise that a Review of the Financial Statements and underlying transactions has been conducted by Dravitzki Accountancy & Tax Limited, an Independent Practitioner.

Our procedures use accounting expertise to review the financial statements from the information provided.

We have obtained all the information and explanations that we have required.

Based on our review, nothing has come to our attention that causes us to believe that the Financial Statements do not present fairly the financial position of the Association as at 30 June 2023 and its financial performance for the year then ended.

Accordingly in our opinion proper accounting records have been kept by the Association as far as appears from an examination of those records.



T P Dravitzki, BCA,

Principal