

PLIMMERTON RESIDENTS' ASSOCIATION INC

**Minutes of Executive Committee Meeting
Monday 9 May 2022, 5pm at Plimmerton School Staffroom**

Present: David Verrinder (Meeting Chair), Robin Jones (Minute Secretary), Carolyn Williams, John Meeuwsen, Don Gray, Dave Anderson, Robynne McIntyre, Warrick Procter

Co-opted Volunteers:

Councillors: Jenny Brash (GWRC), Josh Trlin (PCC)

Visitors: None

1. Greetings

David welcomed everyone.

2. Apologies

None.

3. Declaration of Conflicts of Interest

None declared.

4. Notification of any additional General Business items

Robin (1) David (1)

5. Adoption of Minutes from the April 2022 Meeting

The draft minutes of the April meeting had been circulated. No changes were requested.

Motion: "That the minutes of the April 2022 meeting be accepted as a true and correct record."

Moved: Don Seconded: Carolyn Carried: Unanimous

6. Matters arising from the minutes / Reports back on actions taken

None.

7. Councillors' reports

Josh and Jenny provided a comprehensive and very helpful insight into the Three Waters Reform, and explained how it will affect Porirua and the wider region. Both PCC and GWRC are in favour of reform.

PCC - Josh:

- Noted the latest report on sea level rise acceleration affected by tectonic movement. This will affect planning for mitigation in Porirua.

GWRC- Jenny:

- Noted the work of the Wellington Regional Climate Change Group.
- A joint PCC/GWRC workshop on Porirua Harbour is planned, with particular focus on sedimentation in Pauatahanui Inlet.

8. Financial report & A/P approvals (Don) (attached below)

Don had submitted his monthly Financial Report and the Accounts Payable for approval by email. The amount to be reimbursed to Robin for the Zoom subscription was amended to \$21.29, with an statement fee of \$1.50 added. (see amended report attached)

Motion: "That the Financial Report and payment of accounts payable as noted below in the Treasurer's financial report be approved."

Moved: Don Seconded: Robin Carried: Unanimous

Don will be the contact for the FreeParking website hosting service.

The subscription form on the website needs updating. Don to email Carolyn with required changes. **Action: Don/Carolyn**

Don also noted that it is time to run a subscription drive, Carolyn to publicise. **Action: Carolyn**

9. Community Response Network (Carolyn)

With the Community Response Network street group setup almost complete, the focus shifts to sharing positive stories of the impact the groups are having.

An event with street group coordinators will be held in future. Carolyn and John to discuss.

Action: Carolyn/John

Carolyn asked that it be minuted that Pip Hay has done a great job on the establishment of the street groups.

This item will now be included under Emergency Management portfolio report.

10. KiwiRail PACE project (Carolyn)

Carolyn has requested an update with Peter Coles, KiwiRail project manager.

Robin asked for more signage to show people where to go with the changed access routes. Jenny will discuss with Barry Fryer, and Carolyn will raise with KiwiRail. **Action: Jenny/Carolyn**

Carolyn is to discuss progressing murals for the new platform with Peter Coles and Barry Fryer.

Action: Carolyn

11. Portfolio reports

- Village Planning & Domain project (Carolyn)

Refer Carolyn's report below.

Josh commented on the status of the VP review. He said councillors now understand how important it is, so it is likely VP will be retained in some form. Council now needs to look at how a revised VP programme can be established, which will be fair to all communities.

- Village maintenance (Carolyn)

Refer Carolyn's report below

- Communications and website (Carolyn)

Refer Carolyn's report below

- Karehana Park Pavers (Dave)

Roger J has proposed a new paver path around the scooter path. Keen interest shown already. Pavers can be sponsored for \$150 each. Dave suggested putting a deadline on paver sales. Dave to discuss with Roger and Allan, and also to talk to PCC regarding installation.

Action: Dave

- Emergency Management (John)
John is meeting with Whetu this week to discuss the hub.
- Business Directory (Rudi)
Nothing further to report.
Action carried over from previous meeting: Rudi and Don to discuss costs and approval process for signing up businesses. **Action: Rudi/Don**
- Community database/gmail contacts (Warrick)
Warrick advised new members will have to be manually added to MailChimp newsletter list. Don needs access to MailChimp to crosscheck, Warrick to action. **Action: Warrick**
The difficulties of combining our various contact lists was discussed. Robin noted that each list has a specific purpose and community of interest, using different technology. She felt it was not worth trying to combine them.
- Community Shed (Dave)
Dave is hoping to get a timeframe for the Shed relocation from PCC this week. The Shed crew are already packing up materials, products and equipment for storage.
He advised there is rust in the roof and it needs replacing. Dave is getting quotes.
Don and John have been working on a constitution for an incorporated society, and a meeting will be needed to progress this.
- Traffic safety - (David V)
New information received from Waka Kotahi regarding advice to councils on setting speed limits. David will review this and is progressing relationship with PCC (Ron Minnema)
- Police and Security Cameras - (David V)
Our police contact has been unavailable due to illness. David is trying to get access to local crime statistics.
Police have advised David that the security cameras are pivotal for chain of evidence proof and community reassurance. David will discuss this further with our community constable but the message from Police is clear that they are seen as a valuable tool. David will also look at the cost of camera maintenance and replacement. David will forward the Police email on this topic to Robin for the archive. **Action: David**
- Submissions & Consultations (Robin):
Refer to Robin's email report below.
District Plan Review: Input provided to PCC on latest DP intensification variation. Robin to copy to Josh and Jenny. **Action: Robin**
Robin proposed collecting empirical data on walking distances to provide additional input. **Action: Robin**

12. General Business

- (1) David V: has met someone who might potentially be an interesting speaker for AGM.
- (2) Robin: Graffiti on the bund fence at the Domain, has been reported via Antenno. Needs cleaning, raises the question of whether the fence needs to be there. Carolyn to follow up with PCC. **Action: Carolyn**
- (3) Dave A: Noted that the Mana Archery building is being re-clad.

The meeting closed at 6.40pm.

Prepared by Robin Jones.

Emailed Reports:

Financial Report: (from Don)

PRA Financial Report for Period 10.04.22 to 08.05.22

Transactions Update at 8 May

- Receipts since 10 April: \$635.50:

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|-----------------------|----------|
| Interest | \$11.10 |
| PRA Subscriptions | \$20.00 |
| Product Sales | \$180.00 |
| Koha and Donations | \$185.00 |
| Shed Materials Refund | \$239.40 |
 - Payments since 10 April: \$1,141.88:

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|---------------------------------------|----------|
| Robin Jones (Zoom subscription) | \$21.29 |
| Bank Charge | \$1.50 |
| RouterCut (Engraving of brick pavers) | \$563.50 |
| Roger Johnson (Sealant for pavers) | \$87.54 |
| Powershop (Auto payment) | \$70.27 |
| Mitre10 (Shed materials) | \$133.28 |
| Thorners (Liability Insurance) | \$264.50 |
 - Accounts payable to be approved and minuted – \$585.83:

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|-----------------------------------|----------|
| Robin Jones (Zoom subscription) | \$21.29 |
| Don Gray (Free parking Hosting) | \$185.15 |
| Mitre10 (Shed materials) | \$281.12 |
| Powershop (auto payment) | \$56.27 |
| Dave Anderson (Packing materials) | \$42.00 |
| Plus any other accounts payable? | |
 - Cash funds (as at 8 May) –

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|----------------------------|----------------|
| Current a/c: | \$11,363.02 CR |
| Business Online Saver a/c: | \$20,240.90 CR |

 (NB: Monthly automatic transfer of \$20 from Current a/c to Bonus Saver a/c)
 - Committed funds –

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| Shed – balance of seat refurbishment (PCC) | \$3,331.08 |
| Plumbers' donation balance | \$1,813 (for allocation to a future project) |
- Membership Subscriptions**
 Subscriptions received after 31 March are assigned to the next financial year.
 To date (8 May):
- Subscriptions for 2021-2022 paid in 2020-2021 - \$1,040 from 32 members
 - Subscriptions for 2021-2022 paid in 2021-2022 - \$2,925 from 147 members
 - Total for 2021-22 \$3,965 from 199 members
 - Subscriptions for 2022-2023 paid in 2021-2022 - \$20 from 1 member

From Carolyn (edited):

Maintenance

Bill and I have been working on a serious issue where a pipe in Queen's Ave is pouring effluent onto the beach. Remedial action is underway.

Lots of drains and gutters here are blocked and these have been referred via Bill to the appropriate people for action. Nothing cleared as yet.

Village planning

Good informal feedback via our response in the one and a half hour interview re the value of village planning. Let's hope PCC is able to keep this valuable programme running.

Emergency management/street groups and communications

We had a planning session (Pip, Sam and myself) and decided to focus on street group good news stories for a few weeks. Please note in the minutes the valuable role Pip Hay is playing in keeping a database of street group coordinators up to date. (As usual we will do a newsletter and Facebook posts this week after our meeting.)

We had planned an event for coordinators but may defer that until the Omicron peak is definitely passed.

Art projects

Robynne and I have a draft plan in place but we cannot progress these currently as the school art room is obviously not available. We are updating prices and laying the ground work. We need to get agreement from KiwiRail as to how they want to pay us for the two rail murals.

Costings for the professional art works on the new platform are being sought. We will need to work out how these will be fixed in place.

Service memorials and Karehana Park paver stories

I am meeting with Allan this week to get these two projects under way. Allan is keen to research some of the stories behind the paver donations and will do the stories/images for the two memorials at each end of the domain.

Pavers in Karehana Park

Roger J suggests that we add a path through the playground using the current keen interest in purchasing pavers.

Plaques

Prices are being sought for plaques to recognise the efforts of several leaders of major projects here like Karehana Park, the seating (Helen and John Chipper and Bernie Perano etc) and for the two memorials and new murals in the underpass (about ten) Bill is getting these quotes from his suppliers for us.

From Robin (edited):

KiwiRail PACE:

- some complaints received about access to station from east side of rail corridor since the south end of platform access closed at Easter.
- Metlink have marked a pedestrian route through the Domain carpark.
- PCC are going to conduct a LUX survey to check lighting levels in Domain after concerns raised about safety after dark.
- We need an update meeting with Peter Coles.

PCC Plimmerton Plan:

- I met with Jane Gurr (formerly Pearson) for an update session.
- PCC have established a Plimmerton Cooperation Group, a high level internal group led by Olivia Dovey
- Jane is to advise whom to contact re road safety issues in Plimmerton village, such as lower speed limit and improved safety at School Rd roundabout.

District Plan Review Housing Intensification Variation:

- I met with John to discuss the issues and approach. John and I then met with PCC Principal Policy Planner Mike Rachlin to get further information on what's proposed and the process.
- PRA feedback on the Housing Intensification Variation submitted.
- Suggested that we gather further empirical data to challenge the High Density Zone boundaries proposed based on "walkable distances" from amenities.