

PLIMMERTON RESIDENTS' ASSOCIATION INC

Minutes of Executive Committee Meeting Monday 14 February 2022, 5pm Plimmerton School Staffroom

Present: Roger Watkin (Chair), Dave Anderson, Robin Jones (Minute Secretary), Carolyn Williams, Robynne McIntyre, Warrick Procter

Co-opted Volunteers: John Meeuwsen

Councillors: Jenny Brash (GWRC), Josh Trlin (PCC) (left 5.30pm)

Visitors: None

Note: Robin sighted and recorded vaccine passes from Josh, Roger, and John. All others previously viewed and recorded in register.

1. Greetings

Roger welcomed everyone. Roger has signed a casual use agreement with the school and noted that masks and vaccine passes are required for all attendees.

2. Apologies

Don Gray, Rudi Grace, John Meeuwsen (lateness)

3. Declaration of Conflicts of Interest

None declared.

4. Notification of any additional General Business items

None.

5. Adoption of Minutes from the December 2021 Meeting

The draft minutes of the December meeting had been circulated. No changes were requested.

Motion: "That the minutes of the December 2021 meeting be accepted as a true and correct record."

Moved: Robin

Seconded: Dave

Carried: Unanimous

6. Matters arising from the minutes / Reports back on actions taken

None.

7. Councillors' reports

PCC - Josh Trlin:

- No major developments to report.
- Local body elections take place on 8 October.
- Josh asked if there were any issues requiring follow up:
 - Roger expressed thanks to PCC for resurfacing the Plimmerton tennis courts, opening day Saturday 5 March.
 - Carolyn has reported maintenance issues, including abandoned car in Queens Ave. She expressed appreciation for council staff's efforts to clear rubbish and keep Plimmerton clean over the summer.

- Dave passed on thanks to all those who worked over the weekend to clear slips and flooding.

GWRC- Jenny Brash:

- Joint GWRC/PCC workshop on Porirua Harbour management postponed due to Covid.
- Jenny has spoken to Barry Fryer (GWRC) re concerns about access to station if subway and pedestrian crossing are closed at the same time.

8. Community Response Network (Carolyn)

Pip Hay is coordinating the CRN and liaising with street coordinators. This has been well publicised but more volunteers are needed. A leaflet letterbox drop is planned. Tommy's Real Estate have kindly offered to print this for us.

John Meeuwesen is leading our overall emergency management response and working with Dave Morahan and Dan Ross.

It was noted that the Emergency Hub at the school has to be activated by external agencies. Peter Barton is the new manager for Strategic Partnerships at PCC, and this role includes oversight of PCC emergency management response.

Dave A complimented service agencies on the excellent response to the recent slip in Cluny Rd at 2.23am. Police arrived in 15 minutes, and were closely followed by PVFB, Wellington Water, PCC and Wellington Electricity.

9. Planning (Carolyn)

Carolyn noted that recent events have required a flexible approach to this year's plan. The current focus is on establishing the Community Response Network.

Robin met with Ron Minnema and Jane Black from PCC in December to further the "Plimmerton Plan" with the aim of bringing some oversight to all relevant projects and issues. A PCC Project Coordinator (Jane Pearson) has been appointed. Carolyn and Robin are meeting the PCC team for a walkabout this week.

10. Financial report & A/P approvals (Don by email/Robin) (attached below)

Don had submitted his monthly Financial Report and the Accounts Payable for approval by email. Robin noted the accounts payable (see report attached).

Motion: "That the Financial Report and payment of accounts payable as noted below in the Treasurer's financial report be approved."

Moved: Robin Seconded: Warrick Carried: Unanimous

11. Flood Followup (Dave)

Wellington Water's contractor Stantech has contacted all property owners in the Karehana Park area in regard to enlarging the creek corridor.

An information session for residents was held in the park in January.

The work that has been done already and the pump worked very well over last weekend's rain event.

12. KiwiRail PACE Update (Carolyn)

Roger and Dave attended the recent KiwiRail information evening. Around 20 people attended. Some expressed concern about the removal of access across the tracks from the eastern side at the southern end of the platform.

Further upgrade work about to start on Steyne Ave crossing.

Further major work planned for Easter. Robin asked for larger and clearer signage to show detour routes and that the train replacement bus stop be moved to Mac Slabs area during significant work events.

13. Portfolio reports

- Village Planning & Domain project (Carolyn)
Refer Carolyn's report below.
- Village maintenance (Carolyn)
Refer Carolyn's report below.
- Communications and website (Carolyn)
Refer Carolyn's report below.
- Emergency Management (Carolyn)
Refer Item 8 above and Carolyn's report below.
- Business Directory (Rudi)
Nothing further to report.
Action carried over from previous meeting: Rudi and Don to discuss costs and approval process for signing up businesses. **Action: Rudi/Don**
- Community database/gmail contacts (Warrick)
Warrick will discuss with Don when he returns. **Action: Warrick**
- Community shed (Dave)
Product sales going well, and have run out of products. Tui feeders are especially popular. More regular members needed to make more product.
Dave will supervise on Sundays and Warrick on Wednesdays.
Dave and John M are meeting with Julian Emery on Tues 22 March to discuss the Shed's future and possible options to move the Shed. Jenny suggested speaking to Barry Fryer at Metlink as well.
John noted that the Shed produces very positive cashflow for PRA.
- Karehana Park (Dave A)
Restoration of pavers will cost \$600 inc GST. Bill Inge is to advise an installation cost.
- Traffic safety (Roger)
Some are calling for speed bumps and more monitoring of speeding drivers through the village by police. He reiterated the need to gather and report registrations to police via *555 number.
- Police and Security Cameras (Roger):
One security camera is faulty and is being repaired.
Our new community constable Jamie-leigh Woodhead had been invited to attend the meeting but was unable to attend. Roger will invite her again. **Action: Roger**
- Submissions & Consultations (Robin):
Waka Kotahi - SH59: Refer Robin's report below.

14. General Business

Election of John Meeuwsen as a formally co-opted executive committee member.

Motion:

"That John Meeuwsen be formally co-opted as an executive committee member of the PRA."

Moved: Carolyn Seconded: Warrick Carried: Unanimous

The meeting closed at 6.10pm.

Prepared by Robin Jones.

Emailed Reports:

Financial Report: (from Don)

PRA Financial Report for Period 06.12.21 to 12.02.22

Transactions Update at 12 February

- **Receipts since 6 December: \$1,214.03:**

| | |
|-------------------------|----------|
| Interest | \$14.64 |
| Subscriptions | \$60.00 |
| • <i>Community Shed</i> | |
| Product Sales | \$980.00 |
| Koha and Donations | \$25.00 |
| Materials Refunds | \$134.39 |

- **Payments since 6 December \$1,518.97:**

| | |
|------------------------------------|----------|
| Violet Rowe (Publicity) | \$300.00 |
| Rexercet (Camera Maintenance) | \$828.00 |
| Chilliweb | \$41.34 |
| • <i>Community Shed</i> | |
| Powershop (Auto payment; 2 months) | \$114.31 |
| Mitre10 (Shed materials) | \$188.17 |
| Coastal Fasteners | \$47.15 |

- **Accounts payable to be approved and minuted – \$356.72:**

| | |
|--------------------------|----------|
| Violet Rowe (Publicity) | \$300.00 |
| • <i>Community Shed</i> | |
| Powershop (auto payment) | \$58.50 |

Plus any other accounts payable?

- **Cash funds (as at 12 February) –**

| | |
|----------------------------|----------------|
| Current a/c: | \$11,604.44 CR |
| Business Online Saver a/c: | \$20,156.04CR |

(NB: Monthly automatic transfer of \$20 from Current a/c to Bonus Saver a/c)

- **Committed funds –**

| | |
|--|--|
| Shed – balance of seat refurbishment (PCC) | \$3,331.08 |
| Donation ex plumbers | \$2,464 (for allocation to a future project) |

Membership Subscriptions

Subscriptions received after 31 March are assigned to the next financial year.

To date (12 February):

- Subscriptions for 2021-2022 paid in 2020-2021 - \$1,040 from 52 members
- Subscriptions for 2021-2022 paid in 2021-2022 - \$2,905 from 146 members
- Total \$3,945 from 198 members

Update from Carolyn:

- Meetings with emergency response group and professional emergency reps to reboot a robust system for Plimmerton Camborne. Advised strongly by civil defence to get street groups up and running for resilience and to enable professionals to do their jobs. Comms on Facebook and via email/newsletters to encourage volunteers. Also shoulder tapping to get commitment. Development of letterbox leaflet for next week with Sam. Promoting long and short term preparation for Covid and other emergencies that come along (severe weather, floods??). Euon will print, volunteers will fold and Roger is organising a delivery team.

John M has agreed to manage the overall emergency response project and is working with Dave Morahan, Dave A and Dan.

- Rail underpass murals ... KiwiRail have agreed to fund 2 new rail themed murals for the reopening of the underpass. We have an artist lined up to work with kids in a school holiday workshop. Will need to discuss how this will be done with the school perhaps later this year. The current and previous murals are stored away until the project is completed. (We need someone to work with Mainline Steam and the school to let a group of interested students see old steam trains in preparation.)
- Artwork panels for new rail platform ... initial discussions with local recognised landscape painter to get production method and pricing sorted. Awaiting information from KiwiRail re sizes and location of panels.
- Communications ... working with Sam on comms for covid, KiwiRail and other issues. Sam and Violet doing a great job for us.
- Maintenance ... dumped car in Queens Ave has generated a long reel of red tape. Still there. Have thanked PCC staff for rubbish collection through long hot summer and lots of visitors using our bins. Whole place is looking post Summer shabby and needs another spring clean really.
- Friends of the Dog Exercise Area ... meeting to work with parks to get some mature trees planted for shade and water management. Will suggest that PRA leads the way by sponsoring a tree down the line if necessary. (Large trees cost \$\$\$ but shrubs and small trees are donated by PCC.) Have a famous NZ sporting personality involved if we need to get sponsors. This project is a very successful community/PRA/ PCC working together story.
- Very important walkabout with Robin and PCC staff next week as in her report. KiwiRail's PACE project is having a huge impact on Plimmerton.

From Robin:

Submissions:

PCC District Plan: The Hearing Panel is calling for a pause to understand the full implications of new legislation regarding urban intensity and development and then revise the hearing schedule accordingly. Further submissions may be called for before the hearing process proceeds.

PCC Liaison on "Plimmerton Plan" :

- The Plimmerton Plan identifies the many issues and projects facing our area, and seeks to get some oversight of the various agencies involved (PCC, KiwiRail, Waka Kotahi, GWRC etc)
- Overall, good progress being made. We are working closely with the transport planning team at PCC.
- I met with Ron Minnema and Jane Black from PCC for a progress review in December:
 - Jane Pearson will be the overall Project Coordinator
 - Jane Black and Ron will take the "Plimmerton Plan" to the executive team for approval.
 - Ron was to contact KiwiRail and Greater Wellington re our immediate concerns for safe alternative access routes while PACE project work continued over Christmas/NY.
- Phone liaison with Jane Pearson over KiwiRail public meeting and followup.
- Walkabout arranged for Robin and Carolyn with Jane Pearson and Adam Lawrence of PCC.