

PLIMMERTON RESIDENTS' ASSOCIATION INC

Minutes of Executive Committee Meeting Monday 9 August 2021, 5pm Plimmerton School Staffroom

Present: Roger Watkin (Chair), Robin Jones (Minute Secretary), Carolyn Williams, Dave Anderson, Warrick Procter, Don Gray

Councillors: Euon Murrell (arrived 5.10pm), Jenny Brash

Visitors: Rudi Grace

1. Greetings

Roger welcomed everyone.

2. Apologies

None.

3. Declaration of Conflicts of Interest

None declared.

4. Notification of any additional General Business items

Robin: Advised that she had heard from Plimmerton School PTA Plimmerton Voices event will be held on October 29, focus is on Health.

5. Adoption of Minutes from July 2021 Meeting

The draft minutes of the June meeting had been circulated by Robin. No changes were requested.

Motion: that the minutes of the July 2021 meeting be accepted as a true and correct record.

Moved: Robin Seconded: Don Carried: Unanimously

6. Matters arising from the minutes / Reports back on actions taken

None

7. Councillors' reports (1)

GWRC- Jenny Brash:

- Reported on transport matters.
- The collective agreement with bus drivers has been settled.
- Charging for Park & Ride and integrated ticketing being considered. Jenny encouraged participation in bus review, as there are currently no services in northern Porirua.
- Electric ferry will commence operation soon. More electric buses coming.
- Reported back on a Three Waters local government webinar

8. Financial report & A/P approvals (Don) (attached below)

Don had submitted his monthly Financial Report and the Accounts Payable for approval by email. He noted that subs are currently running at 123 versus 175 last year. A targeted individual email followup may be required for those who paid last year but haven't this year. Don to address after AGM.
Action: Don

An additional A/P for Tim Dravitski of \$300 for the EOY accounts review was added to the A/P approvals.

Motion: that the Financial Report and payment of accounts as noted below in Treasurer's financial report be approved.

Moved: Don Seconded: Warrick Carried: Unanimously

Plimmerton Boating Club request for PRA member ID - follow up after AGM. Action: Robin/Don

9. Councillors' Reports (2)

PCC - Euon Murrell

- Rates increase has been approved
- Council has approved the process to build a wastewater holding tank north of Porirua Railway Station
- Three Waters debate on infrastructure.
- The wastewater pipe that failed at Aotea requires replacement back to the city centre.
- Euon will rotate to another residents' association after our AGM. Roger thanked Euon for his guidance and support of PRA and Plimmerton/Camborne residents.

10. AGM Planning

Robin noted that local real estate agent AnneMarie Janssen had generously offered to sponsor a prize or gift for the AGM.

Reviewed checklist.

Robin is working on runsheet and agenda and will distribute. She will organise agenda poster for the door. Robin to discuss runsheet with Roger before AGM. Action: Robin/Roger

All current executive committee members are standing for re-election:

Roger Watkin, Dave Anderson, Carolyn Williams, Don Gray, Robin Jones (all nominated by Warrick Procter/seconded Jenny Brash)

Warrick Procter (nominated Robin Jones/seconded Jenny Brash).

10. Community Shed (Dave)

Dave advised the Shed members have accepted that the Shed needs to move from its current site because of the location of the new pathway to the subway. The options are to move, merge with another MenzShed or shut down.

PCC are investigating an alternative site in Ulric St.

The intention is still for the Shed to become a separate entity. A constitution has been drafted but a separate entity won't be registered unless an alternative site can be found.

Roger suggested door-knocking all businesses and sites in Ulric St, and offered to help with this.

Dave, Don and Roger to discuss. Action: Dave, Don, Roger

11. Flood Followup (Dave)

Positive progress being made, surveyors and contractors have been active. A public meeting is scheduled for 2 September. Wellington Water are installing a new culvert grate at the Airlie Road entrance to Karehana Park on 6 September.

12. KiwiRail PACE Update

Roger, Carolyn, Robin and Allan Dodson met with Peter Coles (KiwiRail) and Rick Slessor (architect). A gable roof on the new shelter is not possible because of site and maintenance constraints. There are proposals for photo or art panels beside the shelter.

13. Portfolio reports

- Village Planning & Domain project (Carolyn)
Bill is doing background work for site location of the business promotion sign. It's proposed to offer a combined package with a listing on the website as well as the new signboard. We need confirmation from PCC it can proceed before promoting to businesses.
- Village maintenance (Carolyn)
Bill is assisting with liaison with PCC departments.
- Communications and website (Carolyn/Rudi) as emailed below. Rudi has contacted all businesses listed on the website to check details, and is waiting on a few replies. Some details need updating. Rudi to discuss with Violet. Action: Rudi
- Community database/gmail contacts (Warrick) No further progress to report.
- Community shed (Dave/Don)
The Shed operation is going well. PCC have been asked to cut back trees on one side. Julian Emeny has visited the site. Euon will follow up.
- Police and Security Cameras (Roger):
Nothing to report on cameras. Police have advised there have been some burglaries in the area.
- Traffic safety (Roger)
Nothing to report.
- Emergency management :
Nothing to report.
- Submissions & Consultations (Robin):
A meeting with Ron Minnema and Jane Black from PCC and Robin, Carolyn and Roger is scheduled for Wednesday. This is to discuss the coordination of various projects happening in our area.
Hearings for the District Plan Review are scheduled to begin in September but will continue into next year.

13. General Business

None.

The meeting closed at 6.15pm.

The next meeting will be held on Monday 13 September, 5pm at Plimmerton School staffroom.
Prepared by Robin Jones.

(2) Emailed Reports:

Financial Report: (from Don)

PRA Financial Report for Period 11.07.21 to 08.08.21**Transactions Update at 8 August**• **Receipts since 11 July: \$1,762.81:**

Interest	\$2.81
Subscriptions	\$1,075.00
Donations	\$480.00

• **Community Shed**

Product Sales	\$120.00
Subscriptions	\$25.00
Koha and Donations	\$60.00

• **Payments since 11 July \$1,443.46:**

AGM Expenses	\$287.50
Donations	\$300.00
Publicity	\$60.00
• Community Shed	
Powershop (Auto payment)	\$64.53
Mitre10 (Shed materials)	\$251.43
Shed Rent	\$480.00

• **Accounts payable to be approved and minuted – \$441.80:**

• Community Shed	
Powershop	\$81.78
Mitre10 (Shed materials)	\$60.02
Violet Rowe	\$300.00

Plus any other accounts payable?

• **Cash funds (as at 10 July) –**

Current a/c:	\$9,327.79 CR
Business Online Saver a/c:	\$20,010.77 CR

(NB: Monthly automatic transfer of \$20 from Current a/c to Bonus Saver a/c)

• **Committed funds –**

Shed – balance of seat refurbishment (PCC) \$3,331.08
 Donation ex plumbers \$2,464 (for allocation to a future project)

Membership Subscriptions

Subscriptions received after 31 March are assigned to the next financial year.

To date (8 August):

- Subscriptions for 2021-2022 paid in 2020-2021 - \$1,040 from 52 members
- Subscriptions for 2021-2022 paid in 2021-2022 - \$1,243 from 63 members
- Total \$2,283 from 115 members

From Carolyn:

Report communications and projects August 2021

Comms, village planning and maintenance reports

Nothing out of the ordinary, emails newsletters, meetings etc

Comms: putting out notices re AGM and subs as per plan

Village planning: working with Bill on costing for next year's projects ie business sign in Ulric Street and two war memorial plaques

Maintenance: various actions taken this month to tidy a few areas up.

Emergency management: met with vicar Dan and Chris Collins and have put them together to meet and plan. No progress to date as Chris has been diverted. Someone needs to work with them to facilitate this important area. It should be a committee member portfolio.

Also got Rudi under way with business listings for website but again this needs to be managed in the context of the signage project and a plan formulated for how it's going to be sold and managed.

Again the business signage and web listing should be part of a package managed as a separate project.

We need a planning meeting for all this asap after the AGM.