

# PLIMMERTON RESIDENTS' ASSOCIATION INC

**Minutes of Executive Committee Meeting  
Monday 11 April 2022, 5pm by Zoom (due to Covid 19)**

**Present:** Dave Anderson (Interim Chair), Robin Jones (Minute Secretary), Carolyn Williams, John Meeuwsen, Don Gray, David Verrinder

**Co-opted Volunteers:**

**Councillors:** Jenny Brash (GWRC),

**Visitors:** None

## **1. Greetings**

Dave welcomed everyone.

## **2. Apologies**

Warrick Procter, Josh Trlin (PCC), Robynne McIntyre

## **3. Declaration of Conflicts of Interest**

None declared.

## **4. Notification of any additional General Business items**

Jenny (1)

## **5. Adoption of Minutes from the March 2022 Meeting**

The draft minutes of the March meeting had been circulated. No changes were requested.

Motion: "That the minutes of the March 2022 meeting be accepted as a true and correct record."

Moved: John      Seconded: Don      Carried: Unanimous

## **6. Matters arising from the minutes / Reports back on actions taken**

None.

## **7. Councillors' reports**

GWRC- Jenny Brash:

- GWRC busy with submissions, driven by central government changes.
- Three Waters reforms - reform seen as necessary by GWRC. Don asked about changes to governance, Jenny will get back to him on this and will provide links to the summary document.
- Fluoridation breakdown - funding to repair has been approved and a review of processes will be carried out.
- Updating Regional Policy Statement and Natural Resources Plan.
- Local transport rate is being lowered.
- Stadium rate - feedback requested. Significant maintenance and earthquake strengthening is required.
- Trains to Palmerston North and Wairarapa need replacing.

PCC - Josh Trlin (by email):

- \$3m central govt funding boost for riparian planting
- Wards confirmed for the election, no changes to the Northern Ward but it has a new name, Pāuatahanui Ward. Māori Ward is confirmed, and East and West wards have merged into a single ward with 5 councillors
- Reminder that nominations are open for Civic Awards and Mayoral Awards until 30 April

## 8. Chair Vacancy

David Verrinder is prepared to consider taking on the Chair position. He'll chair the next two meetings and see how things go before a formal vote is taken.

Dave A will continue as Interim Chair in the meantime.

## 9. Financial report & A/P approvals (Don) (attached below)

Don had submitted his monthly Financial Report and the Accounts Payable for approval by email (see report attached). He provided further explanation of the Karehana Park pavers invoice and the Shed liability insurance invoice.

Motion: "That the Financial Report and payment of accounts payable as noted below in the Treasurer's financial report be approved."

Moved: Don                      Seconded: John                      Carried: Unanimous

## 10. Community Response Network (Carolyn/John)

Work to set up the Community Response Network street groups is almost complete. Carolyn, John and Sam to meet to discuss how this fits into the wider emergency management initiative. John will also meet with Dave Morahan after this wave of the pandemic passes to discuss how to take the emergency hub and the street groups forward.                      **Action: Carolyn/John**

## 11. KiwiRail PACE project (Carolyn)

Signs are up for Easter/Anzac weekend closures. Carolyn noted safety has improved on SH59 footpath as a result of Transmission Gully opening. Carolyn to arrange an update meeting with Peter Coles, KiwiRail Project Manager.                      **Action: Carolyn**

Robin had spoken to Barry Fryer (Metlink) about our concerns regarding the safety of pedestrian detour routes. Barry discussed this with Waka Kotahi who did not think any further action was needed to improve safety on the western footpath (NB this discussion on safety was prior to TG opening, which has changed the situation). Barry has sent through a proposed plan for a marked walking route through the Domain carpark to the underpass.

## 12. Portfolio reports

- Village Planning & Domain project (Carolyn)  
A revised Village Plan has been circulated to committee and finalised.  
Carolyn is working on large trees to be planted near dog park and working with Allan on memorial service plaques.
- Village maintenance (Carolyn)  
Carolyn reminded everyone to report any maintenance issues.
- Communications and website (Carolyn)  
Newsletter going out this week.

Carolyn has had three new residents assess the website, and found their comments very helpful.

- Emergency Management (John)  
Refer Item 10 above.
- Business Directory (Rudi)  
Nothing further to report. Dave A to follow up with Rudi. **Action: Rudi**  
Action carried over from previous meeting: Rudi and Don to discuss costs and approval process for signing up businesses. **Action: Rudi/Don**
- Community database/gmail contacts (Warrick)  
Don has supplied a copy of the subscription database to Warrick. Don sending Warrick emails of those who've paid their subs so these can be added to MailChimp if not already on.
- Community Shed (Dave)  
Dave noted PCC team are now actively supporting the Shed's relocation on the Domain, and expressed his appreciation. Meeting with Parks team this Wednesday, all looking very positive. Don and John are looking into incorporation, and John noted the Shed will need to look at marketing and promotion once the Shed's future is clearer.
- Karehana Park (Dave A)  
Account received for engraving of pavers, which are being installed by PCC. Dave noted that Roger Johnston, the driving force behind the Karehana Park beautification, has reluctantly agreed to be recognised in some way at the park. Carolyn is working with Bill and PCC parks on getting a larger shade tree with a plaque. Noted that the Karehana Park donation allocated in the a/c's can be used for the pavers and the tree.
- Traffic safety - (David V)  
Carolyn has briefed David. David is keen to progress the idea of a 30kph speed limit in the village with PCC. Robin to check with Jane Pearson (PCC) on whom David should contact about this. **Action: Robin**
- Police and Security Cameras - (David V)  
David has contacted our community constable Jamie-Leigh Woodhead, waiting on her reply. He'll invite her to come to a PRA meeting.  
David is investigating whether the security cameras should be replaced. One is not working and needs replacement. David emphasised the need to assess their usefulness in helping to reduce crime before deciding on further investment. A review of statistics and discussion with police is needed.
- Submissions & Consultations (Robin):  
Robin plans to meet soon with Jane Pearson to review progress on the Plimmerton Plan.  
District Plan Review: Robin updated the meeting on the latest developments regarding the housing intensification directives from central government. These would affect Plimmerton properties as all will be rezoned Medium Density and some will become High Density. We have the opportunity to provide input ahead of formal consultation. Robin and John to discuss and meet with PCC planners. **Action: Robin/John**  
Carolyn to include in newsletter. **Action: Carolyn**

#### 14. General Business

(1) Jenny noted a particular tree was dangerous, and was advised to contact Bill Inge at PCC.

The meeting closed at 6.10pm.

Prepared by Robin Jones.

## Emailed Reports:

### Financial Report: (from Don)

#### PRA Financial Report for Period 13.03.22 to 09.04.22

##### Transactions Update at 9 April

- **Receipts since 13 March: \$219.93:**

Interest	\$9.93
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- **Community Shed**

Product Sales	\$200.00
Koha and Donations	\$10.00

- **Payments since March: \$128.33:**

Robin Jones (Zoom subscription)	\$21.29
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- **Community Shed**

Powershop (Auto payment)	\$52.07
Mitre10 (Shed materials)	\$54.97

- **Accounts payable to be approved and minuted – \$1,140.38:**

Robin Jones (Zoom subscription)	\$21.29
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RouterCut (Engraving of brick pavers)	\$563.50
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Roger Johnson (Sealant for pavers)	\$87.54
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- **Community Shed**

Mitre10 (Shed materials)	\$133.28
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Powershop (auto payment)	\$70.27
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Thorners (Liability Insurance)	\$264.50
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Plus any other accounts payable?

- **Cash funds (as at 9 April) –**

Current a/c:	\$11,898.55 CR
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Business Online Saver a/c:	\$20,211.75 CR
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(NB: Monthly automatic transfer of \$20 from Current a/c to Bonus Saver a/c)

- **Committed funds –**

Shed – balance of seat refurbishment (PCC) \$3,331.08

Donation ex plumbers \$2,464 (for allocation to a future project)

##### Membership Subscriptions

Subscriptions received after 31 March are assigned to the next financial year.

To date (9 April):

- Subscriptions for 2021-2022 paid in 2020-2021 - \$1,040 from 52 members
- Subscriptions for 2021-2022 paid in 2021-2022 - \$2,925 from 147 members
- Total \$3,965 from 199 members