

# PLIMMERTON RESIDENTS' ASSOCIATION INC

## Minutes of Executive Committee Meeting Monday 18 January 2021 4pm Plimmerton Deli

**Present:** Roger Watkin (Chair), Dave Anderson, Peter Cogswell, Philippa Gander (Minutes Secretary), Don Gray, Robin Jones, Warrick Procter (arrived 4:40 pm), Lori Walker, Carolyn Williams (arrived 4:10 pm, apologies due to faulty clock)

**Councillors:** Euon Murrell (PCC)

**Visitors:** Mel Troy (Plimmerton Flood Action Group)

### 1. Greetings

Roger welcomed everyone, introduced the two proposed new Committee Members Peter Cogswell and Philippa Gander.

### 2. Apologies

None received.

### 3. Declaration of Conflicts of Interest

None declared.

### 4. Notice of General Business Items

Two additional items were notified: Dave to provide an update re the seats around the village; and Robin to provide an update on the Plimmerton Farms development and the Porirua District Plan.

### 5. Adoption of Minutes from December meeting

The draft minutes of the December meeting had been circulated by Robin. There were no changes requested.

Motion: that the minutes of the December 2020 meeting be accepted as a true and correct record.

Moved: Don      Seconded: Dave      Carried: Unanimously

### 6. Matters arising from the minutes / Reports back on actions taken

Action item: Dave and Carolyn to organise a meeting with the KiwiRail Project Manager, Peter Coles to update on progress and implications for residents.

### 7. Election of new Committee Members

Roger invited Peter Cogswell and Philippa Gander to briefly introduce themselves.

Motion: that Peter and Philippa be elected to the Committee.

Moved: Roger      Seconded: Robin      Carried: Unanimously

### 8. Flood follow up

Mel provided a brief overview of the goals and activities of the Plimmerton Flood Action Group, which has tabled a list of action points with the Porirua City Council.

The Council is scheduling a meeting with affected residents and Wellington Water on Wednesday, 27 January. Dave, who is also an affected resident, will attend the meeting on behalf of the PRA, together with Roger and Carolyn.

Action item: The PRA will act with guidance from the Flood Action Group and coordinate with them to keep the wider community informed.

### **9. Councillor's report**

All PCC meetings (except consultation meetings with specific groups) are now live-streamed. Euon indicated that 2021 will be a very important year particularly with work on the Long Term Plan and the infrastructure debate.

### **10. Financial report & A/P approvals (attached below)**

Motion: that the Financial Report and payment of accounts be approved.

Moved: Don      Seconded: Dave      Carried: Unanimously

### **11. KiwiRail PACE**

No new actions to report, but Dave and Carolyn will organise a meeting with the KiwiRail Project Manager, Peter Coles to update on progress and implications for residents.

### **12. NZTA State Highway 1**

No new actions to report.

Robin noted that the NZTA is required to consult with local residents' associations, and that the issues and concerns of the PRA overlap, but are not identical to, those of the Paremata Residents' Association.

Action item: Robin to convene a Subcommittee including Roger, Carolyn and Peter, that will be responsible for establishing PRA's approach, collecting residents' concerns and undertaking public consultation if necessary. She will organise a meeting of the Subcommittee with the Paremata Residents' Association.

While acknowledging the role of the PRA in presenting residents' view, Euon reminded the Committee of the importance of keeping in mind the 'big picture'.

### **13. Portfolio reports**

- Domain projects - The PCC Parks Manager is happy with the plan for the seating area by the dog park. The seat will use the old Winstone bricks and funding is covered by the PCC Village Planning budget.
- Communications and website - Violet is developing a new page to provide information for current and prospective Committee Members about the Committee's role and functioning.
- Village maintenance  
Action item: this will be followed up after the summer.
- Community database /gmail contacts  
Action item: Roger to check with Warrick to get an update, Philippa could help with this initiative.
- Community shed - There has been a break-in and burglary at the shed, which is not insured. People are stepping forward to share their own tools, however new tools are preferred and funding for replacements will be sought from the PRA. Work is continuing to make products for the Lions Battle Hill Fair.

Action item: Dave and Roger to meet to discuss opportunities for discounts and funding for new tools.

- Traffic safety - there are ongoing concerns about incidents of speeding and aggressive driving in the village. Roger has spoken to Mike George (PCC).

Action item: PRA to inform the community to dial 105 to register complaints.

There was discussion around how a 30 km/h zone could be established.

Action item: PRA to write to Wendy Walker (PCC CEO) to get an update on this process.

- Security cameras

Action item: Roger will bring the new policeman with responsibility for these to the next PRA meeting.

#### **14. General Business**

Dave noted that Helen Chipper, who initiated the project for installing the seats around the village, had thanked the PRA for maintaining them.

Robin provided background on the consultation process for the Plimmerton Farms development and the subsequent report to the Minister for the Environment. The development is now waiting for Ministerial approval.

She also noted that the District Plan consultation is continuing and she is monitoring developments.

Carolyn noted that relationships with different community groups require an identified PRA liason person. The following were allocated: schools, Lori; Plimmerton Boating Club, Roger; Friends of Taupo Swamp, Robin.

The next meeting will be held on Tuesday February 9 at 5pm at Plimmerton School Staffroom (originally planned for 4 pm at Plimmerton Deli, Monday is a holiday in lieu for Waitangi Day).

## PRA Financial Report for Period 06.12.20 to 15.01.21

### Transactions Update at 15 January

- *Receipts since 6 December: \$594.50*

PRA Member subs	\$20.00
Interest	\$4.50
• <i>Community Shed</i>	
Product sales	\$345.00
Koha and donations	\$200.00
Subscriptions	\$25.00
- *Payments since 6 December (approved at meeting 7 December) \$701.25:*

Anne Johnston	\$368.00
Donald Gray (Charities Services Report Fee)	\$51.11
• <i>Community Shed</i>	
Powershop (Auto payment)	\$58.07
Mitre10 (Shed materials)	\$190.39
Dave Anderson (Shed materials)	\$25.50
Coastal Fasteners (Shed materials)	\$8.18
- *Accounts payable to be approved and minuted – \$95.75*

• <i>Community Shed</i>	
Powershop (Auto payment)	\$54.83
Mitre10 (Shed materials)	\$40.92
<b>Plus any other accounts payable?</b>	
- *Cash funds (as at 15 January) –*

Current a/c:	\$7,081.96 CR
Business Online Saver a/c:	\$19,852.89 CR

*(NB: Monthly automatic transfer of \$20 from Current a/c to Bonus Saver a/c)*
- *Committed funds –*

Shed – balance of seat refurbishment (PCC)	\$3,331.08
Donation ex plumbers	\$2,464 (for allocation to a future project)

### Membership Subscriptions

Subscriptions received after 31 March are assigned to the next financial year.

*Year to date (15 January):*

- *Subscriptions for current year paid in 2019/20 - \$155 from 8 members*
- *Subscriptions for current year paid this financial year - \$3,335 from 166 members*
- *Total \$3,490 from 174 members*

<b>Cash Flow Statement for the Year to Date</b>		
	\$	\$
<b>Opening Balance</b>		21,627.66
<b>Money In</b>		
Subscriptions	3,335.00	
Donations	905.00	
Interest	39.56	
<b>Community Shed</b>		
Contract Payments	2,450.00	
Product Sales	2,040.00	
Shed subscriptions	125.00	
Koha and Donations	1,020.00	
<b>Total</b>		9,914.56
<b>Money Out</b>		
Publicity	1,454.40	
Other Payments	612.61	
<b>Community Shed</b>		
Electricity	363.73	
Materials	1,891.63	
Rent	240.00	
Miscellaneous	45.00	
<b>Total</b>		4,607.37
<b>Cash Balance</b>		26,934.85
<b>Made up of:</b>		
Cheque Account	7,081.96	
Saver Account	19,852.89	
		26,934.85