

# PLIMMERTON RESIDENTS' ASSOCIATION INC

## Minutes of Executive Committee Meeting Monday 9 February 2021, 5pm Plimmerton School Staffroom

**Present:** Roger Watkin (Chair), Dave Anderson, Peter Cogswell, Philippa Gander (Minutes Secretary), Don Gray, Robin Jones, Warrick Procter, Carolyn Williams

**Councillors:** Euon Murrell (PCC)

**Visitors:** Peter Coles and Anna Jaquierey (KiwiRail), George Cook (MetLink)

### 1. Greetings

Roger welcomed everyone.

### 2. Apologies

Lori Walker

### 3. Declaration of Conflicts of Interest

None declared.

### 4. Kiwi Rail PACE update - Peter Coles

At 4pm, Peter met with Committee Members at the Plimmerton Station underpass and provided a very useful overview of the purpose and scope of the project to add a new platform (to enable trains to and from Wellington to terminate in Plimmerton as well as Waikanae) and the corresponding shortening of the current platform at the southern end. The underpass will also be upgraded and the eastern end rerouted to meet visibility requirements.

One consequence is that the current track crossing that meets the pedestrian overbridge across State Highway 1 will be removed and a new track crossing will be created nearer the Station building, but providing access from the Steyne Avenue side only. This will remove two carparks on Steyne Avenue and reroute pedestrian and bike/scooter access to the Station and through the underpass. In effect for a proportion of the Plimmerton and Camborne community, it will alter access to the beach, schools and the shops.

At the subsequent 5 pm Committee meeting, Peter offered to attend future meetings to keep the Committee informed about progress and updates. KiwiRail is preparing material for a community meeting on the project in March and sought the Committee's advice on times and locations.

*Action point* - Anna to coordinate weekly with Carolyn to optimise the effectiveness of communications with Plimmerton residents, and to liaise regarding the public presentation.

### 5. Councillor's report - Euon Murrell

Euon commented that the PCC Long-Term Plan will have extensive consultation and bring a focus to the discussion of costs and priorities across the broad range of activities that the PCC must address going forward. He also indicated that the Crematorium will be out of Commission for 6 months while essential upgrading is undertaken.

Roger noted that he had received positive feedback from Mel Troy about the meeting of the Plimmerton Flood Action Group (including Alicja, Gracey and Dave) with PCC and Wellington Water, and that they had agreed to meet with Olivia Dovey (PCC) fortnightly.

*Action item* - Roger to provide a copy of Mel's report?

## 6. Notice of General Business Items

None tabled.

## 7. Adoption of Minutes from January meeting

The draft minutes of the January meeting had been prepared by Philippa and circulated by Robin. No changes were requested.

Motion: that the minutes of the January 2021 meeting be accepted as a true and correct record.

Moved: Robin      Seconded: Carolyn      Carried: Unanimously

## 8. Matters arising from the minutes / Reports back on actions taken

None raised.

## 9. Financial report & A/P approvals (attached below)

One additional A/P added and approved: Powershop \$66.92 (Shed electricity).

Motion: that the Financial Report and payment of accounts be approved.

Moved: Don      Seconded: Dave      Carried: Unanimously

## 10. Flood follow-up

*Action point* - Dave to provide updates from the meetings with PCC and Wellington Water.

## 11. Portfolio reports

- Village Planning & Domain project (Carolyn)
  - PCC has approved the seating area beside the dog park, the Winstone bricks have been sorted, and construction is under way.
  - Further paving of the dog park path has been approved and is under construction.
  - Heritage signage and website update is underway, with Mary Beckett and Deirdre Dale preparing content, currently awaiting pictures to add to content.
  - Remaining issues to be resolved when Bill returns from leave.
- Communications and website (Carolyn)
  - The newsletter is ready to go out
  - The new section of the website for Committee members is drafted and under review
  - Facebook and email messages were sent to call for volunteers to help sort bricks.
  - Work is continuing on the PRA response to the PCC's dog ownership consultation.
  - The proposed letter box drop and posters about the PACE project are on hold, pending further discussions with KiwiRail.
- Village maintenance (Carolyn)
  - There are health and safety issues with the Plimmerton Pavilion. The windows are painted shut and a door has been removed, so people could now get trapped inside. There has been liaison with PCC Parks.
  - There has been liaison with PCC Parks re unfinished seat refurbishment.
  - Notified Claire Giblin re outstanding Village maintenance issues.
- Community database/gmail contacts (Warrick)
  - Reconciling of the databases is complete, however there are many people on the Mailchimp database (used for communications) who are not members and vice versa. Some of this may be due to people entering their own data in the Mailchimp database.
  - *Action item* - Warwick to coordinate with Don to reconcile his database which is used for receipts.
  - *Action item* - Warwick to coordinate with Philippa to help clarify the different uses of the 3 original databases and make sure that this information is captured and usable in the combined database.
- Community shed (Dave/Don)

- The Shed sold a lot of items at the Battle Hill fair. However, attendance is declining which can lead to a shortage of expertise at sessions. Consideration is being given to holding sessions once per week rather than twice.
- The lease is due to expire in July but there has been a verbal assurance that it can be extended until Christmas 2021.
- *Action item* - Dave to meet with Mark Hammond at PCC to confirm the status of the lease.
- *Action item* - Dave and Roger to meet to coordinate opportunities for discounts and funding for new tools to replace those stolen.
- Traffic safety (Roger)
  - *Action item*: Roger will organise for the new Community Constable and Mike George of PCC to attend the next Committee meeting.
- NZTA SH1/58 Consultation (Robin)
  - A Subcommittee consisting of Peter, Roger, Carolyn and Robin will prepare the Committee's submission. They need to wait for clarification of NZTA's plans. Consultation with the Paremata and Pukerua Bay Residents Associations to be deferred until we have more information regarding the process and establish our position.
  - *Action item*: Robin to find out the details of the formal consultation process from NZTA.
- Submissions update (Robin)
  - District Plan - waiting on summary of submissions
  - District Plan Change 18 - Plimmerton Farms
    - Hearing Panel have submitted their report and recommendation to the Minister for the Environment.
  - Two other consultations are underway:
    - Stormwater (pollution prevention) Bylaw 2021 - which will place greater responsibility on private property owners to reduce pollution and sediment runoff into stormwater system
    - Dog Control Bylaw and Policy - consultation open, closes 21 Feb. Carolyn is preparing the PRA submission.

The next meeting will be held on Monday 8 March, 5pm at the Plimmerton School Staffroom.

## PRA Financial Report for Period 16.01.21 to 06.02.21

### Transactions Update at 6 February

- *Receipts since 16 January: **\$588.71:***

PRA Member subs	\$20.00
Interest	\$3.71
• <i>Community Shed</i>	
Product sales	\$495.00
Koha and donations	\$20.00
Subscriptions	\$50.00
- *Payments since 16 January (approved at meeting 18 January) **\$95.75:***
  - *Community Shed*

Powershop (Auto payment)	\$54.83
Mitre10 (Shed materials)	\$40.92
- *Accounts payable to be approved and minuted – **\$175.41***
  - *Community Shed*

Dave Anderson (Blade sharpening)	\$39.00
Mitre10 (Shed materials)	\$84.66
Coastal Fasteners (Shed materials)	\$51.75

**Plus any other accounts payable?**
- *Cash funds (as at 6 February) –*

Current a/c:	\$7,551.49 CR
Business Online Saver a/c:	\$19,876.32 CR

*(NB: Monthly automatic transfer of \$20 from Current a/c to Bonus Saver a/c)*
- *Committed funds –*

Shed – balance of seat refurbishment (PCC)	\$3,331.08
Donation ex plumbers	\$2,464 (for allocation to a future project)

### Membership Subscriptions

Subscriptions received after 31 March are assigned to the next financial year.

*Year to date (6 February):*

- *Subscriptions for current year paid in 2019/20 - \$155 from 8 members*
- *Subscriptions for current year paid this financial year - \$3,355 from 167 members*
- *Total \$3,510 from 175 members*