

PLIMMERTON RESIDENTS' ASSOCIATION INC

Minutes of Executive Committee Meeting Monday 12 April 2021, 5pm Plimmerton School Staffroom

Present: Roger Watkin (Chair), Robin Jones (Minute Secretary), Carolyn Williams, Don Gray, Dave Anderson

Councillors: Euon Murrell (PCC), Jenny Brash (GWRC)

Visitors: Peter Coles (KiwiRail)

1. Greetings

Roger welcomed everyone.

2. Apologies

Noted and accepted: Warrick Procter

3. Declaration of Conflicts of Interest

None declared.

4. Notification of any additional General Business items

Philippa Gander has resigned from the executive committee due to other commitments. The committee expressed its thanks for Philippa's valuable contribution and the hope that she may return to the committee in the future.

Carolyn raised the issue of needing an overall plan for the Domain with involvement from all parties, i.e. PCC, PRA, GWRC, FOTSC and TBCOC (dogs).

5. Councillors' reports

Euon Murrell (PCC)

PCC had replied regarding changing angle parks on Grays Rd. Mandatory consultation would be required and is unlikely to succeed. However council will widen space by the residents' driveway and paint yellow lines.

The PCC Long-Term Plan consultation is open and community meetings are planned.

Jenny Brash (GWRC)

Jenny circulated documents for the GWRC Long Term Plan consultation and outlined key issues. Key issues affecting Porirua are regional parks, Battle Hill upgrade, working with Ngatitoa on harbour regeneration, rail station upgrades. (Jenny left 5.15pm)

There was some discussion at this point regarding the future of the Community Shed. PRA has asked to see other leases, believed to be public information. Carolyn and Dave said they have requested a meeting with PCC Parks team but not confirmed yet. Euon will follow up.

Action: Euon

6. KiwiRail PACE update - Peter Coles

Peter confirmed the public information meeting is set for Wednesday 14 April, 5.30pm, St Andrews Hall and outlined plans for the evening.

Roger and Carolyn volunteered to put posters up in the village. Action: Roger, Carolyn
Publicity for the meeting was discussed, Peter to follow up with Anna at KiwiRail. A two page flier will be available on the night, plus walking access maps.

Euon queried the design of the new shelter, in particular regarding the roof profile which he felt should mirror that of the old building. Allan Dodson has been involved in discussions with the architects developing the design.

Peter will be presenting to Plimmerton School assembly next Friday.

Peter updated the current work status and will provide details for planned works so Carolyn can publicise these. Action: Peter/Carolyn

Dave asked about timing of subway work as this will affect the PCC requirement for the Shed to be removed. Peter said work will commence from before Christmas 2021 and that the issue is the location of the pathway.

7. Adoption of Minutes from March 2021 Meeting

The draft minutes of the March meeting had been prepared by Philippa and circulated by Robin. No changes were requested.

Motion: that the minutes of the March 2021 meeting be accepted as a true and correct record.

Moved: Don Seconded: Dave Carried: Unanimously

8. Matters arising from the minutes / Reports back on actions taken

Covered under other Agenda items.

9. Financial report & A/P approvals (Don) (attached below)

Motion: that the Financial Report and payment of accounts as noted below in Treasurer's financial report be approved, plus additional payment for Shed public liability insurance.

Moved: Don Seconded: Carolyn Carried: Unanimously

Don has sent out EOY tax receipts for donations.

Don noted that the committee membership will need to be updated for Charities office.

10. Flood follow-up

Dave has attended another meeting of the council's flood response working group, and positive progress has been made. The group have developed a list of long term options, and have prioritised these.

11. Portfolio reports

- Village Planning & Domain project (see attached report by Carolyn)
Requirement for a combined approach to domain planning noted, Euon to pass on concerns.
Action: Euon
A letter is to be sent to Wendy Walker (PCC) (cc Euon) regarding a 30kph speed limit through the village. Action: Carolyn
- Communications and website (see attached report by Carolyn)
- Village maintenance (see attached report by Carolyn)
- Community database/gmail contacts (Warrick)
Don has a copy of Warrick's data and will update his own records to ensure consistency.
(Action: Don)
- Community shed (Dave/Don)
Warrick had been preparing letters of appreciation for the Shed's supporters and clients.
Dave and Don to follow up. Action: Dave/Don/Warrick.

Renewal notice for public liability insurance was approved for payment.

Dave had received a letter from Clare Baker (PCC) regarding the Shed lease renewal, to be forwarded to Euon. Action: Dave

- Traffic safety (Roger)
Roger, Robin and Euon had met with a Grays Rd resident regarding the safety of the angle parking on the northern side of Gray's Road where it meets State Highway 1. The resident had then written to PCC CEO Wendy Walker. Euon had a copy of council's response, no change to angle parking but will paint yellow lines across driveway.
- NZTA SH1/58 Consultation (Robin by email)
Completed PRA discussion paper and have contacted Lachlan Forsyth at NZTA to arrange a time to meet for an update. Lachlan has advised NZTA continue to discuss some of the more technical aspects with Porirua City Council and Kāpiti Coast District Council, meaning their plans haven't progressed as quickly as had been hoped, but happy to meet with us to update us and get our initial feedback.
- Submissions (Robin by email)-
Monitored the PCC consultation page. Dog control bylaw and policy agreed by council on 25 March. Long Term Plan out for consultation, closes 27 April. We have been specifically asked to comment on the proposed changes to the funding of village projects.

12. General Business

Plimmerton Boating Club have asked us to look into some form of member ID for our financial members (who are associate members of PBC). Don and Robin to discuss. Action: Don/Robin

The meeting closed at 6.10pm.

The next meeting will be held on Monday 10 May, 5pm at Plimmerton School staffroom.

Prepared by Robin Jones.

PRA Financial Report for Period 07.03.21 to 11.04.21

Transactions Update at 11 April

- *Receipts since 7 March: \$238.96:*

Interest	\$3.96
• Community Shed	
Product sales	\$185.00
Subscriptions	\$50.00
 - *Payments since 7 March (approved at meeting 8 March) \$386.54:*

Violet Rowe	\$300.00
• Community Shed	
Powershop (Auto payment)	\$51.63
Mitre10 (Shed materials)	\$34.91
 - *Accounts payable to be approved and minuted – \$271.69:*

Freeparking (plimmerton.nz domain)	\$185.15
• Community Shed	
Powershop	\$56.94
Don Gray (Shed materials)	\$29.60

Plus any other accounts payable?
 - *Cash funds (as at 11 April) –*

Current a/c:	\$7,893.27 CR
Business Online Saver a/c:	\$19,920.68 CR

(NB: Monthly automatic transfer of \$20 from Current a/c to Bonus Saver a/c)
 - *Committed funds –*

Shed – balance of seat refurbishment (PCC)	\$3,331.08
Donation ex plumbers	\$2,464 (for allocation to a future project)
- Membership Subscriptions**
Subscriptions received after 31 March are assigned to the next financial year.
Year to date (6 March):
- Subscriptions for current year paid in 2019/20 - \$155 from 8 members
 - Subscriptions for current year paid this financial year - \$3,355 from 167 members
 - Total \$3,510 from 175 members

Reports for PRA meeting April 2021

From Carolyn:

- Communications: recognition of Ian Harwood's passing, April newsletter, several email and mailings re KiwiRail and on behalf of PCC consultations.
- Maintenance: broken pipes in the old bowling club reported via Bill. Signage for underpass reported via Bill and actioned by GWRC, new signs in place. Several gutters and drains blocked, photographed and will be reported via Bill.
- Village planning: seating heritage research under way with temporary signage on post in seating area near dog park. Meeting urgently needed with PCC Parks, GWRC, Rotary, dog park adviser and team and PRA ... to integrate everyone's efforts in the domain into one agreed plan. This includes sorting the future of the shed and its site. Have requested from parks manager PCC details of other organisations leases. Drafted letter to Wendy Walker re 30 k speed limit through villages, will send this week.