

Plimmerton Residents' Association (PRA)

Minutes of Executive Committee Meeting held Monday 11th May, 7.30pm, by Zoom video conference due to Covid19 Level 4 restrictions

Note: Technical issues with Zoom access affected the meeting and individual members joined as and when they could connect. The agenda was adjusted accordingly.

Present: Dave Anderson(Chair), Allan Dodson, Robin Jones (Minute secretary), Carolyn Williams, Peter Walters, Don Gray, Warrick Procter, David Verrinder, Chris Collins

Councillors: Euon Murrell (PCC)

Visitors: None

Apologies: Jenny Brash (GWRC)

1. Greetings

Allan welcomed everyone to the meeting.

2. Apologies

As noted above.

3. Declaration of Conflicts of Interest

None declared.

4. Notice of General Business Items

David V: Consideration of an item for newsletter/FB post

5. Adoption of Minutes from April meeting

The draft minutes of the April meeting had been circulated by Robin. No changes were requested.

Motion:

“That the minutes of the April 2020 meeting of the executive committee of the PRA be accepted as a true and correct record.”

Moved: David V

Seconded: Peter

Carried: Unanimously

6. Matters Arising from Minutes

The action list from the previous meeting was reviewed:

Chris will contact Violet re loading meeting minutes and Member Private Information Code onto website.

Action: Chris

THF website stories. Robin to review drafts and action.

Action: Robin

Peter asked that the committee express their thanks to Robin for her continued work on producing the minutes, and the committee did so.

7. Plimmerton Farms proposal

The Minister for the Environment has approved the Streamlined Planning process for the Porirua District Plan Change relating to the Plimmerton Farms proposal. We are awaiting formal public notification by PCC and the details of the process.

There was some discussion regarding what action and response might be appropriate for PRA. It was agreed we should monitor the SPP notification and reassess our response accordingly. The need to keep residents informed by newsletter and FB was noted. Robin to monitor the SPP notification from PCC and advise the committee.

Action: Robin

8. Financial report (Don)

Don had circulated a summary financial report for the month to by email. Key points:

Receipts since 3 April: \$55 + interest \$10.48 = \$65.48

PRA Member subs \$55

Interest \$10.48

Payments since 3 April (approved at meeting 6 April): \$1,101.43

Community Shed :

Don Gray - \$18.90 (Shed) Bowls for bird feeders

Mitre 10 - \$126.33 (Shed) Shed materials

Powershop – (Shed) Auto payment. \$58.05

Other:

Rexercet Ltd - \$713 (Cameras) Maintenance checks, other computer maintenance and battery replacement. Invoice supplied.

Freeparking - \$185.15 Saver hosting plan for plimmerton.nz

Payments approved by email 17 April: \$600.00

Violet Rowe \$600.00

Accounts payable to be approved and minuted –

Powershop – (Shed) Auto payment. \$47.69

Thorner General Insurance (Shed Public Liability Cover) \$253.00

Payments approved and pending – None

No further Accounts Payable were notified at the meeting.

There were no questions on the financial report.

Motion: “That the summary financial report to 9 May 2020 be accepted and the Accounts Payable as noted above be approved for payment.”

Moved: Don

Seconded: Peter

Carried: Unanimously

Don noted that he is getting documents together for the year end accounts. Robin will assist in locating any missing items during the transitional period after the former treasurer’s resignation. **Action: Don/Robin**

9. Village Planning (Carolyn)

Nothing to report.

10. Portfolio Reports

a. Domain Projects/Taupō Swamp (David V by email)

Nothing to report.

b. Plimmerton Farms Development (Allan D)

See item 7 above.

c. Communications & Website (Carolyn by email)

Violet and I have been redoing the projects section of the website. I have tidied up the structure and rewritten twenty past projects plus current projects. Now it is chronological and consistent. When Violet has designed the section and added photos a test site will be available for committee to see before it goes live on our website.

d. Community Shed (Dave A)

See General Business item below

e. Dogs (David V by email, edited)

Dogs:

Dog Parks in our region are still locked. David suggested he write a piece for the newsletter reminding dog owners as to their responsibilities to pick up after their dogs.

f. Heritage Project (Allan)

Nothing to report.

g. Emergency Management (Chris)

Nothing to report.

h. Security Cameras (David V, by email, edited)

Security Cameras: All working fine and in good order. Police were alerted to a series of graffiti events that occurred just before ANZAC day. The sites tagged were the gun emplacement and the railway corridor. Police are investigating to see if the graffiti is similar to that of previous offenders who have left their mark.

i. Membership & Community Database (Warrick)

See General Business item below.

j. Village Maintenance (Carolyn by email, edited)

Nothing to report, but noted that the Queens Ave park seats need maintenance.

11. General business

a. Item for newsletter and FB (David V)

David asked that the committee consider publicising a link in the newsletter and on Facebook to a Victoria University of Wellington survey on multi culturalism in New Zealand. After discussion the committee approved this. David to send through the information. **Action: David V**

b. Membership data (Warrick)

Warrick plans to clean up the MailChimp newsletter list as it seems to have reached a limit. Robin to provide details of list as originally exported from Gmail Contacts to MailChimp. **Action: Robin**
Warrick continues to work on a combined list of members. Don to provide list of Financial Members. **Action: Don**

c. AGM

There was some discussion regarding the AGM (17 August), although it was noted this would depend on the Covid 19 situation.

Everyone is to think about who might be a suitable speaker.

It is expected there would be a letter box drop and a subs reminder around 3 to 4 weeks' prior to the AGM. AGM and mailbox subcommittee to meet and discuss. **Action: David V/ Warrick/Carolyn/Robin**

Robin to prepare draft AGM checklist and circulate. **Action: Robin**

d. Community Shed

Warrick proposed that the Community Shed remain closed for at least another two weeks, which the committee agreed with. Allan and Carolyn to advise via Facebook and newsletter. **Action: Allan/Carolyn**

12. Councillors' Reports

Euon (PCC):

- Plimmerton Farms: Noted that the final decision on the proposed District plan change now rests with independent adjudicators and the minister. In response to a question from the chair regarding in what way PRA could be involved, Euon advised PRA to wait and see what the timeframe and process will be as it is a new situation and also dependent on Covid 19 status.
- There is also a proposal before council to postpone the Village Planning scheme for two years. The scheme is recognised as an award winning process, but there is a significant backlog of work to be actioned before adding new projects.

Jenny (GWRC) (by email):

- *Plimmerton Farms: GWRC Environmental policy staff have been engaging with PCC staff to ensure appropriate elements of the GW regional (environmental) policy framework and the Porirua Whaitua Implementation Plan are considered and aligned with. GW will be a submitter on the process. Our regulatory staff continue to work with the developer as well on preconsenting work.*

13. General Business (continued):

Allan advised that KiwiRail needs to discuss their plans with PCC before plans can be finalised.

Robin thanked everyone for their patience in connecting via Zoom amid technical issues.

The meeting closed at 8.30pm

Prepared by: Robin Jones (Minute Secretary)

Please note meetings for the remainder of 2020 (7.30pm):

Monday 8 June

Monday 13 July

Monday 10 August

Monday 17 August AGM

Monday 14 September

Monday 12 October

Monday 9 November

Monday 7 December