

Plimmerton Residents' Association (PRA)

Minutes of Executive Committee Meeting held Monday 13 July, 7.30pm, at Plimmerton School staffroom

Present: Allan Dodson (Chair), Robin Jones (Minute secretary), Carolyn Williams, Peter Walters, Don Gray, Warrick Procter

Councillors: Euon Murrell (PCC), Jenny Brash (GWRC)

Visitors: None

Apologies: Dave Anderson, David Verrinder, Chris Collins

1. Greetings

Allan welcomed everyone to the meeting.

2. Apologies

As noted above.

3. Declaration of Conflicts of Interest

None declared.

4. Notice of General Business Items

None

5. Adoption of Minutes from June meeting

The draft minutes of the June meeting had been circulated by Robin. Jenny asked that one sentence be removed regarding GWRC activities.

Motion:

"That the minutes of the June 2020 meeting of the executive committee of the PRA as amended in response to a request from Jenny Brash be accepted as a true and correct record."

Moved: Peter Seconded: Don Carried: Unanimously

6. Matters Arising from Minutes

The action list from the previous meeting was reviewed.

Carolyn noted that she'd sent a card to Richard Witheford-Smith and that he'd come back to clear some graffiti with WAG.

7. Councillors Reports

Euon Murrell (PCC):

The District Plan will go out for consultation on 24 August.

New rates have been struck with an average increase of 4.98% but lower in Plimmerton/ Camborne.

Jenny Brash (GWRC)

GWRC is applying to get funding from central government for water projects.

Update on KiwiRail plans for Plimmerton Terminus – currently in detailed design, design due for completion September 2020. Wider community engagement on design expected in 2-3 months, construction planned to start in November with commissioning in December 2021.

8. AGM Planning

Our theme is "Community Engagement & Inclusion".

Checklist reviewed. Cost of flier estimated at \$850+GST. Tommy's Real Estate will part sponsor and offered to print 1500, Carolyn to discuss with Euon and Anne.

Motion:

"That the PRA executive committee approve up to \$500 for flier drop expenses."

Moved: Robin Seconded: Allan Carried: Unanimously

David V to organise letterbox drop.

Action: David V

9. Plan Change 18 - Plimmerton Farms proposal

PRA have made a formal submission. Since the last meeting it was agreed to broaden the scope of the submission to cover more than stormwater management. We are taking a neutral position and focussing on requiring that PCC maintain stringent monitoring throughout the course of the development.

Submissions have closed and have just been published. Robin to contact PCC re error in how our submission is loaded on PCC website

Action: Robin

Robin and Peter to continue process on PRA behalf.

Robin to ask Violet to load submission on website, and Allan to publicise link on Face book.

Action: Robin/Allan

10. Financial report (Don)

Don had circulated a summary financial report for the month by email. Key points:

*Receipts since 7 June: **\$951.05***

PRA Member subs \$60

Interest \$11.05

Donations \$70

Grants \$400

Community Shed

Product sales \$380

Subscriptions \$25

Koha \$5

Payments since 7 June (approved at meeting 8 June):

Community Shed :

Powershop – (Shed) Auto payment. \$52.29

Other:

None

Accounts payable to be approved and minuted –

Community Shed

Powershop Auto payment. \$59.96

Mitre10 (shed supplies) \$95.63

Grantley Imports (Traps for Pest tunnels) \$434.13

MenzShed NZ (Subscription) \$25

Porirua City Council (Annual shed rent) \$240

Payments approved and pending – None

No further Accounts Payable were notified at the meeting.

There were no questions on the financial report.

Motion: “That the summary financial report to 30 June 2020 be accepted and the Accounts Payable as noted above be approved for payment.”

Moved: Don

Seconded: Allan

Carried: Unanimously

Don presented the draft EOY financials and asked for approval to refer them to reviewer Tim Dravitski.

Motion: “That the EOY Financials be noted and referred to Tim Dravitski for review.”

Moved: Peter

Seconded: Carolyn

Carried: Unanimously

Don will circulate the draft budget summary by email. **Action: Don**

11. Village Planning (Carolyn)

Carolyn had reported by email. She has met with Bill Inge. No new money for VP this year but some remaining funding available for project for a seating area near the dog park in the Domain. It is intended to utilise the Winstone bricks and include two historical information plaques to explain the two major industries in the area, Winstones brick making and the international flax trade.

Planting has been done on one side of the stream. Rotary and FOTSC are planting south of the dog park, to a planting plan approved by PCC.

12. Portfolio Reports

a. Domain Projects/Taupō Swamp

See item 11 above.

b. Communications & Website (Carolyn by email)

- *Website prep for AGM*
- *Newsletters and Facebook posts as usual with another in preparation*
- *AGM and general brochure sent to all committee today*
- *Fresh new photos needed for this brochure and all committee asked to assist*
- *Briefing paper for presenters and those introducing community organisations drafted*

c. Community Shed (Dave A)

PCC have engaged the Shed team on a new project to refurbish the macrocarpa sleepers on Beach Rd. More than 100 rat traps have been sold in the last year. Allan suggested stamping a branding on the traps. Nothing more to report on the shed's future.

d. Dogs

The dog park is boggy and will be closed in September for resowing.

e. Heritage Project (Allan)

PRA has received an invite from PCC to attend the launch of an app that includes a virtual tour of the Plimmerton Heritage Trail. Allan will attend.

f. Emergency Management (Chris)

Chris is standing down from the committee at the AGM but it was suggested she be asked to continue with Emergency Management liaison on PRA's behalf. Warrick will ask her. **Action: Warrick**

g. Security Cameras (David V, by email)

All checked and working fine.

h. Membership & Community Database (Warrick)

Warrick reported that he has identified 94 members who paid in 2018-19 but who didn't pay in 2019-20. Carolyn has drafted a reminder email. Warrick to action mail-out. **Action: Warrick**
Robin to provide Gmail Contacts access to Warrick. **Action: Robin**

i. Village Maintenance (Carolyn by email, edited)

- *Good month for PCC crossing stuff off our list of perennials ... seats in parks maintained*
- *Some gutters and drains cleared*
- *Parks in good nick*
- *Dog park working well*
- *Taupō stream planting complete*
- *Pavers finally cleaned after more than two years!*
- *Other issues still on the table like holes in paths and overgrown foliage.*

Carolyn has been liaising effectively with Claire Giblin at PCC. She is also trying to build a relationship with the new Parks Manager. Carolyn to email Euon so he can help facilitate. **Action: Carolyn/Euon**

13. General business

a. Executive committee – who is standing again?

Allan and Chris are standing down. Allan has indicated he will continue to help out with specific projects. Don, Robin, Carolyn, Warrick and Peter have confirmed they will stand again. David V and Dave A have yet to confirm. **Action: David V/Dave A**

David had reported by email that he had approached several individuals about standing for the executive committee at the AGM.

The meeting closed at 8.50pm

Prepared by: Robin Jones (Minute Secretary)

Please note meetings for the remainder of 2020 (7.30pm):

Monday 10 August

Monday 17 August AGM

Monday 14 September

Monday 12 October

Monday 9 November

Monday 7 December