

## **Plimmerton Residents' Association (PRA)**

### **Minutes of Executive Committee Meeting held Monday 10 August, 7.30pm, at Plimmerton School staffroom**

**Present:** Dave Anderson (Chair), Allan Dodson, Robin Jones (Minute secretary), Carolyn Williams, Peter Walters, Don Gray, Warrick Procter, David Verrinder

**Councillors:** Euon Murrell (PCC)

**Visitors:** None

**Apologies:** Chris Collins, Jenny Brash (GWRC)

#### **1. Greetings**

Dave welcomed everyone to the meeting.

#### **2. Apologies**

As noted above.

#### **3. Declaration of Conflicts of Interest**

None declared.

#### **4. Notice of General Business Items**

None

#### **5. Adoption of Minutes from July meeting**

The draft minutes of the July meeting had been circulated by Robin. There were no changes requested.

Motion:

“That the minutes of the July 2020 meeting of the executive committee of the PRA be accepted as a true and correct record.”

Moved: Warrick

Seconded: Allan

Carried: Unanimously

#### **6. Matters Arising from Minutes**

None raised.

#### **7. Councillors' Reports**

Euon Murrell (PCC):

- The District Plan is going out for consultation.
- The Long Term Plan process is also starting.
- Update on new state houses opened in Porirua East.
- Mainline Steam easement up for consultation.

Jenny Brash (GWRC)

- Nothing to report.

#### **8. AGM Planning**

The AGM Checklist was reviewed.

David to pass Plimmerton book subscriber prize to Carolyn.

**Action: David**

Everyone asked to report at 6.45pm next Monday.

#### **9. Plan Change 18 - Plimmerton Farms proposal**

Robin had circulated a summary of the next steps in the PC18 process by email.

Robin and Peter to meet with the Friend of Submitters, Emily Bayliss to discuss the continuing process and assess whether PRA should continue to the panel hearing stage.

**Action: Robin/Peter**

## 10. Financial report (Don)

Don had circulated a summary financial report for the month by email. Key points:

Transactions Update at 7 August

*Receipts since 1 July: \$4,958.37*

PRA Member subs \$1835.00

Interest \$8.37

Donations \$200.00

*Community Shed*

- Product sales \$335.00
- Subscriptions \$75.00
- Koha \$55.00
- Contract Payments \$2450.00 (from PCC for Shed contract)

*Payments since 1 July (approved at meeting 13 July) \$854.72:*

*Community shed :*

- Powershop Auto payment. \$59.96
- Mitre10 (shed supplies) \$95.63
- Grantley Imports (Pest tunnel traps) \$434.13
- MenzShed NZ (Subscription) \$25.00
- Porirua City Council (Annual shed rent) \$240.00

*Other:*

None

*Accounts payable to be approved and minuted –*

Anne Johnston (Graphics Design) \$287.50

Violet Rowe (3 month progress payment) \$300.00

Dravitzki Accounting (Accounts Review) \$300.00

*Community Shed:*

Powershop (Auto payment) \$68.77

No further Accounts Payable were notified at the meeting.

There were no questions on the financial report.

Motion: "That the summary financial report to 7 August 2020 be accepted and the Accounts Payable as noted above be approved for payment."

Moved: Don

Seconded: Peter

Carried: Unanimously

The EOY financials have been reviewed by Tim Dravitski and have been posted on the website with other AGM documents.

The 2020-21 Budget Summary was noted by the committee, and this has been posted on the website.

Subscriptions were discussed. Warrick is working on a reminder email and will liaise with Don.

**Action: Warrick**

The executive committee formally thanked Euon Murrell and Tommy's Real Estate for sponsoring the letterbox flier drop, which was thought to have been very effective in encouraging subscriptions.

## 11. Village Planning (Carolyn )

Carolyn had reported by email.

- *Meetings with Bill on site to get seating at north end of domain under way*
- *Meetings Don and others to get project plan for seating under way.*
- *Costings for options, sourcing seat moulds, other background work for project.*

She showed the proposed plan for a seating area at the north end of the Domain by the dog park.

Seat sponsors will be required at around \$1,500 each. There is \$11,000 available from PCC Village Planning funds and PRA can contribute \$2,500 from the local plumbers' donation last year.

Resolution:

"That the executive committee approves that Carolyn start looking for project sponsorship."

Moved: Peter                      Seconded: Don                      Carried: Unanimously

Carolyn had also raised concerns by email about traffic safety in the village, with the Motuhara Rd/School Rd intersection and speeding round the fire station corner of particular concern. She would like the new committee to address this.

David V will get a report from the Police for the AGM.    **Action: David**

The village area could become a 30kph area in future.

## 12. Portfolio Reports

### a. Domain Projects/Taupō Swamp

See item 11 above.

### b. Communications & Website (Carolyn by email)

- *AGM plan followed for AGM and subs promotion. Posters designed by Violet, printed and laminated by Carolyn, and put up around Plimmerton*
- *Letterbox flier designed, printed, folded by the Tommy's team and delivered by DVs 20 volunteers.*
- *Newsletters to mailing list weekly sent by Violet*
- *Facebook posts by Allan*
- *Email to currently paid members and lapsed members written but not yet sent. (Warrick to action)*

### c. Community Shed (Dave A)

Dave to meet with PCC officers and mayor to discuss Shed future.    **Action: Dave**

### d. Dogs

No report.

### e. Heritage Project (Allan)

No report.

### f. Emergency Management (Chris)

No report.

### g. Security Cameras (David V, by email)

Nothing to report.

### h. Membership & Community Database (Warrick)

Warrick has an email reminder ready to go out                      **Action: Warrick**

### i. Village Maintenance (Carolyn by email, edited)

- *Liaison with PCC re removal of ugly tagging in rail corridor*
- *Committee members to advise Carolyn of any issues they see around the area*
- *Leaks in Plimmerton Domain by archery club, blocked gutters and drains and other items reported fixed. Big hole below steps at south beach still to be actioned. Dog park gate lock break reported Saturday.*
- *Liaison via Claire Giblin and Bill Inge.*

### **13. General business**

None.

The meeting closed at 8.45pm

Prepared by: Robin Jones (Minute Secretary)

#### **Please note meetings for the remainder of 2020 (7.30pm):**

Monday 14 September

Monday 12 October

Monday 9 November

Monday 7 December