

**Plimmerton Residents' Association Inc (PRA)  
Minutes of 2019 Annual General Meeting  
Monday, 12 August 2019 at Plimmerton Boating Club**

**Meeting Chair:** Allan Dodson

**Minute taker:** Mary Beckett

**Attendance:** The attendance list is annexed to these minutes.

**Welcome:** The Chair opened the meeting at 7.30pm with a welcome to everyone on a wet and windy evening.

**Apologies received:**

Julia Barton	Julie McLagan
John and Shelly Brown	Gary Roberts
Sam Duff	Susan Robertson
Jenny Fabey	David Sperry
Noeline Gordon	Richard Watt
Robin and Russell Jones	

**Minutes of 2018 AGM (held 14 May)**

Allan noted that the minutes of the 2018 AGM had been posted on the community website. He asked for any amendments or matters arising. As there were none, he proposed:

**That the minutes of AGM held on 14 May 2018 be accepted as a true and proper record.**

Moved: Brendon Gard'ner    Seconded: Colin Bleasdale    Carried unanimously

**Chairs' Report (Allan Dodson and Dave Anderson)**

Allan Dodson and Dave Anderson became co-chairs from 29 October 2018, on the resignation of Tim Sheppard. Tim's extensive long support of the PRA and work as chair during the first part of the 15-month 2018/19 year were acknowledged.

Allan spoke to the chair's report, noting that it had been posted on the community website. He began by thanking all those in the community who were involved in various PRA projects and initiatives through sharing their time and skills. In particular he mentioned the success of the community shed and the support it provided to Pest Free Plimmerton, Friends of Mana Island and other community groups.

Other projects during the year included:

- Repairing and painting the Steyne Ave railway fence – working together with Porirua City Council (PCC) and KiwiRail
- A new drinking fountain installed in Karehana Park with a grant from Trust House Foundation and the assistance of several local tradespeople.
- Taupo Crescent Reserve was revamped and much improved with PCC help.

Allan went on to acknowledge the PRA committee who willingly gave their time and efforts to enhance the village. In particular he mentioned Carolyn Williams' oversight and communication around village matters.

He also thanked staff of PCC, the Greater Wellington Regional Council and other organisations which worked alongside the PRA. He acknowledged Councillor Dale Williams, thanked him for his help and tireless work on Plimmerton's behalf, and noted that Dale will be sadly missed when he moves to the Wairarapa.

Allan said it had been a busy 15 months and that he and Dave looked forward to continuing community work over the next 12 months.

### **Programme Report (Carolyn Williams)**

Carolyn Williams highlighted the PRA's 10 years of partnership with the PCC Village Programme, which supports projects in Plimmerton and 13 other resident groups in the Porirua district.

She listed major projects completed through the Village Programme or by PRA alone:

- The 3-metre wide walk from the village shops around Beach Road to the fire station
- Upgrading the shop corner which has increased opportunities for community socialising
- Two very big projects – upgrading of the railway station and designing and installing the seats and tables around the coast
- Developing the community website and electronic delivery of the newsletter
- Taupo Crescent – revamping the reserve and building a slide
- Buying and setting up the community shed
- Developing the heritage trail
- Organising security cameras for both entrances to the village, which the Police advise have been useful to investigation several instances of reported crime
- Funding the footpath along Ulrich Street from the Domain to the motor home park, including a village sign in the park
- Organising and funding the murals in the station underpass.

Carolyn also noted that work is underway to rehabilitate Taupo Stream and develop a history of the swamp area.

She advised that the Plimmerton Village Plan for the 2019/20 year is on the community website. The committee would be grateful for any help, big or small, that community members could volunteer during this year.

### **Performance Report for 2018/19 and Budget for 2019/20 (Roger Beckett)**

Roger Beckett noted that PRA's Performance Report for 15 months ended 30 June 2019 and draft budget for 12 months ending 30 June 2020 had been posted on the community website with links distributed by e-mail.

The longer than 12-month period for 2018/19 reflected amendment of the PRA constitution, approved at the 2018 AGM, to change the financial year-end from 31 March to 30 June in order to better align PRA planning and budgeting with that for the PCC Village Programme.

The Performance Report presents financial results on a cash basis together with non-financial information on services (or outputs) delivered. It complies with reporting requirements applicable to entities registered under the Charities Act 2005.

Overall, receipts exceeded payments for the period by \$21,463. Revenue came mainly from subscriptions and member donations at \$5,395 and substantial external project grants, sponsorship and a donation and contract at \$44,922. Roger expressed appreciation for this funding and complimented Trust House Foundation for generously supporting three projects in two years.

The substantial cash 'surplus' must be interpreted in light of both unused external funding and cash funds at 30 June of around \$27,471 and \$39,063 respectively. Of the latter balance, around \$9,000 was available for PRA future projects and activities after allowing for a precautionary reserve and committed funding.

The community shed operated, in effect, as a subsidiary of PRA. Its cash surplus at 30 June of \$4,391 was boosted by external funding of \$10,425 of which \$3,699 remained unused. Greater self-funding from product sales and services will be required to reduce this reliance on external sources. It is expected that the shed will become a separate entity from 2020/21.

The draft PRA budget for 2019/20 forecasts a deficit of \$25,846, driven mainly by application of unused project funding. This planning should be monitored by the new committee.

Since a motion was not put at the meeting, the following proposals were circulated to eligible voters by e-mail on 18 August:

**That the Performance Report for 15 months ended 30 June 2019 be approved.**

Moved: Roger Beckett Seconded: David Verrinder Carried by majority (21 August 2019)

**That the draft budget for 12 months ending 30 June 2020 be noted.**

Moved: Roger Beckett Seconded: David Verrinder Carried by majority (21 August 2019)

#### **Election of Executive Committee for 2019/20**

Tim Sheppard, Judy McKoy and Laurie Smith resigned during 2018/19 and Allan announced that Robyn McIntyre had decided not to stand for election for a second term.

Eight nominations had been received for 2019/20. Allan called for further nominations and received one, that of Chris Collins. Since a motion was not put at the meeting, the following proposals were circulated to eligible voters by e-mail on 18 August:

**That the following nominations for the executive committee be accepted:**

**Dave Anderson**

**Robin Jones**

**Roger Beckett**

**David Verrinder**

**Chris Collins**

**Peter Walters**

**Allan Dodson**

**Carolyn Williams**

**Roger Johnston**

Moved: Allan Dodson Seconded: Carolyn Williams Carried by majority (21 August 2019)

**That these nominees be elected as members of the PRA executive committee until the end of the 2020 annual general meeting.**

Moved: Allan Dodson Seconded: Carolyn Williams Carried by majority (21 August 2019)

Allan noted for future reference that the PRA constitution provides for the committee to be between 5 and 12 members. In the meantime, as noted earlier by Carolyn Williams, anyone able to assist the committee would be welcomed as a volunteer.

## **Community Shed Report (Dave Anderson)**

Dave noted that he received the keys to the community shed on 1 January 2018, after its purchase by PRA. To begin with it was hard work but now there is a very good team.

Since then the group has:

- made traps for Pest Free Plimmerton and other groups;
- made pest traps, weta hotels, garden dippers, and starting on paper towel holders for general sale to people passing by;
- a secondary activity fixing odds and ends around the village, including at the kindergarten; and
- been working with John McKoy, Linda Kerkmeester and Dale Shirtliffe on nests, etc.

Dave reported that Trust House Foundation's grant covered tools, rent and electricity; PCC funded pest trap materials and water system repairs; Tommy's sponsored the shed sign; and a donation was also received for rent. This support was invaluable during the set-up period.

## **Communications**

Dave Anderson thanked Sam Duff, who is giving up his role as Facebook coordinator, and noted that Brent Thompson had offered to take over the job.

He also acknowledged Carolyn Williams for her work on communications and preparation of monthly PRA newsletters, and Violet Rowe for her website content management role.

## **Friends of Mana Island Presentation (John McKoy and Linda Kerkmeester)**

John McKoy, President, and Linda Kerkmeester, Vice President, gave a very interesting presentation on the work of Friends of Mana Island (FOMI) and its contribution to returning the Island to near its historic natural state.

John talked about the Island's history and FOMI's role:

- Mana Island was named by Kupe about 1300
- massive burn-off about 17<sup>th</sup> century
- held by Ngati Toa 1820s – 1840s
- farmed by the Bell, Vella and Gault families successively until 1973
- thereafter used by the Government as experimental sanctuary until an outbreak of what could have been scrapie
- the Island was handed over to Department of Conservation (DoC) in 1987 as a scientific reserve
- FOMI was established in 1998 and has:
  - planted native species to get it back to that of a pre-human Cook Strait island
  - re-created plant habitats before introducing birds etc
  - eradicated mice, the only pest on the Island
  - helped DoC, working weekends on maintenance and planting
  - organised tours of the Island (25 last year), thanks to Eliot Faulkner for providing transport to and from the Island
  - provided guides to take parties of visitors around the Island
  - assisted with sponsored introduction of fauna, eg. birds, geckos, skinks.

Linda spoke about FOMI's work on habitats and translocations:

- eradicated the mice in 18 months, which was a record
- studied the original bush in Karehana Bay area – planted species which were likely to have been on the Island originally
- in 1988 introduced takahe, North Island robin and bellbirds
- introduced giant weta, gecko, flax weevil, skinks, spear grass worms
- created a wetland in 1998
- over the years the whitehead, shore plover (from Chatham Islands), the rarest kiwi (rowi), kakariki, fernbird were introduced (tui arrived without assistance)
- seabird species are not rare but DoC and FOMI introduced some extra to contribute to the natural island habitat, including gannets, petrels, fairy prions, fluttering shearwaters
- to date the translocations appear to be successful
- in future FOMI hope to introduce tuatara, kaka, kereru, shore plovers and land snails.

Trips for the public are run about fortnightly during the season. The FOMI website can be checked for dates and bookings, with preference given to FOMI members.

Allan Dodson thanked John and Linda for their fascinating presentations and invited those present to show their appreciation.

Finally, Dave Anderson expressed gratitude to Gayle Carmichael for use of the Plimmerton Boating Club facilities and for AGM catering.

**Meeting closed 8.35pm** and was followed by a tasty supper provided by the Boating Club caterer.

**Attendance Register**

Dave Anderson	Neil McClellan
Margaret and John Bache	Barry McEwen
Anita Baker	Robynne McIntyre
Roger and Mary Beckett	Brian McKeon
Colin and Margaret Bleasdale	Judy and John McKoy
Hadley Bond	Rob McLagan
Anneke Borren	Paul Meehan
Jenny Brash	David Morahan and Rebecca James
Andrea and Greg Brown	Euon Morrell
Martin and Frances Cawthorn	Enid O'Neil
Chris Collins	Alwyn (Taffy) Parry
Angela Dawson	Wendy Poludore
Andrew Deller	Warrick and Robyn Procter
Allan and Gillian Dodson	Alan Reader
Mike Doig	Philippa Sargent
Barbara Donaldson	Lynette Shum
Beverly and Denis Fairfax	Malcolm Suhr
Suzanne Freear and Bruce Emirali	Jo Thomson
Brendan Gard'ner	Joshua Trlin
Mike Gould	David Verrinder
Don Gray	Peter Walters
Rabeea Inayatullah	Roger and Sheryl Watkin
Annemarie Janssen	Helen and Rick Webber
Roger and Judith Johnston	David Weinstein
Linda Kerkmeester	Sandra Werner
Ross Leggett	Carolyn Williams
Bill McAulay	Dale Williams

Note: Of the 54 attendees listed above, 36 were financial members (households) of PRA for 2018/19 and eligible to vote by 21 August 2019 in the e-mail process held to validate resolutions which were not put during the AGM on 12 August 2019. A majority (20) voted in favour and none against.