

Plimmerton Residents' Association (PRA)

Minutes of Executive Committee Meeting held Monday 24th September 2018, 7.30pm, at Plimmerton School staffroom

Present: Tim Sheppard (Chair), Allan Dodson (acting Minute Secretary), Carolyn Williams, Dave Anderson, Roger Beckett.

Councillors: Dale Williams (PCC), Jenny Brash (GWRC)

Visitors:

Apologies: Judy McKoy, David V, Roger J, Robynne McIntyre, Robin Jones

1. Greetings

Tim welcomed everyone to the meeting.

2. Apologies

As noted above.

3. Declaration of Conflicts of Interest

None declared.

4. Notice of General Business Items

None tabled

5. Adoption of Minutes from August meeting

The minutes of the August 2018 meeting had been circulated by email. No amendments were noted.

Motion: "That the minutes of the August 2018 meeting of the executive committee of the PRA be accepted as a true and correct record."

Moved: Tim

Seconded: Carolyn

Carried: Unanimously

Robin will be back for the October 2018 meetings and will resume taking the minutes.

6. Matters Arising from Minutes of August 2018 meeting

Nothing was noted.

Tim thanked everyone for providing their monthly reports by email.

7. Councillors' reports

Jenny Brash (GWRC):

- GWRC is dealing with issues associated with the new bus network.
- Trains are running more frequently to Plimmerton but there were public comments from users that they are not on time or are slow. Jenny will look into this.
- There is a public meeting associated with Whaitua Implementation plan on 16th October 2018. This is a public meeting at the Mana Cruising Club and invites have gone out to local Residents Associations. Given the importance of a clean Te Awarua-o-Porirua Harbour and understanding the work of the Whaitua Committee the PRA will advertise this meeting and Tim (as PRA Chair) will attend. It was noted that Ngati Toa has pulled out of the committee due to resource constraints.

Dale Williams (PCC):

Dale had forwarded a comprehensive report by email. Key points:

- This is period between planning processes so all is quiet on the PCC front.
- Dale is involved with Plimmerton School on a work plan for a large group of children and requested suggestions. Looking at next term there are plans for a general beach cleanup, possible involvement with the Railway Station fence paint, cleaning in the Village CBD, potentially small groups being employed in the Community Shed or Karehana Park. Any suggestions would be welcome the restriction being it needs to be during school periods.

8. Village Planning (Carolyn)

Following a major influenza epidemic in Plimmerton the planned VP by the PCC Parks team had to be cancelled. Carolyn will action with the PRA members involved and the PCC team to co-ordinated a new tour of the parks. **Action: Carolyn to get confirmation of suitable meeting**

Carolyn voiced her concerns about the current assets in Plimmerton that are not being maintained and are looking 'shabby.' Carolyn has circulated a document with examples of areas of neglect.

It appears that without an agreed list of what assets the PCC now managers in Plimmerton these are 'slipping between the cracks – which are full of weeds anyway.' **Action: Carolyn to action this with Bill and Justine**

Carolyn also requested that we receive from the PCC are written statement that the seats and tables will be maintained this summer. There have been various explanations to date on why it could not be done.

Action: Carolyn to get confirmation from Bill and Justine

9. Financial reports (Roger B)

Roger will arrange a meeting of the Finance subcommittee to review the Budget. **Action: Roger B**

Roger B requested that we confirm action on the ground lease for the Community Shed, even though we still have not received and revised and acceptable lease from PCC.

Motion: That approval be granted to approve payment of the Community Shed lease, once the lease has been signed.

Moved: Roger B

Seconded: Allan

Carried: Unanimously.

Motion: That Roger B's well crafted monthly report for August 2018 be accepted as circulated.

Moved: Tim

Seconded: Carolyn

Carried: Unanimously

(see Dave A's community shed for payments)

10. Portfolio Reports

a. Dave V's report, circulated noted a meeting has been set up with NZ Police to review the use of the two Plimmerton cameras. This meeting will be at the Waitangirua Police Station in November 2018 when Dave V returns to the District.

b. Communications & Website

Carolyn advised that this is moving slowly.

Roger B questioned the payment due for Violet for content works. Carolyn requested that this be put on hold as has a meeting with Anne and Violet planned for early in October 2018.

c. Community Shed

Two payments of Mitre 10 \$135.95 and Dave \$45.35 had been approved by e-mail and to be noted.

Dave A had reported by email:

In addition due to Health and Safety considerations some form of Dust Extraction is required. One of the Shed members can manufacture a suitable system.

Motion: That a sum of up to \$150.00 + gst be approved for the purchase of parts to construct a Dust Extractor of the Community Shed.

Moved: Dave A

Seconded: Allan

Carried: Unanimously

Dave A also noted that as part of H & S requirements that there needed to be at least one certified First Aided for the Community Shed, and while he held one this was due for expiry. Dave proposed that he and Warwick Proctor be First Aiders for the Community Shed.

Motion: That Dave A and Warwick P's First Aiders course of \$179.00 + gst per person be funded by the PRA

Moved: Tim

Seconded: Allan

Carried: Unanimously

Dave A indicated that they had been approached to manufacture a number of propagation tables and material could be up to \$200.00. Costs would be recovered from the person requesting. At this stage the project still being developed.

Dave informed the meeting that Warwick and himself were looking a setting up a sub-committee for the Community Shed this would assist with the workload spreading task around rather than the two of them. This was seen as an excellent idea given the numbers now engaged at the Community Shed and gave some clear lines of responsibility. Dave and Warwick with do a Sunday shed meeting with the key identified persons and report back. **Action: Dave A to explore Community Shed committee**

The costs associated with the Community Shed were discussed it was recognised that there are going to be outgoing and recoveries but there is a need to ensure that the majority of projects as a minimum gave a 10% return above cost of materials. To be discussed at next meeting when the majority of committee members are due back.

d. Railway Fence painting

Dave A has been very active and has agreement from the Railways Project Manager, Peter Fisher, on the purchase of paint and materials for this project. A request has been made to move back some of the track ballast from the fence line – this is always going to be an issue.

Following a 'diary' consultation it was agreed that the most suitable date – subject to weather would be Sunday **25th November 2018 – potentially fall back the next weekend if weather does not suit.**

- A communications strategy needs to be set up to get community buy in – it worked well last time.
- Dave A has requested support for the catering side of the project providing water etc.
- It was suggested that we let Roger D (Deli) know prior to the event in case he wants to open the Deli. The stress was that Roger D does considerable amount for the community with his support so we do not ask him to do it for free.
- Dave A to talk to PCC Roding as to minimum requirements – coning off that side of the street. The H & S requirements could be considerable.
- Dave A has set up arrangements with Dulux supplier – Guthrie Bowron who want to be part of this community project.

e. Archiving and Cloud Storage

Carolyn – nothing to report

f. Taupō Crescent

15 adults and 20 children were at the clean up and planting. There were 8 bags of rubbish collected. The Community Shed team assisted as Chef's at the BBQ.

g. Dogs

Considerable discussion around dogs in Plimmerton. While the majority of dog owners are considerate there is a minority who, a lot seem to be runners, who do not pick up after their dogs. Beach Road, Sunset Parade and Moana Road are now a minefield for walkers. There was a lively discussion on what could be done one suggestion was installing some 'dog – poo' collecting bag dispensers. If these could be sponsored then the PCC could be approached outlining the extent of the issue and how Plimmerton looks to solve it. Dale pointed out that PCC would be reluctant to fund this but would be more supportive if the community came up with a local solution for a local problem.

h. Heritage

Allan has with the assistance of Deirdre and Mary B prepared a list of potential new sites for the heritage trail. The present Heritage Trail will remain as it is, these stories will be additional entries on the website.

k. Karehana Park

Walk through to be arranged.

Comments made about state of garden at the petanque court. Allan D and Roger J have inspected and prepared a list of tasks that can be done by the community to clean up the area. This is planned for October when resources are available. Tasks for small numbers from Dale's Student Army. Stream measurements still being taken – Wa valve works as designed.

l. Domain

Walk through to be arranged

m. Queen & Steyne Avenue Park

Grass is growing

n. Emergency Management

No report but suggestion that these minutes are also sent, if not already done, to Alan Reader.

o. Chair Report (Tim, by email)

Circulated by e-mail

11. General business

Nil

The meeting closed at 20:50

Allan Dodson (Temporary Minute Secretary)

Please note meetings for the remainder of 2018 (7.30pm):

Monday 29 October

Monday 26 November