

Plimmerton Residents' Association (PRA)

Minutes of Executive Committee Meeting held Monday 23 July 2018, 7.30pm, at Plimmerton School staffroom

Present: Tim Sheppard (Chair), Robin Jones (Minute Secretary), Carolyn Williams, Dave Anderson, Robynne McIntyre, Roger Johnston, Judy McKoy, Roger Beckett, Allan Dodson

Councillors: Dale Williams (PCC)

Visitors: Warrick Procter, Bill McAuley

Apologies: David Verrinder, Laurie Smith, Jenny Brash (GWRC)

1. Greetings

Tim welcomed everyone to the meeting.

2. Apologies

As noted above. Moved: Tim Seconded: Robin Carried: Unanimously

3. Declaration of Conflicts of Interest

None declared.

4. Notice of General Business Items

See Item 12 below.

5. Adoption of Minutes from June meeting

The minutes of the June meeting had been circulated by email. There were no changes notified.

Motion: "That the minutes of the June 2018 meeting of the executive committee of the PRA be accepted as a true and correct record."

 Moved: Tim Seconded: Judy Carried: Unanimously

6. Matters Arising from Minutes of June meeting

None.

7. Friends of Taupō Wetlands (Judy/Bill)

The Friends of Taupō Wetlands group has been set up as a residents' driven group to coordinate stakeholders and activities regarding the protection of this special environment.

Judy provided maps and outlined the area under consideration. The land ownership is a mix of QEII Trust (the majority), GWRC, PCC and private holdings. No one body has been governing or monitoring the whole area.

A meeting has been held, with interested residents and representatives from QEII, GWRC and some landowners attending.

Bill said a realistic goal is to have swimmable water at Plimmerton Beach. Threats include sedimentation from subdivision, invasive weeds and predators. There are recreational opportunities, plus the potential to create an ecological corridor between Plimmerton and Pukerua Bay.

There are opportunities too for a variety of volunteer groups to get involved, such as Pest Free Plimmerton. Judy noted that any planting initiatives on Plimmerton Domain must be integrated with the greater wetlands area. The proposed heritage planting in the VP plan needs to consider the bigger picture and ecological status of the wetlands and upper catchment. Bill added that a planting plan between the two bridges on the domain could proceed, with weed clearance in spring/summer, and planting in autumn. Carolyn commented that GWRC need to clean out the stream as this is long overdue. Bill asked if PRA's Big Spring Clean could focus on the domain and wetlands area this year.

FOTW have already set up a working group, a science committee and a landowners' group. They are seeking to establish contact with others including Ngāti Toa (suggested contact Miria Pomare), KiwiRail and NZTA (suggested contact Mark Owen).

8. Councillors' reports

Dale Williams (PCC):

Dale had forwarded a comprehensive report by email. Additional comments:

- Parks team will do maintenance on waterfront seats in summer. Carolyn added that Justine had explained that previously VP projects had not been allocated to business units for ongoing maintenance and she has asked that PRA formally request that this happens. **Action: Carolyn/Tim**
- There is no basic resistance from PCC to using the Community Shed crew for suitable low risk tasks.
- Re Domain Park and Ride signs: PCC lease the land to GWRC so it is GWRC's responsibility. Noted that Jenny is raising this at GWRC.

9. Village Planning

Carolyn had reported by email:

- Draft Village Plan completed, approved by working group, discussed with PCC
- Village Plan projects and the plan presented to PCC business unit managers with Roger J and Tim.
- Village plan bids (5 as per the plan) rewritten and put into PCC template with assistance from Robin
- Bids sent to PCC. Awaiting response
- Judy McKoy briefed to start work on investigations of the domain area
- Roger J briefed to start liaison with GWRC re bus shelter, flood management etc

10. Financial reports (Roger B)

Roger had sent through his monthly report by email. Key points:

- *Receipts since 10 June* – \$3,477.81 comprising subs \$190, member donation \$5, community shed \$3,270.50 (koha \$53, trailer sale \$300, pest trap sales \$330, and PCC contributions re materials for support of PFP initiative \$2,300 plus repair of front wall \$287.50), Welcome Tours \$10, and interest for June \$2.31.
- *Payments since 10 June* – \$12,897.66 comprising:
 - Taupō Crescent community slide – \$11,287.70 comprising transfers to PCC of THF grant \$8,679 and PRA contribution \$2,608.70; and
 - Community shed – \$1,609.96 comprising Powershop \$125.50 re electricity for 2 months to 5 July; Grantley Imports \$612.95 re pest traps; and Dave Anderson \$511.71, Mega Mitre 10 \$331.34 and Coastal Fasteners \$28.46 re miscellaneous expenses (to be detailed).
- *Payments to be approved and minuted* – Mega Mitre 10 re community shed tools \$252.27.
- *Cash funds* – \$20,289.13 (excluding community shed cash holdings).
- *Committed funds* – \$5,817.83 unspent Karehana Park funding (community donations).
- *Available reserves* – After allowing for committed funds and a retained reserve, around \$9,000 is available for PRA activities and projects.

Further accounts payable raised for approval and minuting:

- Retrospective approval for Mega Mitre 10 \$331.34 and Coastal Fasteners \$28.46
- Forward approval for payments for:
 - electrical work to check Community Shed equipment (up to \$150)
 - donations to AGM speakers' organisations: WELLFed \$100, Plimmerton School \$100 and sign for Jacqui's puppy classes \$100 (This has been already approved by email to executive committee).

Motion: "That the Accounts Payable as noted above be approved for payment."

Moved: Roger B

Seconded: Tim

Carried: Unanimously

Motion: "That the Treasurer's monthly financial report be accepted."

Moved: Roger B

Seconded: Tim

Carried: Unanimously.

The letter to Westpac to formally request the change to the beneficial owner of the accounts has been prepared. Roger will get Pip to sign this letter and Roger will send it to Westpac. **Action: Roger**

11. Portfolio Reports

a. Plimmerton Domain VP projects

Allan D had reported by email:

“Waiting to see what the PCC decides about this. It does seem that there are a number of groups involved with different plans. From Roger and my point of view we are still looking at the path to the Motor-home park and suitable signage in the area. Will be supplying photos to Sam to use as interest items on Facebook pages.”

b. Communications & Website

Carolyn had advised the following by email:

- “ - First Mail Chimp newsletter tested and distributed
- Further working with Sam and Violet and Anne to get things running smoothly
- Idea to use Allan’s skills to boost monthly website visits with his historical photos and stories, teasers on Facebook leading to more detail on the website. Was great success in the old days with newsletter jog to website via Allan’s stories. Up to Sam and Allan.”

Tim asked that the process for new subscribers to sign up be publicised. **Action: Carolyn**

c. Community Shed

Dave A reported as follows:

- Continuing to set up equipment
- The Shed is getting approaches from organisations such as MSD and ABI (Brain injury rehabilitation), but all agreed the Shed is still at a very early stage and doesn’t have the resources to be able to safely support referrals from such agencies at this time.

d. Archiving & Cloud Storage

No progress

e. Taupō Crescent Community Space (Robin, by email)

- Additional vegetation cleared for safety perimeter round slide
- Deck to be raised 200mm by supplier
- PRA have paid PCC donation of \$2,608.70 and \$8,679 on invoice for THF grant contribution
- Accountability report due 14 August (Action: Robin)
- Continuation of project included in VP bid 2018-19

f. Dogs

Nothing to report.

g. Heritage Trail (Allan D by email)

“Have been offered some 1950 / 60 photos will chase up. Potential to use these and other to do some historic posts on Plimmerton.

There is gold in them thar hills – Plimmerton has its own 1900’s gold mine. This and other sites could be an extension of the Heritage Trail.”

h. Emergency Management

No report

i. Karehana Park (Allan D by email)

“With all the winter rain some areas of grass are very wet but the play area remains dry and has been very popular during the school holidays. The park is being checked most days by Roger or myself with the stream running at mid to high levels but the stream outlet valve is working as designed.

There is some work at the western entrance. When preparing for a new surface the contractors uncovered an old open drain – presume this was the historic drain that ran alongside Airlie Road. This needed to be repaired prior to the surfacing. A watching brief on this.

We have had a couple of suggestions for improvements at the park which are with the PCC to see if they would be workable. Proposed to do a leaflet drop in August and put up signs at the entrances for suggestions and also a point of contact.

Preparing for petanque this spring / summer.”

j.Chair Report (Tim, by email)

Key points:

- VP bid 2018/19: meeting with PCC
- Community Shed: forwarding to PCC provisional business plan & budget; discussions with Pestfree Plimmerton; discussing current expenditure; payment of current accounts
- Taupo Cres: set up and co-authorized 2 x payments re slide
- Meetings (Paremata roundabout, engagement meeting of PCC re District Plan review, Geoff Hayward from Kris Faafoi's office re Community Shed and Taupo Wetlands initiative)
- Assisted setup of new MailChimp account for PRA
- Miscellaneous correspondence: several residents' offers of help; more on vandalism on Motuhara Rd; local history email from expat Plimmertonian; question on emergency preparedness; business & service club listings for website; Exnell house in Bath St; commuter parking at Domain; asset maintenance (especially memorial benches)

12. General business

None.

The meeting closed at 8.30pm

Robin Jones (Minute Secretary)

Please note meetings for the remainder of 2018 (7.30pm):

Monday 27 August

Monday 24 September

Monday 29 October

Monday 26 November