

## **Plimmerton Residents' Association (PRA)**

### **Minutes of Executive Committee Meeting held Monday 23 April 2018, 7.30pm, at Plimmerton School staffroom**

**Present:** Colin Bleasdale (Chair), Robin Jones (Minute Secretary), Carolyn Williams, Roger Beckett, Tim Sheppard, Alan Reader, David Verrinder (arrived 7.50pm)

**Councillors:** Jenny Brash, Barbara Donaldson (GWRC)

**Visitors:** Dave Anderson, Andrew Deller, Rob Edwards and Greg Mazey (Quarry Action Group)

**Apologies:** Judi Thomson, Dale Williams (PCC NWC), Mike Gould

#### **1. Greetings**

Colin welcomed everyone to the meeting.

#### **2. Apologies**

As noted above.

#### **3. Declaration of Conflicts of Interest**

None declared.

#### **4. Notice of General Business Items**

See Item 13 below.

#### **5. Adoption of Minutes from March meeting**

The minutes of the March meeting had been circulated by email. There were no changes notified.

Motion: "That the minutes of the March 2018 meeting of the executive committee of the PRA be accepted as a true and correct record."

Moved: Colin

Seconded: Roger B

Carried: Unanimously

#### **6. Matters Arising from Minutes of March meeting**

Volunteers to tidy the Karehana Park petanque area and garden – Dave Anderson and one other, in progress.

Erosion of the pathway at South Beach. Colin has discussed with Bill. GWRC say up to PCC to sort this.

Bus shelter for train replacement passengers at Domain – Jenny to look into this. **Action: Jenny**

Planning & Budget subcommittee meeting has been held.

Karehana Park – Colin talking to Roger J and Allan Dodson.

GWRC Long Term Plan submissions: Jenny and Barbara encouraged everyone to make submissions supporting the proposed reductions in transport and flood protection levies for Porirua.

They emphasised that they have worked hard to get this change implemented but the community must show its support as other areas will be opposing it. GWRC submissions close 29 April,

[www.whatmatters.org.nz](http://www.whatmatters.org.nz)

#### **7. Quarry Action Group (Rob Edwards/Greg Mazey)**

A detailed briefing paper had been circulated prior to the meeting outlining concerns regarding Fulton Hogan's plans to buy land adjacent to Coroglen and Taupō Swamp for quarrying. Rob and Greg summarised the situation:

- PCC had issued an abatement notice for test drilling

- Concerns re silting into the wetland, noise, truck movements, dust, pollutants, destruction of landscape, cultural concerns, proximity to Whenua Tapu, inconsistency with PCC Northern Growth Strategy
- Community group set up, with FaceBook page
- 1500-2000 signatories to online petition to raise awareness

Tim noted that PCC will follow the legal consultation and consenting process and outlined what form this would take.

Colin thanked Rob and Greg for coming to update the committee.

## 7. AGM

The committee reviewed the AGM agenda and the Tasks & Responsibilities list.

Robin to update and circulate to committee.

**Action: Robin**

## 8. Village Planning

A monthly update had been received from the PCC VP team and had been circulated.

Carolyn outlined ideas for Plimmerton's 2018-19 VP bid, as discussed with Bill Inge:

- Kerbing and beautifying the south end of Steyne Avenue on railway side
- Pavement amelioration on Ulric Street
- Planting of flax and other natives along Te Ara Harakeke, with input from Hongoeka

Project managers are required. Robin will assist Carolyn in preparing the VP bid after AGM.

## 9. Financial reports (Roger B)

Roger had sent through his monthly report by email. Key points:

- *Receipts* – \$590 comprising subs \$160 (8 @ \$20), member donations \$70, community shed income \$110 and PRA residents' association grant \$250.
- *Payments* – \$13.49 being reimbursement to Carolyn re community shed open day catering.
- *Payments to be approved and minuted* –
  - \$109.25 to Anne Johnston for design of community shed sign (with sign production and fitting at \$644 being sponsored by Tommy's);
  - up to \$50 to Anne Johnston for design of Tommy's community shed sign sponsorship notice; and
  - \$238.05 for design and printing of appreciation certificates and \$970.60 for design and printing of AGM flyer (being sponsored by Tommy's, payment arrangements to be confirmed).
- *Payment pending* – \$51.10 for community shed electricity (month to 3 April, due on 26th).

Motion: "That the Accounts Payable as noted above be approved for payment."

Moved: Roger      Seconded: Robin      Carried: Unanimously

It was noted that there is potential for sponsorship of some ongoing community shed costs, yet to be confirmed.

Roger asked for comment on the year-end financial statements (previously circulated). There being none, Roger will forward these to Tim Dravitski for independent review.

The Finance and Budget subcommittee had met. The draft budget was reviewed and the 15 month transition to the new financial year-end was noted by the committee. The draft budget was accepted subject to further clarification of the Community Shed funding and priorities. Dave A, Roger B, Tim and Colin will meet to discuss the Community Shed budget and funding.

Motion: "That the End-of-year financial statements be approved and passed to independent reviewer for review."

Moved: Roger      Seconded: Colin      Carried: Unanimously.

## 10. Councillors' reports

Jenny Brash (GWRC):

- LTP: very important that PCC and residents support the reduction in flood protection rate and transport rate for Porirua in submissions.

## 12. Portfolio Reports

### a. Community Shed (Dave A)

- Dave requested that PCC and GWRC look into provide a loading zone carpark. **Action: Jenny**
- Lots of donated items arriving, a few safety issues resulting.
- Mitre 10 are very positive about supporting the shed. Robin to assist Dave with drafting appropriate letter. **Action: Robin/Dave**
- Lease agreement to come from PCC.
- Dave continuing to explore insurance options, current thinking is just public liability.
- Work identified to do on cladding and roller door.
- Meeting to be arranged with Bill Inge to sort out priorities for the VP \$5k.

### b. Taupō Stream (David V)

No report.

### b. Communications & website

Tim continuing to handle Gmail correspondence.

Physical letterbox drop of printed AGM flier and newsletter in process.

### c. Archiving and Cloud Storage (Robin, by email)

No further progress.

### e. Heritage Trail (Andrew)

Nothing to report.

### f. Emergency Management (Alan R by email)

Alan is proposing to run a mock opening of the Emergency Hub in May, date to be decided, possibly Sunday 27 May. This is dependent on WREMO finalising our Emergency Hub Guide and putting it on their website, expected target in two weeks.

### g. Taupō Crescent Community Space (Robin, by email)

No further progress.

### h. Dogs

No report.

### i. Speed & safety

No report.

### j. Security Cameras (David)

No report.

### k. Chair (Colin, by email)

Key points:

Bill Inge (PCC); VP meetings and phone calls.

Phone calls & meetings : Committee members, PCC (Bill Inge re VP), Pukerua Bay RA Heritage group, Plimmerton residents, "Stop the Quarry", PCC LTP, Mana Little Theatre

PCC LTP workshop meeting.

Subcommittee meetings: Finance and AGM

Issued invites to AGM

Community Shed discussions with Mike and Dave...meetings and phone calls.

## 13. General business

Nominations for new committee:

- Alan Reader, Judi Thomson and Colin Bleasdale standing down.

- David V, Robin and Carolyn confirmed they will stand again.
- Roger B looking to stand down or reduce duties when replacement found.
- Tim undecided.

Robin moved a vote of thanks to Alan, Judi and Colin and any others retiring from the committee. This was followed by a round of applause.

The meeting closed at 9.50pm

Robin Jones (Minute Secretary)

**Please note meetings for the remainder of 2018 (7.30pm):**

Monday 14 May (PRA AGM, 7.30pm)

Monday 28 May

Monday 25 June

Monday 23 July

Monday 27 August

Monday 24 September

Monday 29 October

Monday 26 November